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ମୁଖ୍ୟ ଶାସନ ସଚିବ, ଓଡ଼ିଶା

MANOJ AHUJA, IAS

CHIEF SECRETARY, ODISHA



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To

**All Additional Chief Secretaries to Government**

**All Principal Secretaries to Government**

**All Commissioner-cum-Secretaries to Government**

**All Collectors**

Sub: **Capacity Building of Officers in Artificial Intelligence (AI) through Free Online Courses**

Madam/Sir,

With the emergence of new technologies, it is increasingly evident that new innovations such as Artificial Intelligence (AI) will play a pivotal role in shaping the future of governance. AI has the potential to bring transformative changes in how government functions — from making it easy for citizens to interface with Government, to predictive analysis, intelligent grievance redressal systems, planning, and monitoring service delivery outcomes.

In this context, it is imperative that officers in the State Administration build a working knowledge of the principles, tools, and applications of AI. Understanding these technologies is essential not only for informed decision-making but also for designing citizen-centric policies, managing large-scale data systems, and enhancing administrative responsiveness.

In view of the above, all Departments are requested to issue necessary instructions to the Officers under their control to mandatorily enroll in and complete at least one foundational course in Artificial Intelligence. These courses are available free of cost on reputed platforms and are designed to offer both conceptual clarity and applied perspectives. Some recommended platforms include:



1. **Online Courses on Artificial Intelligence (AI) on iGOT Karmayogi Portal:**

**a. Basic Concepts of Artificial Intelligence**

By Ministry of Communications - Department of Telecommunications

**b. AI for Digital Transformation: Machine Learning and Deep Learning**

By Wadhvani Institute of Technology and Policy

**c. AI in Government: Transforming Public Service Delivery**

By Indian Institute of Science (IISc) Bengaluru

2. **AI for All** - <https://ai-for-all.in>

(Developed by Ministry of Education, Government of India in partnership with Intel)

3. **AI for Everyone** - <https://www.deeplearning.ai/courses/ai-for-everyone>

4. **Elements of AI** - <https://www.elementsofai.com>

(A free online course offered by University of Helsinki, Finland)

Officers should complete these courses within a period of 3 (three) months from the date of issue of this communication. Departments may kindly designate a Nodal Officer to oversee implementation, facilitate enrolment, and ensure timely compliance. A consolidated report indicating the number of Officers who have completed such courses may be submitted to the Office of the Chief Secretary within the stipulated period.

This initiative is in alignment with the State Government's broader goal of fostering a digitally proficient, future-ready administrative workforce. I look forward to your active cooperation in this important endeavor.

Yours faithfully,

  
Chief Secretary,  
Odisha