

**MINUTES OF THE REVIEW MEETING OF DAOs on Video Conferencing held on  
Dt.30.1.2018 at 3.30 P.M.**

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At the outset Director welcomed all the DAOs, Audit Officer, the Officials of the DLFA attended the meeting. He reviewed the performance of the DAOs for the month of December 2017 on various activities on video conferencing.

**1. Progress and Coverage of audit by the Auditors, LFA during the Annual Audit programme 2017-18 and Approval of DAR there in:-**

The Director reviewed district wise status of the audit coverage of AAP 2017-18 and progress of the audit till 31.12.2017 there on and discussed with the DAOs concerned on the said aspects. Director congratulated DAO Bhadrak, Jharsuguda , Kalahandi, Rayagada and Nuapada for their performance on audit coverage which is 77% or above. Director expressed his dissatisfaction and concern on the performance of DAO Bargarh, Bolangir, Gajapati, Keonjhar, Khurda, Nawarangapur , Phulbani, Mayurbhanj ,Dhenkanal, Sundargarh , Puri and Audit Officer Bhubaneswar where percentage of coverage was below 70%. Director expressed his displeasure and asked the non achieving DAOs about their planning ahead for the AAP 2017-18 so that target fixed can be achieved by the stipulated time. All DAOs assured to achieve the audit coverage of their respective districts along with the target fixed. DAO Jajpur, Puri and Cuttack submitted that the audit of the some institutions would be completed by 10<sup>th</sup> April 2018. Director expressed that he would look into the matter and if possible in special cases the extension of the closing of AAP 2017-18 would be considered. For better coverage and to achieve the target of DAO Keonjhar, Cuttack in time, Auditors of DAO Bhadrak, Balasore and AO Bhubaneswar has been deployed to DAO Keonjhar and Cuttack respectively. Further in the cases where audit has not been taken up due to non production of records, DAO concerned should communicate the matter to the Director immediately and then line Department would be requested to impress upon the officials of the auditee institutions for timely production of records.

**Approval:-**

Till the end of December 2017, though audit had been completed in 3874 numbers of institutions, 2306 nos. of audit reports had been approved by DAOs which was around 59%. Director expressed his concern and asked the DAOs about the difficulties faced by them in approving audit report. The DAOs said that in most of the districts one Audit Superintendent was working in Office and

whenever necessary the Audit Superintendents were also being deputed for field audit to achieve the target . DAOs expressed their difficulties in managing the Office i.e in approval of the audit reports, spot verification report on Surcharge/Appeal cases etc with one Audit Superintendent. Director instructed the DAOs try to manage the situation with the existing staff, so that approval of reports can be done to the maximum. However, all the DAOs assured and promised that they would improve the performance on approval during the coming months.

(Action: All DAOs)

## **2. Status of Initiation and Disposal of Surcharge Proceedings:**

There were huge number of surcharge cases pending at the stage of show cause notice U/S 9(2)(b) awaiting for further action. In all districts large number of show cause notices are remaining unserved. The disposal of the cases is hardly appreciable in comparison to the pendency in most of the districts. The Director advised all the DAOs to lay much stress on the surcharge cases and expressed his concern over the service of the show cause notices and surcharge orders. All the DAOs were instructed to sort out the surcharge records and find out the correct position of the pendency at various stages of the surcharge and maintain the register accordingly. At least the status upto 5years back from the current year 2017 is to be updated at the earliest. The Director instructed all the DAOs to expedite the disposal of the letters of the Directorate regarding the service of the show cause notices and surcharge orders on the delinquent at their present address.

### **Spot Verification Report:**

On reviewing the status of spot verification report it is revealed that 2198number of SVRs of DLFA level were pending for verification by the DAOs. Maximum number reports were wanting from DAO Sundargarh,Cuttack, Balasore, Ganjam and Koraput. All the DAOs were instructed to expedite the process of disposal of the SVRs of the Directorate level.

## **4. Any Other Matter with Permission of the chair:**

A district wise status regarding the coverage and approval of the Accounts Review Programme on different aided Colleges was reviewed. During the AAP 2017-18 total 634number of assignments programmed and out of that 482number were completed and 117 numbers were in progress. Till the end of

December 35 assignments has not been taken up by different C.A Firms. Mostly in district like Angul, Bargarh, Gajapati, Mayurbhanj, Khurdha, Bhadrak and Nawarangpur some empanelled C.A.Firms have not yet started their assignments . DAOs were instructed to contact the C.A. Firm as well as the Principals of the Colleges for early commencement of the Accounts Review Programme . Audit coverage in respect of DAO Gajapati, Nawarangapur and Sundargarh was not satisfactory. Similarly the approval status of DAO Angul, Cuttack, Khurdha, Mayurbhanj ,Nuapada,Phulbani,Puri and Rayagada is poor which is below 55%. DAO Jharsuguda and DAO Nawrangapur said that the C.A.Firms were not cooperating . Director expressed his concern and instructed the DAOs to report the matter of non cooperation of the C.A.Firms confidentially to the Directorate. DAOs were also instructed to contact with C.A.firms and expedite the process of approval . DAO Puri was instructed to contact the C.A.Firm regarding accounts review programme of Shree Jagannatha Veda Karma Kanda Mahavidyalaya .

( Action: DAOs Concerned.)

**General Remark:**

All the DAOs were advised to complete at least 90% of Audit coverage and 100% approval thereof. They should also take effective steps to improve their performance in Surcharge & SVR disposal.

(Action: All DAOs)

The meeting ended with vote of thanks to the Chair.

  
Director

Through E-Mail

DIRECTORATE OF LOCAL FUND AUDIT, ODISHA  
2<sup>ND</sup> FLOOR, TREASURY & ACCOUNTS BHAWAN,  
UNIT-III, KHARAVEL NAGAR, BHUBANESWAR

Memo No. 1006 /DLFA

Dt. 03.02.18

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Copy forwarded to P.S. to Special Secretary, Finance (LFA Branch)  
Department for kind information of Special Secretary, Finance (LFA Branch).

  
Joint Director

Memo No. 1009 /DLFA

Dt. 03.02.18

Copy forwarded to Audit Officer, Bhubaneswar and all District Audit Officers,  
Local Fund Audit, Odisha for information and necessary action.

  
Joint Director

Memo No. 1010 /DLFA

Dt. 03.02.18

Copy forwarded to all Officers, DLFA/All Audit Superintendents/ Estt. Section  
/ Technical Director, NIC, Auditor In Charge ALFA /M.Pahi, Ar. to verify and take  
follow up action on surcharge & SVR matter/ Planning Section /O.S.D. to Director  
for information and necessary action.

  
Joint Director