

GOVERNMENT OF ODISHA

FINANCE DEPARTMENT

FIN-CS1-MISC-0007-2025 / No. 30235 /F,

Date: 31-10-2025

From

Sri Umakanta Raj
Additional Secretary to Government

To

The Principal Accountant General (A & E), Odisha, Bhubaneswar.

Sub: Clarification on notional increment as per FDOM dtd.22.01.2025.

Ref: Your Letter No. 4382, dtd.31.07.2025 and Letter No. 4625, dtd.18.08.2025

Sir/ Madam,

In inviting a reference to the subject cited above. The Deputy Accountant General (A & E), Odisha, Bhubaneswar has requested to clarify on the following two points:

- I. *'Whether notional increment will be reckoned for calculation of pension only or for pension, family pension, death-cum-retirement gratuity and commutation of pension'*,
- II. *'Whether notional increment will be granted to an employee even if one year is not completed from the date of last promotional increment to the date of retirement'*.

I am directed to clarify that,

For point-I

The notional increment as per FDOM No.2392/F dtd.22.01.2025 will be reckoned only for the purpose of calculation of the following: -

1. Pension
2. Family Pension
3. commutation of pension

For point-II

As per Finance Department Resolution No.22947/F, dtd.11.06.1974 an increment shall be granted from 1st of the month in which it falls due, irrespective of the date of the anniversary of appointment to a post. Further, the clarification at point-3 under Rule-77 of Odisha Service Code states that the first increment will be drawn earlier before completing the normal increment period of 12 months in case of initial appointment / promotion of an employee.

Therefore, the notional increment shall be granted to an employee, even if one year is not completed from the date of last promotional increment to the date of retirement.

P.T.O



Example: - Suppose an employee is promoted to a higher post on 26.07.2019. His/her date of superannuation is 30.06.2020 as per his/her date of birth. In such case, he/she shall be granted one increment on 01.07.2020 on notional basis as FDOM No. 2392/F, dtd.22.01.2025.

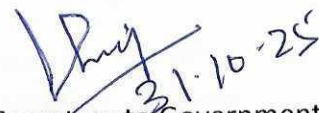
Therefore, you are requested to proceed accordingly while dealing with pension cases and other related matters.

Yours faithfully,

 31.10.25
Additional Secretary to Government

Memo No. 30236 /F, Date: 31-10-2025

Copy forwarded to All Departments of Government /All Heads of Departments/All collectors for information.

 31.10.25
Additional Secretary to Government