

**DIRECTORATE OF LOCAL FUND AUDIT,
ODISHA, TREASURY AND ACCOUNTS BHAWAN,
2ND FLOOR, UNIT-III, KHARAVELA NAGAR, BHUBANESWAR,
e-mail:dirifaodisha@gmail.com;Phone:0674-2391704;Fax-0674-2391703**

No 2737 /DLFA Dated 10.04.18

XIV-Aud (Prog.)-4/18

To

The Principals,
All Non- Govt. Aided Colleges.

Sub: Accounts Review Programme of Aided Colleges in ARP 2018-19.

Sir,

The 1st phase Accounts Review Programme (ARP) 2018-19 for Aided Colleges by Chartered Accountant Firms is going to commence from 1st week of May 2018. Hence, you are requested to submit online proposals in respect of the accounting year 2017-18 and arrear accounting years (if any) for allotment to the C.A Firms.

The proposals should be submitted through online on or before 25th April 2018 by 5 P.M. The proposals received after the stipulated period will not be considered.

All terms and conditions regarding rate of payment to C.A Firms will remain same as in ARP 2017-18. The college will bear the cost of accounts review for the accounting year 2012-13 and Government will bear the cost of other years.

The following guidelines are to be followed scrupulously while submitting online proposals.

- i) The college have to submit proposals only through online. Hard copy proposals will not be entertained or approved for allotment of CA Firms for accounts review.
- ii) Instructions for submission of online proposals are given in Annexure-I.
- iii) The colleges have to choose the accounting year 2017-18 compulsorily and /or the earliest maximum two years pending for audit from 2001-02 onwards, in ascending order.
- iv) Before submitting proposals for any accounting year, keep the accounts and all relevant records in respect of that accounting years ready in all respect for prompt production. Please do not request for postponement/ extension of time for review work on the pretext of admission process or examination process etc. after submitting online proposals.
- v) Colleges have to choose three C.A Firms from among the empanelled Firms of 2018-19 as will appear in the check box list of ARP software and the DLFA may select one of those Firms for review work of that college. Director can approve one of the chosen C.A Firms or can allot the assignment to another firm, if the option executed not found suitable.
- vi) In the event of non-submission of proposal through online, the Director, Local Fund Audit, Odisha reserves the right to assign the review work to any

of the empanelled C.A Firms to be chosen through due mapping regarding location of the college and C.A Firm.

Yours faithfully,


Director

Memo No. 2738/DLFA, Date...10.04.18

Copy forwarded to the Joint Secretary to Govt. of Odisha, Finance Deptt.(LFA branch), Bhubaneswar for kind information.


Assistant Director

Memo No. 2739/DLFA, Date...10.04.18

Copy forwarded to the Technical Director, NIC, I/C ALFA for kind information and necessary action. She is requested to customise the software for submission of online proposals by college for 1st phase 2018-19.


Assistant Director

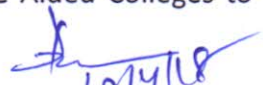
Memo No. 2740/DLFA, Date...10.04.18

Copy forwarded to all District Audit Officers(LFA), Odisha/Audit Officer(LFA), Bhubaneswar for kind information and necessary action. They are requested to circulate a copy of this letter to Principals of Aided Colleges covered under accounts review of their jurisdiction.


Assistant Director

Memo No. 2741/DLFA, Date...10.04.18

Copy forwarded to the Director of Higher Education, Odisha, Bhubaneswar for information with an instruction to the Aided Colleges to keep records updated for accounts review work.


Assistant Director

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ANNEXURE-I

1. How to visit site :

In order to submit online proposals, the colleges are requested to visit the website at <http://lfaodisha.nic.in> and click on the "Accounts Review for Non- Govt. Aided Colleges" and log in using the Username and Password supplied to the Colleges previously.

2. How to Log in :

Those Colleges which are going to submit the proposals for the first time and have not got their Username and Password can send a request e-mail ID: help1fa@gmail.com to get their User ID and Password.

3. For any Support :

In case of any help regarding submission of online proposal, the Colleges shall send a request mail to the help1fa@gmail.com for necessary support.