

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

NOTIFICATION

FIN-TWCB-MISC-0002-2025 No. 8937 /F,

Date: 18-03-2025

Sub: Adoption of Web-based Online Training Program for Group-A and B officers of State Government Departments

Madhusudan Das Regional Academy of Financial Management (MDRAFM), Bhubaneswar, has developed a web-based Online Training Program (MOTP) for Group-A and B officers of the State Government Departments on the following topics.

1. Concept of TDS under Goods and Services Tax and Income Tax Act
2. OCS Pension Rules, 1992
3. Odisha Treasury Code(OTC)
4. Roles and Responsibilities of a DDO
5. Procurement of Goods
6. Travelling Allowance and Leave Travel Concession
7. Odisha Leave Rules, 1966
8. GPF Rules, 1938
9. National Pension System
10. Reimbursement of Medical Claim (RCM)
11. Audit and Audit Compliance

MOTP topics will take around 11 hours of time to complete and 28 days will be made available to complete the training. Adoption of MOTP will have following advantages:-

- a) Regular duty of the Officers/Employees will not be affected as they can undergo these training programmes from the comfort of their home, beyond office hours
- b) The Officers/Employees can complete the training as per their convenience.

This online training program will go live with effect from 01/04/2025. Trainees can directly log into the portal URL: <https://mdrafm.odisha.gov.in/mOTP> to register themselves by using their HRMS Id, Mobile Number and Email id. Enrolment will start from 20/03/2025. Details of the MOTP are available on the portal.

This MOTP will be conducted from 1st day to 28th day of every month. Maximum 200 trainees will be accommodated in a single batch. On completion of training course, final examination will be held at MDRAFM within a week. On successful completion of the training, submission of feedback and passing the final examination, trainees will get their training certificates from the portal.

State Government Departments should advise / instruct their officers to undergo this MOTP. Requests from State Government Departments/Subordinate Offices for physical training of their employees in MDRAFM on these MOTP topics shall not be entertained by MDRAFM w.e.f. 01.04.2025.

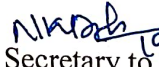
Contact Number of MDRAFM
Email id- motp.mdrafm@gmail.com
Telephone no. (0674)-2300759


18.03.2025
Principal Secretary to Government

Memo No 9082 /F;

Date 19.03.2025

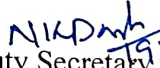
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19.03.2025
Deputy Secretary to Government

Memo No 9083 /F;

Date 19.03.2025

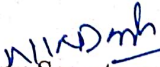
Copy forwarded to P.S to Principal Secretary, Finance Department for kind information of Principal Secretary.


19.03.2025
Deputy Secretary to Government

Memo No 9084 /F;

Date 19.03.2025

Copy forwarded to All Branch Heads of Finance Department for kind information and necessary action.


19.03.2025
Deputy Secretary to Government

P.T.O

Memo No 9085 /F;

Date 19.03.2025

Copy forwarded to Portal-in-charge FID, Finance Department with a request to upload this Office Notification in the website of Finance Department at www.finance.odisha.gov.in for general information.

NKish
Deputy Secretary to Government