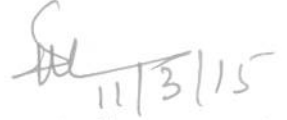


GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

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Memo No.FIN-OE2-ESTT-0009/2015 5886 /F., Dated 12.3.2015

Copy forwarded to the Commissioner of Commercial Taxes, Odisha, Cuttack/The Director of Treasuries & Inspection, Odisha, Bhubaneswar/The Controller of Accounts, Odisha, Bhubaneswar/The Director, Local Fund Audit, Odisha, Bhubaneswar/The Director, Madhusudan Das Regional Academy of Financial Management, Chandrasekharpur, Bhubaneswar/All Officers/All Sections of Finance Department for information and necessary action.


11/3/15

Deputy Secretary to Government





No. 313/SE dt. 3.3.2015

Dy 1692 ACSF
7/3/15

50

GAD-SEA-MISC-0016-2014-5800/SE

**Government of Odisha
General Administration (SE) Department**

Bhubaneswar Dated the 03.03.2015

From:

Shri Niten Chandra, IAS,
Principal Secretary to Government.

To

All Secretaries to Government/
All Heads of Department/
All RDCs / All Collectors.

e-Despatch (for official use only)			
Government of Odisha			
WEB	No	Yes	<input checked="" type="checkbox"/>
FAX	<input type="checkbox"/>	e-Mail	<input type="checkbox"/>
		SMS	<input type="checkbox"/>
		Local	<input checked="" type="checkbox"/>
RP	<input type="checkbox"/>	SP	<input type="checkbox"/>
		OP	<input type="checkbox"/>
		SM	<input type="checkbox"/>

Sub: Implementation of online filing of PAR by Group-A and Group B Officers of the State from the Assessment year 2014-15 - Dummy entries in e-PAR regarding.

Sir,

I am directed to inform you that Government have been pleased to introduce online filing of PAR by Group-A and Group-B Officers of the State from the Assessment year 2014-15. The detailed guideline has been intimated to you in this department letter No.34337/SE dated.26.12.2014.

2. The ADMs and the District Co-ordinators of the HRMS have been imparted training an e-PAR on 25.02.2015 in the Secretariat Conference Hall.
 3. In order to make the e-filing of PAR operational, all Group-A and Group-B Officers may make the dummy entries in e-PAR between 01.03.2015 to 27.03.2015 and report any difficulties that are faced by them.
 4. All Group-A and Group-B Officers may submit their dummy PAR forms after filling their self-appraisal to their respective Reporting Authorities at hrmsorissa.gov.in by accessing the same as per Unique Identification and passwords provided by HRMS, Odisha. They may contact the District Co ordinators or the CMGI support staff in case of any difficulty. The details of the support staff including contact numbers are available at the HRMS website.
 5. The Reporting Authority may in their turn complete the dummy entries and send the e-PAR to the Reviewing Authority.
 6. The Reviewing Authority may in their turn complete the dummy entries and send the e-PAR to the Accepting Authorities.
- The trial run of e-PAR will be available upto 27th March, 2015.
8. This may be circulated to all Group-A & B Officers working under your administrative control.

by 7/3
Jo.
EOP

7/3
09-11
9.3.15

Yours faithfully,

N. Chandra.

Principal Secretary to Government

PTD

32

23
11-3-2015

314/SE dt 3.3.2015

Memo. No.5801/SE.,

Dated. 03.03.2015

Copy forwarded to All PDs, DRDA/Tahasildars/BDOs for information and necessary action.

N. Chandra

Principal Secretary to Government

315/SE

dt. 3.3.2015

Memo. No.5802/SE.,

Dated. 03.03.2015

Copy forwarded to the Programme Co-ordinator, CMGI, Odisha, Bhubaneswar for information and necessary action.

N. Chandra

Principal Secretary to Government

