

DIRECTORATE OF LOCAL FUND AUDIT, ODISHA
2ND FLOOR, TREASURY & ACCOUNTS BHAWAN,
UNIT-III, KHARAVEL NAGAR, BHUBANESWAR

e-mail: dirlfaodisha@gmail.com ; phone: 0674-2391704; Fax: 0674-2391703

No.....12037...../DLFA,

Date.....07.11.15.....

DLFA(Prog)-XIV-Aud-41/2015

From

Sri Ajay kumar Das,

Director,

To

**All District Audit Officer,
Local Fund Audit, Odisha &
Audit Officer(LFA), Bhubaneswar**

Sub: Monitoring of Progress of Audit in Real Time basis by the Programme Section of the District Audit Offices.

Madam / Sir,

It is observed during inspection of District Audit Offices that in most cases the Audit Parties are not changing the Status of the Institution they are auditing to " In Progress / Completed" in real time basis in ALFA portal.

Hence it is instructed that the Programme Section of the District Audit Office / Audit Office concerned will keep a watch on the progress of Audit in the field & its updating by the Audit parties in ALFA in real time basis. The Programme Section will inform the defaulting Audit Parties telephonically/ ALFA mail to update the status & to submit the weekly diaries in time. The DAOs are to call for explanation immediately (with a copy to the Directorate of LFA) if the Audit Party does not update the " In Progress / Completed" of the Institution in real time basis in ALFA portal or does not submit weekly diaries in time(Within Monday to Wednesday of every week). In case of failure to properly monitor the Progress of Audit in ALFA , the District Audit Officer/ Audit Officer concerned along with the Auditor and Audit superintendent in charge of the programme Section will be held responsible for the lapse & action as deemed proper will be taken.

The District Audit Officers/ Audit Officer, LFA should approve the weekly diaries within a week of submission of the same by the audit party. Frequent changes of auditors in both Programme & Surcharge sections should be avoided. All Audit personnel may be informed accordingly.

Yours faithfully,

A. Das
Director

Memo NO. 12038/DLFA.

DT. 07-11-15

Copy to All Officers, DLFA/ Technical Director, NIC/ Sri S.K. Sarangi, Auditor, ALFA/
GP Section/ All audit Suptd, DLFA for information and necessary action.



Assistant Director