

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 6106 /F., Dated 6/3/2017
FIN-TRY-BT-0001/2017

From

Shri Tuhin Kanta Pandey, I.A.S
Principal Secretary to Government.

To

The Principal Secretaries/
Commissioner-cum-Secretaries/
Secretaries to Government.
All Heads of Department.

Sub: *Measures to prevent rush of expenditure towards the fag end of the Financial Year, 2016-17.*

Sir,

I am directed to say that Finance Department have earlier intimated all Departments of Government / all Heads of Department to avoid rush of expenditure towards the fag end of the financial year and stick to the deadlines fixed for sanction, issue of allotment, re-appropriation and surrender of funds, submission of bills in the Treasuries and submission of proposal to Finance Department for release of funds in letter No.3897/F, dt. 11.02.2017.

The Administrative Departments were requested to take timely steps for sanction, release, re-appropriation and surrender of funds by the revised deadlines so as to ensure submission of bills in the Treasuries in time as per the deadlines stipulated vide Finance Department Circular No.14915/F., dt.18.05.2016 and No.3897/F., dt. 11.02.2017.

3. Presentation of bills in the Treasuries :-

The last date for submission of bills in the Treasuries has been intimated in advance in Finance Department Circular No.3897/F., dt. 11.02.2017. In view of administrative convenience and the necessity to regulate the submission of different kinds of bills/claims in the Treasuries in a phased manner, the deadlines

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so fixed for presentation of bills/claims in the Treasuries are now revised and mentioned below.

Sl. No.	Items	Deadline now prescribed
(i)	All bills pertaining to claims under the unit "Other Contingencies" and purchase of Machinery, Equipment & Vehicles, Share Capital Investment, Budgetary support in favour of Co-operatives, Industrial Enterprises, Public Sector Undertakings in shape of loan or Share Capital Investment and subsidy.	15.03.2017 No Treasury shall entertain any of these Bills, after 15.03.2017 on any account.
(ii)	Re-submission of bills after due compliance, in respect of items as mentioned at (i) above which were objected to earlier.	21.03.2017
(iii)	All other bills except the categories enumerated at (i) above.	21.03.2017 Extension of this deadline would not be allowed on any account whatsoever.
(iv)	Resubmission of bills after due compliance except those mentioned at (i) which were objected to earlier.	27.03.2017
(v)	Presentation of fresh bills relating to :- <ul style="list-style-type: none"> ▪ Relief expenditure, ▪ Energy charges/ Telephone charges, ▪ House Building/ Vehicle/ Medical Advance, ▪ Old age pension, ▪ Mid-day meal, ▪ Police /Fire Service / Jails Organization, ▪ Home Election (Department), ▪ State Election Commission and other Election related bills 	27.03.2017
(vi)	Claims relating to Centrally Sponsored Schemes (CSS) which are now part of the State Plan/ CP/CSP Schemes, the Central Assistance for which is received on or after 21.03.2017	27.03.2017
(vii)	Bills relating to IAY and ITDP etc which are to be paid by transfer credit to the P.L. Account of the concerned DRDAs/ ITDAs and all other bills which are passed for payment by transfer credit to deposit heads.	27.03.2017

These deadlines are to be followed scrupulously. Accordingly, necessary expenditure sanction for these items / claims should be issued on or before the dead line for submission of bills. The last date for issue of sanction order for

incurring expenditure on these items is the last date for submission of the related bills in the Treasury / Sub-Treasury concerned.

4. (i) Budgetary funds should not be transferred to Civil Deposit.

(ii) No bill/ claim of any kind should be presented to the Treasury/ Spl. Treasury/Sub-Treasury if the money to be withdrawn cannot be spent on or before 31.03.2017. Where the provision is not likely to be spent by 31.03.2017, the provision shall be surrendered under intimation to Finance Department in time. **Un-spent balance of funds drawn out of the budget provision for the year 2016-17 should be deposited in Government Account within 31.03.2017.** Such un-spent balances should, on no account, be carried over to the next financial year, as it will deflate the expenditure of the subsequent year on its refund to Government Account.

(iii) Sufficient care should be taken to present the bills relating to Energy Charges, Expenditure on Relief, Externally Aided Projects, Rural Electrification i.e. (Biju Gramya Jyoti, Biju Saharanchala Bidyutikaran Yojana), BKVY, Dietary charges of Hospitals and Jails, Old Age Pension before the deadline.

(iv) Under no circumstances should money be drawn and kept in D.C.R, Term Deposit, Bank Draft or in sealed bag or in any other form. Any such instance coming to notice would be treated as temporary misappropriation except when specifically authorized by Finance Department in writing.

5. (i) The time schedule set out above must be adhered to without any deviation. Under no circumstances, the accounts of any Treasury/Spl. Treasury/Sub-Treasury can be kept open beyond 31.03.2017 with a view to accommodating transactions of the current financial year. Under the Integrated Financial Management System (IFMS), all the Treasuries are connected to the Central Location at the Directorate of Treasuries & Inspection, Odisha, Bhubaneswar through intranet and the controlling officers and Drawing & Disbursing Officers have access to the system (IFMS) through the Budget Interface, Works and Forest Expenditure Modules of the Treasury Portal (internet). The transactions are made through System. The IFMS does not provide for any backlog processing of transactions at any stage. *As such, exactly after 12.00 Midnight of 31st March 2017, which is technically the end of the current financial year 2016-17, the system would automatically disable all the allotments for 2016-17 across the State as a whole for the financial year 2016-17 and it would not be possible at all to carry out any transaction, relating to the Budget of 2016-17 after that. The Collectors as heads of the Treasury administration in the Districts will*

