

BY FAX
RTI URGENT

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

.....

No.FIN-IC(AA)-6/2014 805 /F., Dated 12.01.2015

From

Sri S. Naik,
PIO (Nodal) & Under Secretary to Government.

To

The Commissioner of Commercial Taxes, Odisha, Cuttack.
The Director of Treasuries & Inspection, Odisha, Bhubaneswar.
The Controller of Accounts, Odisha, Bhubaneswar.
The Director, Local Fund Audit, Odisha, Bhubaneswar.
The Director, Small Savings, Bhubaneswar.
The Director, MDRAFM, Chandrasekharapur, Bhubaneswar.
The Chairman, Sales Tax Tribunal, Odisha, Cuttack.

Sub:- Online Monitoring of RTI Application.

Sir,

I am directed to enclose herewith the copy of UOI No.118/SI&PR dt.9.12.14 & UOI No.10/SI&PR dt.6.1.15 alongwith its enclosure received from I.& P.R. Deptt. for necessary verification and intimation to I.& P.R. Deptt. by 15th of January, 2015 for taking further action at their end under intimation to Information Cell, Finance Department.

Yours faithfully,

S. Naik
12.1.15

PIO (Nodal) & Under Secretary to Government.

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NOTE SHEET**INFORMATION & PUBLIC RELATIONS DEPARTMENT**

UOI NO- 10 / SI&PRDt. 6/1/15**Sub: 8 Digit code for Online Monitoring of RTI Applications**

With respect to above subject, it is informed that Online Monitoring of RTI Applications received by different public authorities in the State has become operational with effect from 1st of January, 2015. It was decided in the meeting of all Secretaries held on 02.12.2014 that coding exercise of public authorities would be taken up on priority basis. The Codes in respect of Group-I Public Authorities have earlier been intimated to you.

2. The list of Group-II public authorities under your Department at Sub-Divisional Level, Block and Sub-Block Level Public Authorities alongwith the eight digit codes is enclosed for kind perusal.

3. I would, therefore, request you to kindly get the codes verified and if there is any omission, the same may be intimated to I&PR Department by 15th of January, 2015 for taking further action at this end. If nothing is received, it will be presumed that all codes that have been generated for the Group-II PAs under your control are correct.

M.S. Padhi
6/1/15
(M.S. Padhi)

**Commissioner-cum-Secretary to Govt. &
Nodal Officer, RTI, Odisha**

To

**THE ADDITIONAL CHIEF SECRETARY,
FINANCE DEPARTMENT**

Om

RTI Cell

6/1/15

UOR-29/AS
6-1-15

UOR-109-ACSF
7/1/15

Public Authority 8 Digit Code for Finance Dept.

Public Authority Name	Code
Assistant Commissioner of Commercial Taxes, Angul	05010101
Sub Treasury Office, Pallahara, Angul	05010102
Sub Treasury Office, Athamallik, Angul	05010201
Sub Treasury Office, Chhendipada, Angul	05010401
Sub Treasury Office, Kishorenagar, Angul	05010601
Sub Treasury Office, Talcher, Angul	05010801
Commercial Tax Officer, Assessment Unit, Talcher	05010802
Sub Treasury Office, Samal, Angul	05011101
Sub Treasury Office, Basta, Balasore	05020301
Sub Treasury Office, Bhograi, Balasore	05020401
Sub Treasury Office, Jaleswar, Balasore	05020501
Assistant Commissioner of Commercial Taxes, Unified Check Gate, Laxmannath Balasore	05020502
Sub Treasury Office, Nilgiri, Balasore	05020701
Assistant Commissioner of Commercial Taxes, Inspection, Balasore	05021002
Sub Treasury Office, Soro, Balasore	05021201
Assistant Commissioner of Commercial Taxes, Unified Checkgate, Luhurachati, Bargarh	05031201
Assistant Commissioner of Commercial Taxes, Bargarh Circle, Bargarh	05031301
Sub Treasury Office, Padampur, Baragarh	05031501
Sub Treasury Office, Basudevpur, Bhadrak	05040101
Assistant Commissioner of Commercial Taxes, Bhadrak Circle, Bhadrak	05040201
Sub Treasury Office, Chandabali, Bhadrak	05040501
Sub Treasury Office, Dhamnagar, Bhadrak	05040601
Sub Treasury Office, Tihidi, Bhadrak	05040701
Commercial Tax Officer, Investigation Unit, Bolangir	05050201
Commercial Tax Officer, Assessment Unit, Titilagarh, Balangir	05050202
Sub Treasury Office, Tusura, Balangir	05050601
Sub Treasury Office, Loisingha, Balangir	05050801
Sub Treasury Office, Patnagarh, Bolangir	05051001
Sub Treasury Office, Kantabanji, Bolangir	05051401
Assistant Commissioner of Commercial Taxes, Kantabanji Circle, Kantabanji, Balangir	05051601
Assistant Commissioner of Commercial Taxes, Boudh Circle, Boudh	05060101
Sub Treasury Office, Kantamal, Boudh	05060301
Sub Treasury Office, Athagarh, Cuttack	05070101
Sub Treasury Office, Banki, Cuttack	05070201
Sub Treasury Office, Baramba, Cuttack	05070301
Sub Treasury Office, Mahanga, Cuttack	05070801
Sub Treasury Office, Narasinghpur, Cuttack	05070901
Sub Treasury Office, Niali, Cuttack	05071001
Sub Treasury Office, Salepur, Cuttack	05071201
Sub Treasury Office, Tigiria, Cuttack	05071401
Assistant Commissioner of Commercial Taxes, Deogarh Circle, Deogarh	05080401
Sub Treasury Office, Bhuban, Dhenkanal	05090101
Assistant Commissioner of Commercial Taxes, Dhenkanal Circle, Dhenkanal	05090201
Sub Treasury Office, Hindol, Dhenkanal	05090401
Sub Treasury Office, Kamakshyanagar, Dhenkanal	05090501
Sub Treasury Office, Kasinagar, Gajapati	05100301
Assistant Commissioner of Commercial Taxes, Gajapati Circle, Paralakhemundi	05100901
Sub Treasury Office, Aska, Ganjam	05110101
Commercial Tax Officer, Assessment Unit, Aska, Ganjam	05110101

Assistant Commissioner of Commercial Taxes, Bhanjanagar Circle, Bhanjanagar	05110402
Sub Treasury Office, Bhanjanagar, Ganjam	05110401
Sub Treasury Office, Buguda, Ganjam	05110501
Sub Treasury Office, Chikiti, Ganjam	05110701
Sub Treasury Office, Digapahandi, Ganjam	05110901
Assistant Commissioner of Commercial Taxes, Ganjam-I Circle, Berhampur	05111001
Assistant Commissioner of Commercial Taxes, Ganjam-II Circle, Berhampur	05111002
Assistant Commissioner of Commercial Taxes, Unified Checkgate, Girisola, Ganjam	05111003
Sub Treasury Office, Hinjilicut, Ganjam	05111101
Sub Treasury Office, Khallikote, Ganjam	05111401
Sub Treasury Office, Purushottampur, Ganjam	05111801
Sub Treasury Office, Surada, Ganjam	05112201
Sub Treasury Office, Kodala, Ganjam	05113601
Commercial Tax Officer, Assessment Unit, Rambha, Ganjam	05113901
Sub Treasury Office, Balikuda, Jagatsinghpur	05120101
Assistant Commissioner of Commercial Taxes, Jagatsinghpur Circle, Paradeep	05120401
Sub Treasury Office, Kujang, Jagatsinghpur	05120701
Sub Treasury Office, Tirtol, Jagatsinghpur	05120801
Commercial Tax Officer, Assessment Unit, Jagatsinghpur	05120901
Sub Treasury Office, Darpani, Dhanmandal, Jajpur	05130101
Sub Treasury Office, Binjharpur, Jajpur	05130301
Sub Treasury Office, Dharmasala, Jajpur	05130601
Assistant Commissioner of Commercial Taxes, Jajpur Circle, Jajpur Road	05130701
Sub Treasury Office, Sukinda, Jajpur	05131001
Commercial Tax Officer, Assessment Unit, Jajpur Town, Jajpur	05131101
Commercial Tax Officer, Assessment Unit, Jaraka, Jajpur	05131102
Sub Treasury Office, Lakhanpur, Jharsuguda	05140501
Assistant Commissioner of Commercial Taxes, Kalahandi Circle, Bhawanipatna, Kalahandi	05150101
Sub Treasury Office, Dharmagarh, Kalahandi	05150201
Sub Treasury Office, Jaipatna, Kalahandi	05150401
Sub Treasury Office, Junagarh, Kalahandi	05150501
Commercial Tax Officer, Assessment Unit, Kesinga, Kalahandi	05150801
Sub Treasury Office, Kesinga, Kalahandi	05150802
Sub Treasury Office, M. Rampur, Kalahandi	05151101
Sub Treasury Office, Th.Rampur, Kalahandi	05151301
Sub Treasury Office, Baliguda, Kandhamal	05160101
Sub Treasury Office, Daringbadi, Kandhamal	05160301
Sub Treasury Office, G. Udaygiri, Kandhamal	05160401
Assistant Commissioner of Commercial Taxes, Phulbani Circle, Phulbani	05160901
Sub Treasury Office, Tumudibandha, Kandhamal	05161201
Sub Treasury Office, Marshaghai, Kendrapada	05170601
Sub Treasury Office, Rajkanika, Kendrapara	05170801
Sub Treasury Office, Rajnagar, Kendrapada	05170901
Assistant Commissioner of Commercial Taxes, Kendrapara Circle, Kendrapara	05171001
Sub Treasury Office, Pattamundai, Kendrapada	05171101
Sub Treasury Office, Anandpur, Keonjhar	05180101
Sub Treasury Office, Champua, Keonjhar	05180301
Sub Treasury Office, Ghatagaon, Keonjhar	05180501
Sub Treasury Office, Hatadihi, Keonjhar	05180701
Assistant Commissioner of Commercial Taxes, Keonjhar Circle, Keonjhar	05181001
Sub Treasury Office, Telkoi, Keonjhar	05181301
Sub Treasury Office, Barbil, Keonjhar	05181501

Commercial Tax Officer, Unified Check Gate, Nalda, Keonjhar	05181501
Sub Treasury Office, Banapur, Khurda	05190301
Commercial Tax Officer, Assessment Unit, Balugaon, Khurda	05190901
Commercial Tax Officer, Assessment Unit, Khurda	05190902
Sub Treasury Office, Tangi, Khordha	05191001
Sub Treasury Office, Jatani, Khurda	05191401
Sub Treasury Office, Boriguma, Koraput	05200301
Assistant Commissioner of Commercial Taxes, Koraput Circle, Jeypore, Koraput	05200501
Commercial Tax Officer, Investigation Unit, Jeypore, Koraput	05200502
Commercial Tax officer, Chatua Check-Gate, Chatua, Koraput	05200601
Commercial Tax Officer, Sunki Check Gate, Sunki, Koraput	05200602
Sub Treasury Office, Kotpad, Koraput	05200701
Commercial Tax officer, Birahandi Checkgate, Birahandi, Koraput	05200701
Sub Treasury Office, Machkund, Koraput	05200901
Sub Treasury Office, Laxmipur, Koraput	05201001
Sub Treasury Office, Pottangi, Koraput	05201301
Sub Treasury Office, Kalimela, Malkangiri	05210101
Sub Treasury Office, Chitrakonda, Malkangiri	05210301
Sub Treasury Office, Balimela, Chitrakonda, Malkangiri	05210302
Assistant Commissioner of Commercial Taxes, Malkangiri Circle, Malkangiri	05210501
Sub Treasury Office, Bahalada, Majurbhanj	05220101
Commercial Tax Officer Unified Check Gate, Bahalda	05220102
Assistant Commissioner of Commercial Taxes, Mayurbhanj Circle, Baripada	05220401
Sub Treasury Office, Betnoti, Mayurbhanj	05220501
Sub Treasury Office, Bisoi, Mayurbhanj	05220701
Sub Treasury Office, Jashipur, Mayurbhanj	05221001
Sub Treasury Office, Karanjia, Mayurbhanj	05221201
Sub Treasury Office, Khunta, Mayurbhanj	05221301
Sub Treasury Office, Rairangpur, Mayurbhanj	05221701
Commercial Tax Officer, Assessment Unit, Rairangpur	05221702
Sub Treasury Office, Rasgobindpur, Mayurbhanj	05221901
Sub Treasury Office, Jharpokhiria, Mayurbhanj	05222101
Sub Treasury Office, Udala, Mayurbhanj	05222601
Sub Treasury Office, Dabugaon, Nabarangpur	05230201
Assistant Commissioner of Commercial Taxes, Nabarangpur Circle, Nabarangpur	05230501
Sub Treasury Office, Khatiguda, Nabarangpur	05230901
Sub Treasury Office, Umerkote, Nabarangpur	05231001
Sub Treasury Office, Daspalla, Nayagarh	05240201
Sub Treasury Office, Khandapada, Nayagarh	05240401
Assistant Commissioner of Commercial Taxes, Nayagarh Circle, Nayagarh	05240501
Sub Treasury Office, Ranpur, Nayagarh	05240801
Assistant Commissioner of Commercial Taxes, Nuapada Circle, Khariar Road	05250201
Sub Treasury Office, Khariar, Nuapada	05250202
Commercial Tax Officer Unified Check Gate, Riverjonk Khariar Road	05250701
Sub Treasury Office, Kakatpur, Puri	05260501
Sub Treasury Office, Nimapara, Puri	05260801
Sub Treasury Office, Pipili, Puri	05260901
Sub Treasury Office, Satyabadi, Puri	05261101
Commercial Tax Officer, Investigation Unit, Puri	05261501
Sub Treasury Office, Bissamcuttack, Rayagada	05270101
Commercial Tax Officer, Assessment Unit, Gunupur, Rayagada	05270401
Sub Treasury Office, Gunupur, Rayagada	05270402

Sub Treasury office, Kashipur, Rayagada	05270601
Sub Treasury Office, Padmapur, Rayagada	05270501
Assistant Commissioner of Commercial Taxes, Rayagada Circle, Rayagada	05271101
Assistant Commissioner of Commercial Taxes, Sambalpur II Circle, Sambalpur	05280201
Sub Treasury Office, Kuchinda, Sambalpur	05280501
Sub Treasury Office, Rairakhol, Sambalpur	05280801
Sub Treasury Office, Burla, Sambalpur	05281001
Sub Treasury Office, Rengali, Sambalpur	05281401
Sub Treasury Office, Biramaharajpur, Sonapur	05290201
Sub-Treasury Office, Dunguripalli, Subarnapur	05290301
Assistant Commissioner of Commercial Taxes, Sonapur Circle, Sonapur	05290401
Sub Treasury Office, Bonai, Sundargarh	05300401
Sub Treasury Office, Rajgangpur, Sundergarh	05301401
Commercial Tax Officer, Assessment Unit, Rajgangpur, Sundergarh	05301402
Commercial Tax Officer, Investigation Unit, Rourkela, Sundergarh	05301601
Sub Treasury Office, Biramitrapur, Sundargarh	05301801
Assistant Commissioner of Commercial Taxes Sundargarh Circle, Sundargarh	05302101

Pl. Considered
in the
11.12.14



11/12/14
Sub Cell

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NOTE SHEET

INFORMATION & PUBLIC RELATIONS DEPARTMENT

U.O.I No. 118 /SI&PR
Dt. 09.12.2014

Sub: Online Monitoring of RTI Applications.

With respect to above subject, it may be recalled that a presentation on starting online monitoring of RTI applications received by different public authorities in the State was made in the meeting of all Secretaries held on 02.12.2014. It was decided that coding exercise of public authorities would be taken up as the first step.

1. The list of Class-I public authorities under your Department at Administrative Department level, Head of the Department level and District level alongwith the six digit codes is enclosed for kind perusal.
2. I am also enclosing the base document for online monitoring wherein the logic of assigning codes have been explained.
3. I would request you to kindly get the codes verified and if there is any omissions, the same may be intimated to I&PR Department by 16th of December, 2014 for taking further action at this end. If nothing is received, it will be presumed that all the codes that have been generated for the Class-I PAs under your control are correct.

M.S. Padhi
09-12-2014
(M.S. Padhi)

**Commissioner-cum-Secretary to Govt.,
I & P.R. Department and Nodal Officer,
RTI, Odisha**

**ALL ADDITIONAL CHIEF SECRETARIES/
PRINCIPAL SECRETARIES/
COMMISSIONER-CUM-SECRETARIES/
SPECIAL SECRETARY, G.A. DEPARTMENT**

Government of Odisha
Department of Information & Public Relations

Proposal for ONLINE Monitoring of RTI Applications

Background:

The RTI Act, 2005 intends to bring in transparency and accountability in the system of governance. With its introduction, there has been a subtle shift towards the pro-active initiatives of public authorities identified under the act. Pro-active disclosure paving the way for participatory paradigm of development holds the key as envisaged in the Section-4(1)(b) of the aforementioned act.

Consequent upon the implementation of the RTI Act-2005, Government of Odisha's Information & Public Relations Department has been assigned the role of nodal Department for RTI implementation in the State. The Department is facing many challenges in rendering compliance to mandatory provisions as contained in the Section-4, 6, 7, 19 and 25 of the RTI Act, 2005. While Section-4 envisages proactive disclosure of information, Section-6, and 7 deal with the manner of processing RTI applications. The Section-19 requires the Public Authorities to be accountable before State Information Commission and the Section-25 entails the procedure of monitoring and report.

All public authorities (PAs) are required to designate PIOs to deal with RTI applications for providing information to the Citizen and disclose information as per RTI Act, 2005. Information and Public Relations Department is facing challenges in monitoring the status of RTI applications due to lack of appropriate Information Communication Technology (ICT) intervention .

2. Present System of monitoring:

Despite many Circulars issued by the Department of Information & Public Relations to all Public authorities(PAs) identified for the purpose of implementation of RTI Act, the status of compliance is far from satisfactory. Out of 15410 PAs, only about 7000+ public authorities are active and are reporting some RTI requests. There is virtually no mechanism to track the progress of RTI applications. Maintenance of various RTI Registers as prescribed under Odisha RTI Rules is not being done regularly.

The herculean task of monitoring and reporting as an indicator of compliance of provisions of RTI in the shape of the Annual Report is a cumbersome process as the

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Departments are struggling to collect and compile the information from their subordinate offices. It is creating administrative difficulties in implementation of the RTI Act in the State. The **problems** encountered due to lack of monitoring are:

- i. No Department knows how many RTI applications are filed with the PAs under it.
- ii. Delay caused in disposal of applications leads to appeals.
- iii. PIOs are being fined regularly for such delay.
- iv. Reluctance of officers to become PIOs.

Following statistics reveal the number of Public Authorities and applications received from citizens by them over last 8 years as has been reported by various Administrative Departments.

Sl. No	Year	No of Public Authorities	Year	Total No of RTI applications received	Average Number of applications per PA
1	2005-06	15410	2005-06	447	0.029
2	2006-07	15410	2006-07	4,618	0.299
3	2007-08	15410	2007-08	9,772	0.630
4	2008-09	15410	2008-09	37,997	2.465
5	2009-10	15410	2009-10	42,036	2.726
6	2010-11	15410	2010-11	35,649	2.313
7	2011-12	15410	2011-12	52,305	3.394
8	2012-13	15410	2012-13	47,698	3.067

List of Department receiving Highest No. of RTI Applications

Sl No.	Name of Dept.	No of RTI applications received	Name of Dept.	No of RTI applications received	Name of Dept.	No of RTI applications received
FY 2010-11		FY 2011-12		FY 2012-13		
1	Home	4284	S&ME	4391	R & DM Dept.	12415
2	Higher Education	3637	Home	3859	S & ME Dept.	6021
3	S&ME	3117	Forest & environment	3782	W & CD Dept.	3023
4	Panchayati Raj	2064	Higher Education	2330	Higher Education Dept.	2181
5	GA	2058	GA Department	2222	Works Dept.	1787

6	W&CD	1993	W&CD	2144	Home Department	1785
7	Forest & environment	1947	Works	1932	P.R. Department	1732
8	Rural Development	1738	Finance	1783	G.A. Department	1371
9	Agriculture	1409	Panchayati Raj	1650	FS & CW Department	1273
10	H&UD	1408	Rural Development	1335	Agriculture Department	1253

3. Proposed solution:

A. Coding of PAs: In order to address these issues, it is proposed to have an ONLINE Monitoring System of RTI applications . To develop such a system, there is a need to assign a **unique CODE** to each of the PAs . It is proposed to divide all PAs into two categories. The 1st Group would comprise of the PAs in the **Administrative Departments, Heads of Departments, District Level Offices** . On the other hand, the 2nd group cover the PAs in the **Sub-Division level, Block level and Sub-Block level Offices**. RTI Application ID of information seekers respectively. 1. The Unique codes would be created in the following manner:

- (i) **Group-1:** The PAs of the Administrative Department (AD) / HOD/ District level offices will have a 6 digit Code: **TTDDXX**

[Where **TT** is the Department code as assigned by GA Department,
DD is the District Code (01 for Angul & 30 for Sundergarh) and
XX is the Serial Number of the PA for the AD in the District]

For example; there are two District Level PAs of FS & CW Department in Angul District i.e CSO-cum-DM and District CDR Forum (DCDRF). They will have codes as under:

- 090101** – for CSO-cum-DM, Angul
- 090102** – for DCDRF, Angul

It may be noted that 09 is the Code for FS & CW Department as assigned by the G.A. Department. Similarly, Angul the District of Angul has been assigned 01 code {by arranging all Districts alphabetically (A-Z)}. The PAs of a higher level will be assigned a code first before the PA of lower level is taken up. But if there are two or more PAs at same level as mentioned above, the codes will be assigned after arranging the names of PAs alphabetically . Here in the above example , CSO takes precedence over DCDRF at Angul.

- (ii) **Group-2:** The Sub-divisional Level, Block level and Sub-Block Level PAs will have a 8 Digit Code as **TTDDBBXX**

{Where **TT** is the Department code as assigned by GA Department,

DD is the District Code (01 to 30)

BB is the Block or ULB Code within the District and

XX is the Serial Number of the PA of the Administrative Department in the District}

For example: In Athagarh NAC, there are three PAs of Revenue & Disaster Management (R&DM) Department. They are Sub-Collector, Tehsildar and Sub-Registrar. As Tehsildar and Sub-Registrar are Block level PAs, the Sub-Collector will have precedence over it. Code of Sub-Collector is PA would be **03071501**. [R&DM Dept. has 03 code and code of Cuttack Dist is 07. Athagarh NAC has code 15 among all blocks &ULBs in the Cuttack District].

Since both Tehsildar and Sub-Registrar are Block level PAs, the Serial Number assigned to them is to be done alphabetically (A-Z).

i.e. first the Sub-Registrar – which would be **03071502**

and then the Tehsildar - which would be **03071503**

Here the code of R&DM Department is 07 and that of Cuttack District is 07.

Athagarh NAC is having Code of 15 (among the Block or ULBs in Cuttack District).

B. Application ID Number: The key to online monitoring would be assigning an unique Application ID Number to each RTI application filed before the PA. This ID is proposed to be a combination of the **ID** of the **PA** (either 6 digits or 8 digits)+ **YY** (last two digits of the calendar year)+ **XXX** (the running serial number of the RTI application in the year).

For example; the application ID of the first RTI application Received in the office of **CSO cum DM** of Angul District in the year **2015** would be 09010115001. Similarly, the Application ID of the 12th RTI application received in the office of **Tehsildar ,Athgarh** in the year **2015** would be 0307150315012. As no PA in the State receives more than 999 applications in a year under the RTI Act, 3 digits have been kept for recording the running serial number of the RTI applications.

C. Modes of RTI Applications: It is proposed to have two modes of RTI Applications:

One would be **online application** accompanied with online payment . Here, the applicant would apply for seeking information online through an entry screen and submit the same. Then s/he will make payment through the IOTMS gateway of Government of Odisha . After going through these two activities, s/he will take a print out of the bar coded application, sign it and submit it to the concerned PIO.

PIO upon receiving such a printed application would tag it in the system either by typing the bar code number or reading it with a bar code reader and then type the date of receipt in the

system. The system would generate the Unique application ID for that application and a SMS alert to that effect would go to the applicant if s/he has provided his mobile no in the RTI application.

The Second would be the **Manual mode** where in some of the key fields of the manual application received by the PIO like **name, relation name, ID type & number, request in brief** (10-15 words), **date of application, mobile no.** etc. would be digitised.

Then in both cases, the RTI application would be processed as it is being processed now in the office of the PA. Once the request is complied (i.e. the information is provided to the applicant), the PIO will feed in the **date of disposal** of request online in the system. This will be followed in both the modes to close the matter. Customised MIS reports & registers can be generated about disposal, pendency, payment etc. from the system.

4. Strategy of Implementation:

1. A presentation on the on-line monitoring of RTI applications has been made in all Secretaries Meeting held on 2nd December, 2014 to inform all the Departments about the proposed changes. Opinions of various Secretaries on its implementation is being received.
2. It has been proposed to assign codes to all the PAs of Group-1 i.e. Administrative Department Level, HOD level and District level of all Departments by 9th December, 2014 and hand over a hard copy of same for verification and improvement, if any. I&PR Department would ensure it.
3. Each Department would verify the assignment of codes to their PAs and make corrections if any and up-date the same at their level through an entry screen within login and password. However, once the corrected version is submitted, no further changes in code would be allowed.
4. A software is being developed by M/s Luminous Infoways-LIPL (the content developer) to implement the new online application system. The first demonstration of the software would be done by the software firm on 12th December, 2014.
5. The corrections if any in the software would be incorporated in the software by 17th when it should be available for testing the applications. After 10 days of testing, the application should be made available for roll out by 27th December, 2014.
6. A training workshop is planned for 29th December'14 for all stakeholders.
7. The necessity publicity would be made in various media to create awareness among public about the new procedure of online application.
8. While developing the online application the software firm will also take steps to integrate it with the payment gateway of Integrated Odisha Treasury Management

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System (IOTMS). The time line for ruling out it to public authority is 1st January, 2015.

5. Timelines...

- 9th December, 2014- Generation of unique code of all Class-I public authorities.
- 12th December, 2014- Presentation of Demo to the Commissioner-cum-Secretary.
- 16th December, 2014- Verification and authentication of unique codes of Class-I PAs by Departments.
- 17th-27th December'14--Testing of Application Software with live data
- 26th December'14--- Integration of the application with Mobile Gateway of OCAC or Government of India
- 27th December, 2014- Integration of RTI Portal with IOTMS of Finance Department.
- 29th December, 2014- Workshop on technology training involving APIOs, PIOs and FAAs of different Departments and Districts.
- 31st December, 2014- Launching of Online Monitoring System of RTI Applications across all ADs/HODs & District level PAs

6. Expected Outcomes:

1. The Information Register and Payment Register would be generated online from the system for each PAs.
2. Various Monitoring reports regarding progress of processing of RTI applications can be generated for benefit of appropriate authorities.
3. The citizens can file their applications online, which will give them greater freedom.
4. SMS alerts can be given to PIOs one week in advance regarding pending application from the compliance date line.
5. Reports at the level of Department, Head of Departments and Districts can be generated by appropriate authorities for taking suitable action and decisions.
6. The annual report as per RTI Act 2005 can be generated very quickly.

Annexure-1....List of Departments & their code

Annexure-2....List of Districts & their code

Annexure-3....List of Blocks & ULBs in various Districts & their code

ANNEXURE-1

Sl. No	Name of the Department	Numeric Department Code
1	Home	01
2	General Administration	02
3	Revenue & Disaster Management	03
4	Law	04
5	Finance	05
6	Commerce	06
7	Works	07
8	Food Supply & Consumer Welfare	09
9	School & Mass Education	10
10	Scheduled Tribe & Scheduled Castes Development & Minorities & Backward Classes Welfare	11
11	Health & Family Welfare	12
12	Housing & Urban Development	13
13	Labour & Employees' State Insurance	14
14	Sports and Youth Services	15
15	Planning & Coordination	16
16	Panchayati Raj	17
17	Public Grievances & Pension Administration	18
18	Industries	19
19	Water Resources	20
20	Transport	21
21	Forest & Environment	22
22	Agriculture	23
23	Steel & Mines	24
24	Information & Public Relations	25
25	Excise	26
26	Science & Technology	27
27	Rural Development	28
28	Parliamentary Affairs	29
29	Energy	30
30	Handlooms, Textiles & Handicrafts	31
31	Culture	32
32	Fisheries & Animal Resources Development	33
33	Co-operation	34
34	Public Enterprises	35
35	Women & Child Development	36
36	Information Technology	37
37	Higher Education	38
38	Tourism	39
39	Micro, Small & Medium Enterprise	40
40	Employment and Technical Education & Training	41

Annexure -2 & Annexure-3

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Sl.No.	District Code	District Name	Block Code	Name	Type (Block/ULB)
1	01	ANGUL	0101	ANGUL	Block
2	01	ANGUL	0102	ATHAMALLIK	Block
3	01	ANGUL	0103	BANARPAL	Block
4	01	ANGUL	0104	CHHENDIPADA	Block
5	01	ANGUL	0105	KANIHA	Block
6	01	ANGUL	0106	KISHORENAGAR	Block
7	01	ANGUL	0107	PALLAHARA	Block
8	01	ANGUL	0108	TALCHER	Block
9	01	ANGUL	0109	ANGUL NAC	ULB
10	01	ANGUL	0110	ATHAMALLIK NAC	ULB
11	01	ANGUL	0111	TALCHER MPL	ULB
12	02	BALASORE	0201	BAHANAGA	Block
13	02	BALASORE	0202	BALIAPAL	Block
14	02	BALASORE	0203	BASTA	Block
15	02	BALASORE	0204	BHOGRAI	Block
16	02	BALASORE	0205	JALESWAR	Block
17	02	BALASORE	0206	KHAIRA	Block
18	02	BALASORE	0207	NILGIRI	Block
19	02	BALASORE	0208	OUPADA	Block
20	02	BALASORE	0209	REMUNA	Block
21	02	BALASORE	0210	SADAR	Block
22	02	BALASORE	0211	SIMULIA	Block
23	02	BALASORE	0212	SORO	Block
24	02	BALASORE	0213	BALASORE MPL	ULB
25	02	BALASORE	0214	JALESWAR NAC	ULB
26	02	BALASORE	0215	NILGIRI NAC	ULB
27	02	BALASORE	0216	SORO NAC	ULB
28	03	BARAGARH	0301	AMBABHONA	Block
29	03	BARAGARH	0302	ATTABIRA	Block
30	03	BARAGARH	0303	BARGARH	Block
31	03	BARAGARH	0304	BARPALI	Block
32	03	BARAGARH	0305	BHATALI	Block
33	03	BARAGARH	0306	BHEDEN	Block
34	03	BARAGARH	0307	BIJEPUR	Block
35	03	BARAGARH	0308	GAISILET	Block
36	03	BARAGARH	0309	JHARBANDH	Block
37	03	BARAGARH	0310	PAIKMAL	Block
38	03	BARAGARH	0311	RAJBORASAMBAR	Block
39	03	BARAGARH	0312	SOHELLA	Block
40	03	BARAGARH	0313	BARGARH MPL	ULB
41	03	BARAGARH	0314	BARPALI NAC	ULB
42	03	BARAGARH	0315	PADAMPUR NAC	ULB
43	04	BHADRAK	0401	BASUDEVPUR	Block
44	04	BHADRAK	0402	BHADRAK	Block

45	04	BHADRAK	0403	BHANDARIPOKHARI	Block
46	04	BHADRAK	0404	BONTH	Block
47	04	BHADRAK	0405	CHANDABALI	Block
48	04	BHADRAK	0406	DHAMNAGAR	Block
49	04	BHADRAK	0407	Tihidi	Block
50	04	BHADRAK	0408	BASUDEVPUR N.A.C.	ULB
51	04	BHADRAK	0409	Bhadrak MPL	ULB
52	05	BOLANGIR	0501	AGALPUR	Block
53	05	BOLANGIR	0502	BOLANGIR	Block
54	05	BOLANGIR	0503	BANGOMUNDA	Block
55	05	BOLANGIR	0504	BELPADA	Block
56	05	BOLANGIR	0505	DEOGAON	Block
57	05	BOLANGIR	0506	GUDVELA	Block
58	05	BOLANGIR	0507	KHAPRAKHOL	Block
59	05	BOLANGIR	0508	LOISINGHA	Block
60	05	BOLANGIR	0509	MURIBAHAL	Block
61	05	BOLANGIR	0510	PATNAGARH	Block
62	05	BOLANGIR	0511	PUINTALA	Block
63	05	BOLANGIR	0512	SAINTALA	Block
64	05	BOLANGIR	0513	TITILAGARH	Block
65	05	BOLANGIR	0514	TUREKELA	Block
66	05	BOLANGIR	0515	BOLANGIR MPL	ULB
67	05	BOLANGIR	0516	KANTABANJI NAC	ULB
68	05	BOLANGIR	0517	PATNAGARH NAC	ULB
69	05	BOLANGIR	0518	TITILAGARH NAC	ULB
70	06	BOUDH	0601	BOUDH	Block
71	06	BOUDH	0602	HARBHANGA	Block
72	06	BOUDH	0603	KANTAMAL	Block
73	06	BOUDH	0604	BOUDH NAC	ULB
74	07	CUTTACK	0701	ATHGARH	Block
75	07	CUTTACK	0702	BANKI	Block
76	07	CUTTACK	0703	BARAMBA	Block
77	07	CUTTACK	0704	BARANGA	Block
78	07	CUTTACK	0705	CUTTACK SADAR	Block
79	07	CUTTACK	0706	DOMPARA	Block
80	07	CUTTACK	0707	KANTAPARA	Block
81	07	CUTTACK	0708	MAHANGA	Block
82	07	CUTTACK	0709	NARSINGHPUR	Block
83	07	CUTTACK	0710	NIALI	Block
84	07	CUTTACK	0711	NISCHINTAKOILI	Block
85	07	CUTTACK	0712	SALIPUR	Block
86	07	CUTTACK	0713	TANGI	Block
87	07	CUTTACK	0714	TIGIRIA	Block
88	07	CUTTACK	0715	ATHAGARH NAC	ULB
89	07	CUTTACK	0716	BANKI NAC	ULB
90	07	CUTTACK	0717	CHOUDWAR MPL	ULB
91	07	CUTTACK	0718	CUTTACK MC	ULB

92	08	DEOGARH	0801	BARKOTE	Block
93	08	DEOGARH	0802	REAMAL	Block
94	08	DEOGARH	0803	TILEIBANI	Block
95	08	DEOGARH	0804	DEOGARH MPL	ULB
96	09	DHENKANAL	0901	BHUBAN	Block
97	09	DHENKANAL	0902	DHENKANAL SADAR	Block
98	09	DHENKANAL	0903	GONDIA	Block
99	09	DHENKANAL	0904	HINDOL	Block
100	09	DHENKANAL	0905	KAMAKHYANAGAR	Block
101	09	DHENKANAL	0906	KANKADAHAD	Block
102	09	DHENKANAL	0907	ODAPADA	Block
103	09	DHENKANAL	0908	PARJANG	Block
104	09	DHENKANAL	0909	BHUBAN NAC	ULB
105	09	DHENKANAL	0910	DHENKANAL MPL	ULB
106	09	DHENKANAL	0911	KAMAKHYANAGAR NAC	ULB
107	10	GAJAPATI	1001	GOSANI	Block
108	10	GAJAPATI	1002	GUMMA	Block
109	10	GAJAPATI	1003	KASHINAGAR	Block
110	10	GAJAPATI	1004	MOHANA	Block
111	10	GAJAPATI	1005	NUAGADA	Block
112	10	GAJAPATI	1006	RAYAGADA	Block
113	10	GAJAPATI	1007	R.UDAYAGIRI	Block
114	10	GAJAPATI	1008	KASHI NAC	ULB
115	10	GAJAPATI	1009	PARALAKHEMUNDI MPL	ULB
116	11	GANJAM	1101	ASKA	Block
117	11	GANJAM	1102	BEGUNIAPADA	Block
118	11	GANJAM	1103	BELLAGUNTHA	Block
119	11	GANJAM	1104	BHANJANAGAR	Block
120	11	GANJAM	1105	BUGUDA	Block
121	11	GANJAM	1106	CHATRAPUR	Block
122	11	GANJAM	1107	CHIKITI	Block
123	11	GANJAM	1108	DHARAKOTE	Block
124	11	GANJAM	1109	DIGAPAHANDI	Block
125	11	GANJAM	1110	GANJAM	Block
126	11	GANJAM	1111	HINJILICUT	Block
127	11	GANJAM	1112	JAGANATHPRASAD	Block
128	11	GANJAM	1113	KABISURYANAGAR	Block
129	11	GANJAM	1114	KHALLIKOTE	Block
130	11	GANJAM	1115	KUKUDAKHANDI	Block
131	11	GANJAM	1116	PATRAPUR	Block
132	11	GANJAM	1117	POLASARA	Block
133	11	GANJAM	1118	PURUSOTAMPUR	Block
134	11	GANJAM	1119	RANGEILUNDA	Block
135	11	GANJAM	1120	SANAKHEMUNDI	Block
136	11	GANJAM	1121	SHERAGADA	Block
137	11	GANJAM	1122	SURADA	Block
138	11	GANJAM	1123	ASKA NAC	ULB

139	11	GANJAM	1124	BELLAGUNTHA NAC	ULB
140	11	GANJAM	1125	BERHAMPUR MPL	ULB
141	11	GANJAM	1126	BHANJANAGAR NAC	ULB
142	11	GANJAM	1127	BUGUDA NAC	ULB
143	11	GANJAM	1128	CHATRAPUR NAC	ULB
144	11	GANJAM	1129	CHIKITI NAC	ULB
145	11	GANJAM	1130	DIGAPAHANDI NAC	ULB
146	11	GANJAM	1131	GANJAM NAC	ULB
147	11	GANJAM	1132	GOPALAPUR NAC	ULB
148	11	GANJAM	1133	HINJILICUT NAC	ULB
149	11	GANJAM	1134	KABISURYANAGAR NAC	ULB
150	11	GANJAM	1135	KHALLIKOTE NAC	ULB
151	11	GANJAM	1136	KODALA NAC	ULB
152	11	GANJAM	1137	POLASARA NAC	ULB
153	11	GANJAM	1138	PURUSOTAMPUR NAC	ULB
154	11	GANJAM	1139	RAMBHA NAC	ULB
155	11	GANJAM	1140	SURADA NAC	ULB
156	12	JAGATSINGHPUR	1201	BALIKUDA	Block
157	12	JAGATSINGHPUR	1202	BIRIDI	Block
158	12	JAGATSINGHPUR	1203	ERASAMA	Block
159	12	JAGATSINGHPUR	1204	JAGATSINGHPUR	Block
160	12	JAGATSINGHPUR	1205	KUJANG	Block
161	12	JAGATSINGHPUR	1206	NAUGAON	Block
162	12	JAGATSINGHPUR	1207	RAGHUNATHPUR	Block
163	12	JAGATSINGHPUR	1208	TIRTOL	Block
164	12	JAGATSINGHPUR	1209	JAGATSINGHPUR MPLT	ULB
165	12	JAGATSINGHPUR	1210	PARADEEP MPLT	ULB
166	13	JAJPUR	1301	BARCHANA	Block
167	13	JAJPUR	1302	BARI	Block
168	13	JAJPUR	1303	BINJHARPUR	Block
169	13	JAJPUR	1304	DANAGADI	Block
170	13	JAJPUR	1305	DASARATHPUR	Block
171	13	JAJPUR	1306	DHARMASALA	Block
172	13	JAJPUR	1307	JAJPUR	Block
173	13	JAJPUR	1308	KORAI	Block
174	13	JAJPUR	1309	RASULPUR	Block
175	13	JAJPUR	1310	SUKINDA	Block
176	13	JAJPUR	1311	JAJPUR MPL	ULB
177	13	JAJPUR	1312	VYASANAGAR MPL	ULB
178	14	JHARSUGUDA	1401	JHARSUGUDA	Block
179	14	JHARSUGUDA	1402	KIRMIRA	Block
180	14	JHARSUGUDA	1403	KOLABIRA	Block
181	14	JHARSUGUDA	1404	LAIKERA	Block
182	14	JHARSUGUDA	1405	LAKHANPUR	Block
183	14	JHARSUGUDA	1406	BELPAHAR NAC	ULB
184	14	JHARSUGUDA	1407	BRAJRAJNAGAR MPL	ULB
185	14	JHARSUGUDA	1408	JHARSUGUDA MPL	ULB

186	15	KALAHANDI	1501	BHAWANIPATNA	Block
187	15	KALAHANDI	1502	DHARAMGARH	Block
188	15	KALAHANDI	1503	GOLAMUNDA	Block
189	15	KALAHANDI	1504	JAIPATNA	Block
190	15	KALAHANDI	1505	JUNAGARH	Block
191	15	KALAHANDI	1506	KALAMPUR	Block
192	15	KALAHANDI	1507	KARLAMUNDA	Block
193	15	KALAHANDI	1508	KESINGA	Block
194	15	KALAHANDI	1509	KOKSARA	Block
195	15	KALAHANDI	1510	LANJIGARH	Block
196	15	KALAHANDI	1511	M.RAMPUR	Block
197	15	KALAHANDI	1512	NARLA	Block
198	15	KALAHANDI	1513	TH RAMPUR	Block
199	15	KALAHANDI	1514	BHAWANIPATNA MPLI	ULB
200	15	KALAHANDI	1515	JUNAGARH NAC	ULB
201	15	KALAHANDI	1516	KESINGA NAC	ULB
202	16	KANDHAMAL	1601	BALLIGUDA	Block
203	16	KANDHAMAL	1602	CHAKAPAD	Block
204	16	KANDHAMAL	1603	DARINGIBADI	Block
205	16	KANDHAMAL	1604	G.UDAYAGIRI	Block
206	16	KANDHAMAL	1605	K.NUAGAM	Block
207	16	KANDHAMAL	1606	KHAJURIPADA	Block
208	16	KANDHAMAL	1607	KOTAGHAR	Block
209	16	KANDHAMAL	1608	PHIRINGIA	Block
210	16	KANDHAMAL	1609	PHULBANI	Block
211	16	KANDHAMAL	1610	RAIKIA	Block
212	16	KANDHAMAL	1611	TIKABALI	Block
213	16	KANDHAMAL	1612	TUMUDIBANDHA	Block
214	16	KANDHAMAL	1613	G.UDAYAGIRI NAC	ULB
215	16	KANDHAMAL	1614	PHULBANI NAC	ULB
216	17	KENDRAPARA	1701	AUL	Block
217	17	KENDRAPARA	1702	DERABISH	Block
218	17	KENDRAPARA	1703	GARADAPUR	Block
219	17	KENDRAPARA	1704	KENDRAPARA	Block
220	17	KENDRAPARA	1705	MAHAKALPARA	Block
221	17	KENDRAPARA	1706	MARSHAGHAI	Block
222	17	KENDRAPARA	1707	PATTAMUNDAI	Block
223	17	KENDRAPARA	1708	RAJKANIKA	Block
224	17	KENDRAPARA	1709	RAJNAGAR	Block
225	17	KENDRAPARA	1710	KENDRAPARA MPL	ULB
226	17	KENDRAPARA	1711	PATTAMUNDAI NAC	ULB
227	18	KEONJHAR	1801	ANANDAPUR	Block
228	18	KEONJHAR	1802	BANSPAL	Block
229	18	KEONJHAR	1803	CHAMPUA	Block
230	18	KEONJHAR	1804	GHASIPURA	Block
231	18	KEONJHAR	1805	GHATAGAON	Block
232	18	KEONJHAR	1806	HARICHANDANPUR	Block

233	18	KEONJHAR	1807	HATADIHI	Block
234	18	KEONJHAR	1808	JHUMPURA	Block
235	18	KEONJHAR	1809	JODA	Block
236	18	KEONJHAR	1810	KEONJHAR	Block
237	18	KEONJHAR	1811	PATNA	Block
238	18	KEONJHAR	1812	SAHARAPADA	Block
239	18	KEONJHAR	1813	TELKOI	Block
240	18	KEONJHAR	1814	ANANDAPUR MPL	ULB
241	18	KEONJHAR	1815	BARBIL MPL	ULB
242	18	KEONJHAR	1816	JODA MPL	ULB
243	18	KEONJHAR	1817	KEONJHAR MPL	ULB
244	19	KHURDHA	1901	BALIANTA	Block
245	19	KHURDHA	1902	BALIPATNA	Block
246	19	KHURDHA	1903	BANAPUR	Block
247	19	KHURDHA	1904	BEGUNIA	Block
248	19	KHURDHA	1905	BHUBANESWAR	Block
249	19	KHURDHA	1906	BOLGARH	Block
250	19	KHURDHA	1907	CHILIKA	Block
251	19	KHURDHA	1908	JATNI	Block
252	19	KHURDHA	1909	KHORDHA	Block
253	19	KHURDHA	1910	TANGI	Block
254	19	KHURDHA	1911	BALUGAON NAC	ULB
255	19	KHURDHA	1912	BANAPUR NAC	ULB
256	19	KHURDHA	1913	BHUBANESWAR MC	ULB
257	19	KHURDHA	1914	JATNI MPL	ULB
258	19	KHURDHA	1915	KHORDHA MPL	ULB
259	20	KORAPUT	2001	BANDHUGAM	Block
260	20	KORAPUT	2002	BOIPARIGUDA	Block
261	20	KORAPUT	2003	BORIGUMMA	Block
262	20	KORAPUT	2004	DASMANTPUR	Block
263	20	KORAPUT	2005	JEYPORE	Block
264	20	KORAPUT	2006	KORAPUT	Block
265	20	KORAPUT	2007	KOTPAD	Block
266	20	KORAPUT	2008	KUNDRA	Block
267	20	KORAPUT	2009	LAMTAPUT	Block
268	20	KORAPUT	2010	LAXMIPUR	Block
269	20	KORAPUT	2011	NANDAPUR	Block
270	20	KORAPUT	2012	NARAYANAPATNA	Block
271	20	KORAPUT	2013	POTTANGI	Block
272	20	KORAPUT	2014	SEMILIGUDA	Block
273	20	KORAPUT	2015	JEYPORE MPL	ULB
274	20	KORAPUT	2016	KORAPUT NAC	ULB
275	20	KORAPUT	2017	KOTPAD NAC	ULB
276	20	KORAPUT	2018	SUNABEDA NAC	ULB
277	21	MALKANGIRI	2101	KALIMELA	Block
278	21	MALKANGIRI	2102	KHAIRPUT	Block
279	21	MALKANGIRI	2103	KORUKONDA	Block

280	21	MALKANGIRI	2104	KUDUMULUGUMMA	Block
281	21	MALKANGIRI	2105	MALKANGIRI	Block
282	21	MALKANGIRI	2106	MATHILI	Block
283	21	MALKANGIRI	2107	PODIA	Block
284	21	MALKANGIRI	2108	BALIMELA NAC	ULB
285	21	MALKANGIRI	2109	MALKANGIRI NAC	ULB
286	22	MAYURBHANJ	2201	BAHALDA	Block
287	22	MAYURBHANJ	2202	BANGRIPOSI	Block
288	22	MAYURBHANJ	2203	BARSAHI	Block
289	22	MAYURBHANJ	2204	BARIPADA	Block
290	22	MAYURBHANJ	2205	BETNOTI	Block
291	22	MAYURBHANJ	2206	BIJATOLA	Block
292	22	MAYURBHANJ	2207	BISOI	Block
293	22	MAYURBHANJ	2208	G B NAGAR	Block
294	22	MAYURBHANJ	2209	JAMDA	Block
295	22	MAYURBHANJ	2210	JASHIPUR	Block
296	22	MAYURBHANJ	2211	KAPTIPADA	Block
297	22	MAYURBHANJ	2212	KARANJIA	Block
298	22	MAYURBHANJ	2213	KHUNTA	Block
299	22	MAYURBHANJ	2214	KULIANA	Block
300	22	MAYURBHANJ	2215	KUSUMI	Block
301	22	MAYURBHANJ	2216	MORADA	Block
302	22	MAYURBHANJ	2217	RAIRANGPUR	Block
303	22	MAYURBHANJ	2218	RARUAN	Block
304	22	MAYURBHANJ	2219	RASGOVINDPUR	Block
305	22	MAYURBHANJ	2220	SAMAKHUNTA	Block
306	22	MAYURBHANJ	2221	SARASKANA	Block
307	22	MAYURBHANJ	2222	SUKURULI	Block
308	22	MAYURBHANJ	2223	SULIAPADA	Block
309	22	MAYURBHANJ	2224	THAKURMUNDA	Block
310	22	MAYURBHANJ	2225	TIRING	Block
311	22	MAYURBHANJ	2226	UDALA	Block
312	22	MAYURBHANJ	2227	BARIPADA MPL	ULB
313	22	MAYURBHANJ	2228	KARANJIA NAC	ULB
314	22	MAYURBHANJ	2229	RAIRANGPUR NAC	ULB
315	22	MAYURBHANJ	2230	UDALA NAC	ULB
316	23	NAWARANGPUR	2301	CHANDAHANDI	Block
317	23	NAWARANGPUR	2302	DABUGAM	Block
318	23	NAWARANGPUR	2303	JHARIGAM	Block
319	23	NAWARANGPUR	2304	KOSAGUMUDA	Block
320	23	NAWARANGPUR	2305	NABARANGPUR	Block
321	23	NAWARANGPUR	2306	NANDAHANDI	Block
322	23	NAWARANGPUR	2307	PAPADAHANDI	Block
323	23	NAWARANGPUR	2308	RAIGHAR	Block
324	23	NAWARANGPUR	2309	TENTULIKHUNTI	Block
325	23	NAWARANGPUR	2310	UMERKOTE	Block
326	23	NAWARANGPUR	2311	NABARANGPUR MPL	ULB

327	23	NAWARANGPUR	2312	UMERKOTE NAC	ULB
328	24	NAYAGARH	2401	BHAPUR	Block
329	24	NAYAGARH	2402	DASPALLA	Block
330	24	NAYAGARH	2403	GANIA	Block
331	24	NAYAGARH	2404	KHANDAPADA	Block
332	24	NAYAGARH	2405	NAYAGARH	Block
333	24	NAYAGARH	2406	NUAGAON	Block
334	24	NAYAGARH	2407	ODAGAON	Block
335	24	NAYAGARH	2408	RANPUR	Block
336	24	NAYAGARH	2409	KHANDAPARA NAC	ULB
337	24	NAYAGARH	2410	NAYAGARH NAC	ULB
338	25	NUAPADA	2501	BODEN	Block
339	25	NUAPADA	2502	KHARIAR	Block
340	25	NUAPADA	2503	KOMNA	Block
341	25	NUAPADA	2504	NUAPADA	Block
342	25	NUAPADA	2505	SINAPALI	Block
343	25	NUAPADA	2506	KHARIAR NAC	ULB
344	25	NUAPADA	2507	KHARIAR ROAD NAC	ULB
345	26	PURI	2601	ASTARANG	Block
346	26	PURI	2602	BRAHMAGIRI	Block
347	26	PURI	2603	DELANG	Block
348	26	PURI	2604	GOP	Block
349	26	PURI	2605	KAKATPUR	Block
350	26	PURI	2606	KANAS	Block
351	26	PURI	2607	KRUSHNAPRASAD	Block
352	26	PURI	2608	NIMAPARA	Block
353	26	PURI	2609	PIPLI	Block
354	26	PURI	2610	PURI SADAR	Block
355	26	PURI	2611	SATYABADI	Block
356	26	PURI	2612	KONARK NAC	ULB
357	26	PURI	2613	NIMAPARA NAC	ULB
358	26	PURI	2614	PIPLI NAC	ULB
359	26	PURI	2615	PURI MPL	ULB
360	27	RAYAGADA	2701	BISSAMCUTTACK	Block
361	27	RAYAGADA	2702	CHANDRAPUR	Block
362	27	RAYAGADA	2703	GUDARI	Block
363	27	RAYAGADA	2704	GUNUPUR	Block
364	27	RAYAGADA	2705	K.SINGPUR	Block
365	27	RAYAGADA	2706	KASIPUR	Block
366	27	RAYAGADA	2707	KOLNARA	Block
367	27	RAYAGADA	2708	MUNIGUDA	Block
368	27	RAYAGADA	2709	PADAMPUR	Block
369	27	RAYAGADA	2710	RAMANAGUDA	Block
370	27	RAYAGADA	2711	RAYAGADA	Block
371	27	RAYAGADA	2712	GUDARI NAC	ULB
372	27	RAYAGADA	2713	GUNUPUR NAC	ULB
373	27	RAYAGADA	2714	RAYAGADA MPLT	ULB

374	28	SAMBALPUR	2801	BAMRA	Block
375	28	SAMBALPUR	2802	DHANKAUDA	Block
376	28	SAMBALPUR	2803	JAMANKIRA	Block
377	28	SAMBALPUR	2804	JUJUMURA	Block
378	28	SAMBALPUR	2805	KUCHINDA	Block
379	28	SAMBALPUR	2806	MANESWAR	Block
380	28	SAMBALPUR	2807	NAKTIDEUL	Block
381	28	SAMBALPUR	2808	RAIRAKHOL	Block
382	28	SAMBALPUR	2809	RENGALI	Block
383	28	SAMBALPUR	2810	BURLA NAC	ULB
384	28	SAMBALPUR	2811	HIRAKUD NAC	ULB
385	28	SAMBALPUR	2812	KUCHINDA NAC	ULB
386	28	SAMBALPUR	2813	RAIRAKHOL NAC	ULB
387	28	SAMBALPUR	2814	SAMBALPUR MPL	ULB
388	29	SONEPUR	2901	BINKA	Block
389	29	SONEPUR	2902	BIRMAHARAJPUR	Block
390	29	SONEPUR	2903	DUNGURIPALI	Block
391	29	SONEPUR	2904	SONEPUR	Block
392	29	SONEPUR	2905	TARVA	Block
393	29	SONEPUR	2906	ULLUNDA	Block
394	29	SONEPUR	2907	BINKA NAC	ULB
395	29	SONEPUR	2908	SONEPUR MPL	ULB
396	29	SONEPUR	2909	TARVA NAC	ULB
397	30	SUNDERGARH	3001	BALISANKARA	Block
398	30	SUNDERGARH	3002	BARGAON	Block
399	30	SUNDERGARH	3003	BISRA	Block
400	30	SUNDERGARH	3004	BONAI	Block
401	30	SUNDERGARH	3005	GURUNDIA	Block
402	30	SUNDERGARH	3006	HEMGIRI	Block
403	30	SUNDERGARH	3007	KOIRA	Block
404	30	SUNDERGARH	3008	KUARMUNDA	Block
405	30	SUNDERGARH	3009	KUTRA	Block
406	30	SUNDERGARH	3010	LAHUNIPARA	Block
407	30	SUNDERGARH	3011	LATHIKATA	Block
408	30	SUNDERGARH	3012	LEPHRIPARA	Block
409	30	SUNDERGARH	3013	NUAGAON	Block
410	30	SUNDERGARH	3014	RAJGANGPUR	Block
411	30	SUNDERGARH	3015	SUBDEGA	Block
412	30	SUNDERGARH	3016	SUNDARGARH	Block
413	30	SUNDERGARH	3017	TANGARPALI	Block
414	30	SUNDERGARH	3018	BIRAMITRAPUR MPL	ULB
415	30	SUNDERGARH	3019	RAJGANGPUR MPL	ULB
416	30	SUNDERGARH	3020	ROURKELA MPL	ULB
417	30	SUNDERGARH	3021	SUNDARGARH MPL	ULB

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Codes of Class – I Public Authorities under Finance Dept.

SL NO.	Public Authority Name	Level of Public Authority	Code id
1	Finance Department	AD	051901
2	Directorate of Treasuries and Inspection, Odisha	HOD	051902
3	Madhusudan Dash Regional Academy	HOD	051903
4	Office of the Controller of Accounts, Bhubaneswar	HOD	051904
5	Commissioner of Commercial Taxes, Odisha, Cuttack	HOD	050701
6	Odisha Sales Tax Tribunal	HOD	050702
7	Joint Commissioner of Commercial Taxes, Angul Range, Angul	Regional	050101
8	District Treasury Office, Angul	District	050102
9	Deputy Commissioner of Commercial Taxes (Vigilance), Balasore Division, Balasore	Regional	050201
10	Deputy Commissioner of Commercial Taxes Balasore Circle, Balasore	Regional	050202
11	Deputy Commissioner of Commercial Taxes, Enforcement Range, Balasore	Regional	050203
12	Joint Commissioner of Commercial Taxes, Balasore Range, Balasore	Regional	050204
13	District Audit Officer, Local Fund Audit, Balasore	District	050205
14	District Small Saving Office, Balasore	District	050206
15	District Treasury Office, Balasore	District	050207
16	District Treasury Office, Bargarh	District	050303
17	District Treasury Office, Bhadrak	District	050402
18	Deputy Commissioner of Commercial Taxes, Balangir Circle, Balangir	Regional	050501
19	Joint Commissioner of Commercial Taxes, Balangir Range, Balangir	Regional	050502
20	District Small Saving Office, Balangir	District	050503
21	District Treasury Office, Balangir	District	050504
22	District Small Saving Office, Boudh	District	050601
23	District Treasury Office, Boudh	District	050601
24	Deputy Commissioner of Commercial Taxes (Vigilance), Cuttack Division, Cuttack	Regional	050703
25	Deputy Commissioner of Commercial Taxes, Cuttack Circle II, Cuttack	Regional	050704
26	Deputy Commissioner of Commercial Taxes, Cuttack I Central Circle, Cuttack	Regional	050705
27	Deputy Commissioner of Commercial Taxes, Cuttack I City Circle, Cuttack	Regional	050706
28	Deputy Commissioner of Commercial Taxes, Cuttack I East Circle, Cuttack	Regional	050707
29	Deputy Commissioner of Commercial Taxes, Cuttack I West Circle, Cuttack	Regional	050708
30	Deputy Commissioner of Commercial Taxes, Enforcement Range, Cuttack	Regional	050709
31	Joint Commissioner of Commercial Taxes, Cuttack I Range, Cuttack	Regional	050710
32	Joint Commissioner of Commercial Taxes, Cuttack II Range, Cuttack	Regional	050711
33	District Treasury Office, Cuttack	District	050712
34	Special Treasury Office, Cuttack	District	050713
35	District Small Saving Office, Deogarh	District	050801
36	District Treasury Office, Deogarh	District	050802
37	District Audit Officer, Local Fund Audit, Dhenkanal	District	050901
38	District Treasury Office, Dhenkanal	District	050902
39	District Treasury Office, Parlakhemundi, Gajapati	District	051001
40	Deputy Commissioner of Commercial Taxes (Vigilance), Berhampur Circle, Berhampur	Regional	051101
41	Deputy Commissioner of Commercial Taxes, Enforcement Range, Berhampur	Regional	051102
42	Joint Commissioner of Commercial Taxes, Ganjam Range, Berhampur	Regional	051103
43	District Treasury Office, Chhatrapur, Ganjam	District	051104
44	Special Treasury, Berhampur, Ganjam	District	051105
45	District Treasury Office, Jagatsinghpur	District	051201
46	Joint Commissioner of Commercial Taxes, Jajpur Range, Jajpur Road	Regional	051301
47	District Treasury Office, Jajpur	District	051302

48	Special Treasury, Jajpur Road, Jajpur	District	
49	Deputy Commissioner of Commercial Taxes, Jharsuguda Circle, Jharsuguda	Regional	051401
50	District Small Saving Office, Jharsuguda	District	051402
51	District Treasury Office, Jharsuguda	District	051403
52	Deputy Commissioner of Commercial Taxes, Enforcement Range, Bhawanipatna	Regional	051501
53	District Audit Officer, Local Fund Audit, Kalahandi	District	051502
54	District Small Saving Office, Kalahandi	District	051503
55	District Treasury Office, Kalahandi	District	051504
56	District Treasury Office, Kandhamal, Phulbani	District	051601
57	District Treasury Office, Kendrapada	District	051701
58	Deputy Commissioner of Commercial Taxes, Barbil Circle, Barbil	Regional	051801
59	District Audit Officer, Local Fund Audit, Keonjhar	District	051802
60	District Small Saving Office, Keonjhar	District	051803
61	District Treasury Office, Keonjhar	District	051804
62	Deputy Commissioner of Commercial Taxes (Vigilance), Bhubaneswar	Regional	051905
63	Deputy Commissioner of Commercial Taxes, Bhubaneswar Circle I, Bhubaneswar	Regional	051906
64	Deputy Commissioner of Commercial Taxes, Bhubaneswar Circle II, Bhubaneswar	Regional	051907
65	Deputy Commissioner of Commercial Taxes, Bhubaneswar Circle III, Bhubaneswar	Regional	051908
66	Deputy Commissioner of Commercial Taxes, Bhubaneswar Circle IV, Bhubaneswar	Regional	051909
67	Deputy Commissioner of Commercial Taxes, Jatni Circle, Jatni	Regional	051910
68	Joint Commissioner of Commercial Taxes, Bhubaneswar Range, Bhubaneswar	Regional	051911
69	District Small Saving Office, Khurda	District	051912
70	District Treasury Office, Khurda	District	051913
71	Special Treasury No. I, Bhubaneswar	District	051914
72	Special Treasury No. II, Bhubaneswar	District	051915
73	Special Treasury, Khurda	District	051916
74	Deputy Commissioner of Commercial Taxes, (Vigilance), Koraput Division, Jeypore	Regional	052001
75	Joint Commissioner of Commercial Taxes, Koraput Range, Jeypore, Koraput	Regional	052002
76	District Audit Office, Local Fund Audit, Koraput	District	052003
77	District Small Saving Office, Koraput	District	052004
78	District Treasury Office, Koraput	District	052005
79	Special Treasury, Jeypore, Koraput	District	052006
80	District Small Saving Office, Malkangiri	District	052101
81	District Treasury Office, Malkangiri	District	052102
82	District Audit Officer, Local Fund Audit, Baripada, Mayurbhanj	District	052201
83	District Treasury Office, Mayurbhanj	District	052202
84	District Treasury Office, Nayagarh	District	052301
85	District Small Saving Office, Nabarangpur	District	052401
86	District Treasury Office, Nabarangpur	District	052402
87	District Treasury Office, Nuapada	District	052501
88	Deputy Commissioner of Commercial Taxes, Puri Circle, Puri	Regional	052601
89	Joint Commissioner of Commercial Taxes, Puri Range, Puri	Regional	052602
90	District Small Saving Office, Puri	District	052603
91	District Treasury Office, Puri	District	052604
92	District Small Saving Office, Rayagada	District	052701
93	District Treasury Office, Rayagada	District	052702
94	Deputy Commissioner of Commercial Taxes (Vigilance), Sambalpur	Regional	052801
95	Deputy Commissioner of Commercial Taxes, Enforcement Range, Sambalpur	Regional	052802
96	Deputy Commissioner of Commercial Taxes, Sambalpur I Circle, Sambalpur	Regional	052803

97	Joint Commissioner of Commercial Taxes, Sambalpur Range, Sambalpur	Regional	052804
98	District Audit Officer, Local Fund Audit, Sambalpur	District	052805
99	District Treasury Office, Sambalpur	District	052806
100	District Small Saving Office, Subarnapur	District	052901
101	District Treasury Office, Subarnapur	District	052902
102	Deputy Commissioner of Commercial Taxes, Rourkela I, Uditnagar	Regional	053001
103	Deputy Commissioner of Commercial Taxes, Rourkela-II Circle, Panposh	Regional	053002
104	Joint Commissioner of Commercial Taxes, Sundargarh Range, Rourkela	Regional	053003
105	District Audit Officer, Local Fund Audit, Sundargarh	District	053004
106	District Treasury Office, Sundargarh	District	053005
107	Special Treasury, Panposh, Sundargarh	District	053006

AD = Administrative Department
HOD = Heads of Department