

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No.FIN-LFA-ESTT-0013/2015 ^{***} 13228 /F., Dt. 30.04.15

From

Shri A.K. Mohanty,
Under Secretary to Government.

To

**The Principal Secretary to Govt., Higher Education Department,
Commissioner-cum-Secretary to Govt., Panchayati Raj Department,
Commissioner-cum-Secretary to Govt., H & U.D. Department,
Commissioner-cum-Secretary to Govt., School & Mass Education
Department.**

Sub:- Meeting of the State level Monitoring Committee for Settlement of Local fund Audit Reports and Paras.

Sir,

I am directed to enclose herewith a copy of the approved "minutes of the 1st Meeting of State Level Monitoring Committee" held on dt.09.04.2015 at 3.30 p.m. in the conference Hall of Additional Chief Secretary, Finance under the Chairman ship of Additional Chief Secretary, Finance.

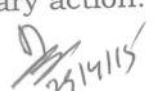
You are, therefore, requested to expeditious steps for compliance of the points raised therein, in respect of your Department.

Yours faithfully,


Under Secretary to Government

Memo No. 13229 /F., Dt. 30.04.15

Copy alongwith copy of its enclosure forwarded to the ES-III Section, Finance Department/ P & C Department for information and necessary action.


Under Secretary to Government

Memo No. 13230 /F., Dt. 30.04.15

Copy alongwith copy of its enclosure forwarded to the Director, LFA, Odisha, Bhubaneswar for information and necessary action.


Under Secretary to Government

Minutes of the 1st meeting of the State Level Monitoring Committee held in the Conference Hall of the Additional Chief Secretary, Finance on 09.04.2015 at 4.00 p.m.

The 1st meeting of the State Level Monitoring Committee for settlement of Local Fund Audit paras, was held under the chairmanship of Sri R. Balakrishnan, IAS, Additional Chief Secretary, Finance. The list of Officers who attended the meeting is given in Annexure-A.

The Member –Convener initiated the meeting with his opening remarks that as this was the 1st meeting, it would have been better if the Secretaries of the concerned Departments had attended the meeting. The Chairman suggested to take up separate meetings with the respective Departments for settlement of the audit paras and other audit related issues. He said that audit should be productive and pointed out the system loopholes in the institutions audited by LFA and it should not be seen as an intrusion. The main purpose of audit should not be 'fault finding', instead it should suggest corrective methods. He also advised to strengthen the existing Audit Cells in each Department and activate the Nodal Officer system to look into the audit matters and make audit a fruitful exercise. The ACS, Finance also said that common audit objections should be taken care so that there will be no repetition of these mistakes in future. The audit should not be made in a mechanical manner and the important issues should be prioritised while making audit of different institutions. Participating in the discussion, the Secretary, Panchayati Raj Department emphasised upon for concentrating on audit of G.Ps. Further, he told that earlier emphasis was not given for compliance of Audit Paras. Since, the works of the B.D.Os are being reviewed directly by P.D., DRDA concerned, now the Panchayati Raj Department has issued office order for constituting the Audit Cell at district level under the Chairmanship of concerned P.D., DRDA for giving effective result for settling the Audit Paras.

Agenda point: Non-compliance to local fund audit paras by the PRIs, ULBs and other institutions.

- (i) The Additional Chief Secretary, Finance suggested to take up the matter of non-compliance of audit paras with the concerned Departments separately on one-to-one basis in order to make the exercise fruitful.

(Action: LFA Branch, Finance Department and DLFA)

- ✓(ii) The ACS, Finance also instructed to make 'non-compliance to Local Fund Audit paras' one of the agenda in the All Secretaries' Meeting. **(Action: Finance Department)**
- (iii) The F.A.-cum- joint Secretary/ Additional Secretary to Govt. in each concerned Department shall be the Nodal Officer to deal with the matter of non-compliance and other audit related matters and give necessary feedback. It was further decided that issues relating to audit matter, the F.A.-cum-Nodal officer will intimate the matter to the

Director, L.F.A. under intimation to concerned Department as well as Finance Department for expeditious disposal of Audit Paras.

(Action: P.R. Deptt., H&U.D. Deptt., Higher Education Deptt., School & Mass Education Department)

- (iv) The F.A.-cum- Jt. Secy to Govt., School & Mass Education Department assured that the compliance to the audit paras relating to Board of Secondary Education, Odisha shall be submitted soon. School & Mass Education Deptt. were requested to submit necessary compliance on the pending Audit paras in respect of BSE, Odisha within a fortnight.

(Action: Department of School & Mass Education)

Agenda point: Non-production of records to audit by PRIs, ULBs and other institutions.

- (i) The Additional Chief Secretary, Finance asked the DLFA to furnish consolidated information regarding non-production and part-production of records so that it will be taken up with the Panchayati Raj Department and other concerned Departments for their needful actions.

(Action: Directorate of Local Fund Audit)

- (ii) The audit of Institutions which could not be taken up during 2013-14 and 2014-15 due to non-production of records should be taken up immediately on priority basis.

(Action: Directorate of Local Fund Audit)

- (iii) The Secretary, Panchayati Raj Department present in the meeting assured to take up the matter of preparation of accounts by Panchayat Samities for 2014-15 FY and suggested to take up audit after 30th April, 2015. The Panchayati Raj Department should take steps for completion of accounts of Panchat Samities and Grama Panchayats before taking up such audits.

(Action: Panchayati Raj Department)

- (iv) The Department of Higher Education should issue instructions to concerned colleges within a week with copy to the ACS, Finance regarding production of records for Accounts Review by CA Firms.

(Action: Higher Education Department)

Agenda points: Non-adjustment of outstanding advance, non-reconciliation of bank accounts, low spending of grants and non-maintenance of important statutory records.

The Audit Cell and Nodal Officer system in the Departments concerned, i.e., Panchayati Raj , Housing & Urban Development , Higher Education, School & Mass Education Departments should be strengthened and activated to address and monitor the above issues through issuance of necessary instructions and conducting quarterly reviews to ensure positive results for proper financial management.

(Action: Departments of Panchayati Raj , Housing & Urban Development , Higher Education, School & Mass Education)

Agenda point: Non-remittance of Govt. dues.

- (i) The Additional Chief Secretary, Finance advised to bring all the non-remitted govt. dues to Govt. exchequer immediatly. The matter will be reviewed in every quarter.
(Action: LFA Branch, Finance Department, DLFA, Departments of Panchayati Raj and Housing and Urban Development)
- (ii) Separate letters will be written to the Secretaries of PR Department and H & UD Department under the signature of the Additional Chief Secretary, Finance on non-remitted govt. dues with a request to comply within deadline.
(Action: LFA Branch, Finance Department)

Agenda point: Preparation of on-line Accounts by H & UD Department and Higher Education Department.

A letter is to be written to the Higher Education Department to take up the matter of preparation of on-line accounts for Universities.

(Action: LFA Branch, Finance Department)

Any other mater:-

Lastly, the following decisions were taken for streamlining the audit of different organisations:

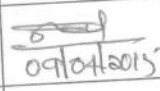

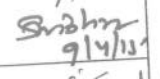


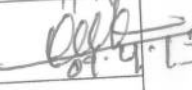


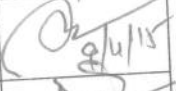



- i) Action taken report on the observation of the audit would be reviewed quarterly.
- ii) Check list prepared by F.A.-cum-Nodal officer would be reviewed by Finance Department.
- iii) The Director, Municipal Administration present in the meeting informed that a 3 day conference of local body is scheduled to be held on 16th, 17th and 18th April, 2015. He requested Director, L.F.A. to depute his representative on each day so that issues relating to audit would be sorted out in the said conference.
- iv) ACS, Finance impressed upon the Director, Municipal Administration to take up regular review of audit matters as decided in the meeting.

The meeting ended with vote of thanks to the Chair and other participants.


A.C.S., Finance and Chairman,
State Level Monitoring Committee

Annexure - A

List of Participants attended the Meeting of the State Level Monitoring Committee for Settlement of Local Fund Audit Para Dt.09.04.15, 3.30P.M. at Conference Hall of Finance Department.

Sl.No.	Name	Designation & Deptt.	Mobile no.	Signature
1.		ACS (F)		
2.	S. K. Kabi	Addl. Secy	94373-76765	
3.	J. Pruthi	Director, LFA	9437152018	
4.	S. K. Mishra	DMA & Addl. Secy	9437553662	
5.	Mrs. Nirupama Mallick	Fin. & Adcl. Secy P.R. Deptt.	9437283881	
6.	Smt. Padmini Patra	F.A. cum Jt. Secy H.B.D.	9438546471	
7.	Sangay Ku Pramanik	FA cum Jt. Secy and MF	94370-12552	
8.	G. Nandi	Jt. Secy to Govt. F.D.		
9.	H. Mishra	Joint Director LFA	9437161174	
10.	S. K. Behera	Joint Director	9437086505	
11.	D. K. Parida	Dy. Director	9437128771	
12.	M. Sahu	T. D. NIC	2322284	
13.	D. K. Sain	Secy PR		
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