

**DIRECTORATE OF LOCAL FUND AUDIT, ODISHA**

**TREASURY & ACCOUNTS BHAWAN, 2<sup>ND</sup> FLOOR**

**KHARAVEL NAGAR, UNIT-III, BHUBANESWA**

**ODISHA. Pin:751001**

**e-mail: dirlfaodisha@gmail.com(phone:0674-2391704;Fax-0674-2391703)**

No.....5272..... /DLFA,  
DLFA(Prog)-XIV-Aud-67/2016

Date...07.05.16.....

**From**

**Sri Sanjay Das,  
Joint Director.**

**To,**

**All the District Audit Officers & Audit Officer, Bhubaneswar  
Local Fund Audit, Odisha.**

Sub:- Training programme on "Works Audit" application to Audit personnel.

Ref :- Letter No. -5000/DLFA Dated 04.05.2016

Madam/Sir,

In inviting a reference to the subject cited above, I am directed to say that one day training on "Works Audit" will be imparted to all the Auditors (assigned field duty) of Local Fund Audit Organisation at the conference hall of Directorate of Treasury at 6<sup>th</sup> floor on 13<sup>th</sup> & 16<sup>th</sup> May 2016(as per the programme attached).

Therefore, you are once again requested to suggest the names of the Auditors in two phases i.e. on 13<sup>th</sup> & 16<sup>th</sup> May 2016 to this Directorate or before 09.05.2016 positively. You are required spare one Auditor from each Audit party and two Auditors in case of the bigger institution in each phase of training, so that other Auditors will be available in field for continuance of audit. In no case the process of audit should be affected.

Further, the DAOs are requested to relieve the Auditors in time after receipt of the list of the Auditors conformed from the DLFA on 10.05.2016 and direct the trainees under their control to report at the training venue at 10.00 AM positively and to ensure the attendance in the training failing which it will be viewed seriously.

**Yours faithfully,**

  
7/5/16  
**Joint Director.**

Memo No.....5273...../DLFA Date.....07.05.16.....

Copy forwarded to the P.A to the Director, Local Fund Audit for kind information of the Director.

 21/5/16  
Joint Director.

Memo No.....5274...../DLFA Date.....07.05.16.....

Copy forwarded to the Joint Secretary to Govt , Finance Department (LFA Branch),Odisha for kind information of the Director.

 21/5/16  
Joint Director.

Memo No.....5275...../DLFA Date.....07.05.16.....

Copy forwarded to DAG (O), SS-I for favour of information and necessary action. The DAG (O), SS-I is requested to send resource persons on 13<sup>th</sup> & 16<sup>th</sup> May 2016 to impart training on "Works Audit" to Audit personnel at the conference hall of Directorate of Treasury at 6<sup>th</sup> floor.( with reference to Lt No.- SS-I/Co-ord/40/IHT/2016-17/296)

 21/5/16  
Joint Director.

Memo No.....5276...../DLFA Date.....07.05.16.....

Copy forwarded to all the officers of DLFA/ Establishment section/Accounts section/ Programme section of DLFA for information & necessary action.

 21/5/16  
Joint Director.

Memo No.....5277...../DLFA Date.....07.05.16.....

Copy forwarded to Smt. Minati Sahoo, Technical Director , NIC for kind information and necessary action .

 21/5/16  
Joint Director.

Memo No.....5278...../DLFA Date.....07.05.16.....

Copy forwarded to the Sri S. Sarangi, Auditor (ALFA in charge) for information & necessary action.

 21/5/16  
Joint Director.

## PROGRAMME

VENUE	DIRECTORATE OF TREASURY, TREASURY & ACCOUNTS BHAWAN, 6 <sup>th</sup> FLOOR KHARAVEL NAGAR, UNIT-III, BHUBANESWAR, ODISHA
10am to 10.30am	Reporting time
10.30 AM to 11.45 AM	Training on Works Audit(Records to be verified)
11.45am to 12.00 pm	Tea break
12.00pm to 1.15 pm	Training on Works Audit(Issue of PMO)
01.15PM to 02.15PM	LUNCH BREAK
2.15 pm to 3.30pm	Training on Works Audit( Report drafting & Interaction section)
03.30pm to 03.45 pm	Tea break
03.45pm to 5.00pm	Discussion on Practical problems faced by the Auditors on ALFA