

GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT

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No.FIN-SOS-2-MISC-0001/2012. 7174 /F., dt. 13.3.2014

From

Sri S. C. Jena,  
Under Secretary to Government,

To

The Controller of Accounts, Odisha /  
The Commissioner of Commercial Taxes, Odisha /  
The Director, Treasuries & Inspection, Odisha /  
The Director, Local Fund Audit, Odisha /  
The Director, MDRAFM, Bhubaneswar /  
The Chairman, State Sales Tax Tribunal, Odisha.

Sub:- Enforcement of EPF /ESI benefits to Outsourced Agencies.

Sir,

In enclosing herewith the letter No.2028/LESI, Dt.03.03.2014 of the Principal Secretary to Government, Labour & E.S.I. Department on the above noted subject, the undersigned is directed to say that, necessary follow up action may be taken at their end to enroll their man power under Employees' State Insurance (ESI) / Employees Provident Fund (EPF) Schemes as per the instructions given in the above letter.

Yours faithfully,

Memo No. 7175 /F., dt. 13.3.2014

Copy alongwith enclosure forwarded to all Branches of Finance Department (except Accounts & Issue Branch) for information and necessary follow up action in the matter.

  
Under Secretary to Government,

  
Under Secretary to Government.



Shri R.K. Sharma, IAS  
Principal Secretary to Govt.  
Labour & ESI Department  
Odisha, Bhubaneswar- 751001



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BY-190/AS  
6/3/14

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3941/FIN/2014

4-3-2014

Letter No. 2028 /LESI /dt. 3rd. March, 2014  
SS-II-SC-4/2014

To

The Additional Chief Secretary /  
Principal Secretary /  
Commissioner-cum-Secretary  
All Departments of Government.

**Sub: Enforcement of EPF / ESI benefits to outsourced agencies.**

Sir / Madam,

This is to say that outsourced agencies for manpower engaged by various Departments / PSU's / autonomous bodies are required to enroll their manpower under Employees' State Insurance (ESI) / Employees' Provident Fund (EPF) Schemes as per applicable laws. These agencies are also reimbursed with the employers' contribution towards EPF / ESI by the Principal Employers.

However, it is noticed that often the actual enrolment and flow of benefits to the outsourced employees by such agencies is not being properly monitored by the principal employers. In many cases, Identity Cards under ESI scheme have not been provided to these employees and, thus, they cannot avail any ESI coverage.

It is therefore, requested that before releasing the payments to the outsourced agencies for the manpower supplies for the month of March, 2014 due in April, 2014, all the officers / organizations under your administrative control may kindly be directed to :

- (i) Obtain an attested Xerox copy of Temporary Identity Cards / Pehechan Cards of ESI for all the personnel engaged by them.
- (ii) Obtain the EPF number of each personnel engaged by the agency.
- (iii) Obtain an undertaking from the Chief Executive of outsourced agency that every personnel engaged by it has been intimated his / her EPF number and has also been informed that he / she can find out his EPF balance from the website [www.epfobbs.gov.in](http://www.epfobbs.gov.in).

In case of non-supply of such information by the outsourced agency, further payment may be withheld and Regional Director, ESIC / Regional Provident Fund Commissioner may be informed of the details of defaulting cases for verification.

Yours faithfully,

Principal Secretary to Government

P.T.O.

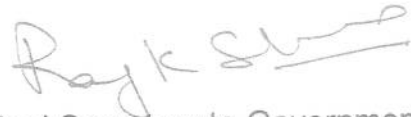
B.II  
Circulate  
among all branches  
and HODs.

4-3-14

Pl. put up in file.  
B.II  
6-3-2014

Memo No. 2029 /LESI, dated the 3rd, March, 2014

Copy to P.S. to Minister, Labour & ESI for kind information of Hon'ble Minister, Labour & ESI.



Principal Secretary to Government

Memo No. 2030 /LESI, dated the 3rd, March, 2014

Copy to OSD to Chief Secretary / P.S. to DC-cum-ACS for kind information of Chief Secretary / DC-cum-ACS.



Principal Secretary to Government