



ଓଡିଶା ସରକାର  
ପଞ୍ଚାୟତିରାଜ ବିଭାଗ

E-mail/ Speed Post  
21.5.13  
ଓଡିଶା ସଚିବାଳୟ  
ସଚିବାଳୟ, ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧

Government of Odisha  
PANCHAYATI RAJ DEPARTMENT

Odisha Secretariat, Sachibalaya Mar  
Bhubaneswar-751 00  
Tel. No.0674-2536680/232287  
Fax. 0674-239141  
E-mail- prsec.or@nic.i

No.17-PLAN-08-2139

14261

Date: 20<sup>th</sup> May, 2013

From

Shri D.K.Singh, IAS,  
Comm.-cum-Secretary to Govt.

To

All Collectors  
All PD, DRDAs  
All BDOs  
All DPOs

**Sub: Measures to streamline the Financial Management System.**

Sir,

With huge funds flowing through the three tiers PRIs and different agencies/offices of the Panchayati Raj Department, there is an urgent need for sound Financial Management System for effective functioning and prudent financial management. In spite of existing codal provisions, guidelines and instructions issued from Government, instances of non-observance of codal provisions and guidelines by the implementing agencies as well as financial irregularities are coming to the notice of the Government. In order to streamline Financial Management System in Panchayati Raj Department, the following guidelines are hereby issued to be followed meticulously by PD, DRDAs, BDOs, DPOs and E.Os concerned while discharging their financials functions.

**1. Allotment of Funds:**

The allotment of funds under Plan & Non-Plan Schemes is made available in the Budget interface ([www.odishatreasury.gov.in](http://www.odishatreasury.gov.in)) link of Odisha Treasury Portal to all DDOs of Panchayati Raj Department. The DDOs concerned can view and download the Allotment reports from Odisha Treasury Portal. The practice of sending ink-signed copy of the Allotment Order has been discontinued as per Rule- 5(ii) of the DFPR- 1978 (revised up to 08.04.2013).

**2. Incurring Expenditure:**

The DDO shall undertake expenditure as per the Quarterly Expenditure Allocation (QEA) and Monthly Expenditure Plan (MEP) approved by Finance

