

LOCAL FUND AUDIT, GAJAPATI, ODISHA

CATEGORY : N A C,General

Audit Report No : 307441/AR/2017-2018-GAJAPATI

PARA: 1 TITLE SHEET

1	Name of the Institution :	Kasinagar NAC
2	Year of Accounts under Audit :	2016-2017
3	Name of the Local Authority during the year of A/Cs :	1.Sri Ashok Kumar Rout,Executive Officer,01-04-2016 to 21.07.2016 2.Sri A.Nageswar Rao,Executive Officer,22.07.2016 to 31.03.2017
	Name of the Local Authority at the time of Audit :	Sri A.Nageswar Rao,Executive Officer
4	Duration of Audit :	13-06-2017 To 22-07-2017 (Mandays Consumed :- 13)
5	Name of the Auditors :	HEMANTA KUMAR DEHURY - Lead Auditor(13-06-2017 to 22-07-2017) AR -GAJA 02 - Auditor(13-06-2017 to 22-07-2017)
6	Name of the Reviewing Officer :	JEETEN KUMAR MOHANTY(Audit Superintendent)
7	Date of submission of report by Reviewing officer :	18-09-2017
8	Entry Conference Date :	13-06-2017
9	Exit Conference Date :	16-11-2017
10	Name of the District Audit Officer :	SRI JAGANNATH DASH
11	Date of approval of report by District Audit Officer :	24-11-2017

PARA: 2 PHYSICAL VERIFICATION

S/no	Items	Date Of Physical verification Before / After Transaction	Physical Balance	Balance As per Cash Book / Stock Register	Reference To The Page No Of Cash Book / Stock Register	Discrepancies If Any
1	Market FeeRs06.00per receipt	16.06.2017	45	45	Pg No-150	Nil
2	Stand FeeRs06.00per receipt	16.06.2017	0	0	Pg No-41	Nil
3	Stand FeeRs15.00per receipt	16.06.2017	82	82	Pg No-148	Nil
4	Holding Tax Rpt Book	16.06.2017	19	19	Pg No-65	Nil
5	Stand FeeRs10.00per receipt	16.06.2017	0.00	0.00	Pg No-149	Nil
6	Cash in hand	16.06.2017	0.00	0.00	Pg No-19	Nil
7	Stamp Account	16.06.2017	846.00	846.00	Pg No-01	Nil
8	MISC Rpt Book	16.06.2017	79	79	Pg No-43	Nil
9	Measurement Book	16.06.2017	0.00	0.00	Pg No-51	Nil

Comments

As per Rule 20(a) OLF Rule 1951 Audit conducted physical verification on cash in hand, securities held by local authority, postage stamp, stock of saleable forms, unspent balance of permanent advance, unused MR books & unused MB on the day of commencement i.e. on 16.06.2017 & depicted on the above table basing on the records provided by the local authority & the previous Audit report. As per the Municipal Rule, the local authority must verify the financial position in cash book w.r.t pass book at the end of every month along with quarterly, half yearly & yearly & put seal with signature. But during checking of the Accountant cash book it is revealed that, the concerned Executive Officer has not adopted the provision properly. So the local authority is advised to follow the provision strictly as it is a must & mandatory work. Because lack of which misappropriation, embezzlement & fraudulent activities can not be avoided.

PARA: 3 LIST OF VERIFIED RECORDS

A : List Of Verified Records/Register

Sino	List Records/Register	Rules	Form No
1	Measurement Book	Rule 365	Form W-VIII
2	Register of Works	Rule 345	Form W-VI
3	Stock & Store Register of Municipality	Rule 346	Form W-VII
4	Register of Estimates & Allotments	Rule 332	Form W-I
5	Stock account of Receipt Forms	Rule 196	Form L
6	Tax collector's Ledger	Rule 198	Form M
7	Tax collector's daily collection register	Rule 192	Form K
8	Tax Receipt Form	Rule 188	Form I
9	Arrear Demand Register	Rule 187	Form H
10	Demand and Collection Register	Rule 178	Form B
11	Stock account of Tickets used for daily collection of Market fees	Rule 171	Form No. XLIII
12	Stock Register of Stationery	Rule 172	Form No. XLIV
13	Stamp Account	Rule 172	Form No. XLIV
14	Daily Collection Register	Rule 171	Form No. XL
15	Register of Grants	Rule 80	Form No. XLII
16	License Register for Drivers and Owners of Carriages plying for hire	Rule 156	Form No. XXXIII
17	Miscellaneous Receipts	Rule 157	Form No. XXXIV
18	Annual Account of Receipts and Expenditure	Rule 145	Form No. XXIV
19	Abstract Register of Expenditure	Rule 129	Form No. XVI
20	Abstract Register of Receipts	Rule 129	Form No. XV
21	Cash Book of the municipality	Rule 125	Form No. XIV
22	Salary Bills	Rule 97	Form No. IX
23	Absentee Statement	Rule 97	Form No. X
24	Periodical Increment Certificate	Rule 99	Form No. XI
25	Challan	Rule 87	Form No. VI
26	Register of Bills	Rule 96	Form No. VII
27	Order Book	Rule 96	Form No. VIII
28	Subsidiary Cash Book	Rule 128 A	Form No. V-A
29	Budget Estimate	Rule 74	Form No. I
30	Abstract of the Budget Estimate	Rule 74	Form No. I-A
31	Cashier's Cash Book	Rule 81	Form No. V

B : List of Records/Registers not Produced to Audit

Sino	List Records/Register	Rules	Form No
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C : List of Records/Registers not Maintained

Sino	List Records/Register	Rules	Form No
1	Contract Certificate	Rule 343	Form W-IV
2	Miscellaneous Supply Bill	Rule 343	Form W-V
3	Warrant register	Rule 202	Form R
4	Register of Distrainted property & sales	Rule 204	Form S
5	Nominal Muster Roll (NMR)	Rule 340	Form W-II
6	Contract Agreement Form	Rule 341	Form W-III
7	Notice of demand for tax u/s-161 of OM Act	Rule 202	Form O
8	Form of inventory & Notice	Rule 203	Form Q
9	Distraint Warrant Register	Rule 202	Form P
10	Progress statement of collection of taxes	Rule 200	Form N
11	Register of writes off of demands	Rule 190	Form J
12	Register of Petitions	Rule 183	Form F
13	Mutation Register	Rule 184	Form G
14	Assessment List	Rule 177	Form A
15	Tax Ledger (personal A/C of Tax Payers)	Rule 178	Form B(I)

16	Form of appeal petition	Rule 183	Form E
17	Register of Interest Bearing Securities	Rule 147	Form No. XLI
18	Register of Rents for which there is fixed demand	Rule 163	Form No. XXXVI
19	Jamabandi Register	Rule 170	Form No. XXXVII
20	Arrear List	Rule 170	Form No. XXXIX
21	Ledger of Lessees	Rule 170	Form No. XXXVIII
22	Register of Lands	Rule 160	Form No. XXXV
23	Register of the Tax on Carriages, Carts, Horses and Other animals	Rule 151	Form No. XXIX
24	License for Carriages, Carts, Horses Other and animals	Rule 154	Form No. XXX
25	Stock account of License Number Plates	Rule 155	Form No. XXXII
26	Application for License for Carriage, Cart, Horses and Other animals	Rule 152	Form No. XXXI
27	Register of Investments	Rule 148	Form No. XXVI
28	Loan Register	Rule 149	Form No. XXVII
29	Appropriation Register of Loan Funds	Rule 150	Form No. XXVIII
30	Register of Quarterly & Annual account of Receipt	Rule 144	Form No. XXII
31	Register of Quarterly & Annual account of Expenditure	Rule 144	Form No. XXIII
32	Establishment Audit Register	Rule 146	Form No. XXV
33	Register of outstanding deposits	Rule 143	Form No. XXI
34	Deposit Ledger	Rule 142	Form No. XX
35	Register of adjustments	Rule 132	Form No. XVII
36	Advance Ledger	Rule 136	Form No. XVIII
37	Register of Outstanding Advances	Rule 140	Form No. XIX
38	Permanent Advance Account	Rule 108	Form No. XII
39	Voucher of Recoupment of Permanent Advance Account	Rule 110	Form No. XIII
40	Schedule for the Budget Estimate	Rule 77	Form No. III
41	Subsidiary account of special taxes	Rule 79	Form No.-IV

D : List of Records/Registers not Required

Sino	List Records/Register	Rules	Form No
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Comments

During the course of Audit the local authority has been failed to produce as many 41(Forty one) nos of important records to Audit for necessary verification despite instruction in POM-2.At a result,due to non maintenance of the mandatory & statutory records ,the audit faced much difficulty to arrive the actual position of grants, advance outstanding ,utilization certificate outstanding for submission, receipts and expenditures position. So the local authority is advised to maintain the same.

During exit conference the local authority assured that the important records and registers will be maintain henceforth. Hence the local authority is suggested to ensure it.

PARA: 4 FINANCIAL POSITION

Kasinagar NAC - 2016-2017

Sno	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:)(AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	Accountant Cash Book	01-04-2016	4182999 2.00	41595246. 00	83425238. 00	28377622. 00	31-03-2017	5504761 6.00	31-03-2017	5473290 9.47	314706.53	The difference has already been discussed in the previous Audit Report No-277399/AR/2016-2017-Gajapati
	GRAND TOTAL		4182999 2.00	41595246. 00	83425238. 00	28377622. 00		5504761 6.00		5473290 9.47	314706.53	

Comments

The details of closing balance as on 31.03.2017 as per cash book.

Accountant cash book:- In cash=0.00

In P/L Account =Rs11798672.61

In Bank = Rs42934236.86

Total =Rs54732909.47

During exit conference the local authority assured that the difference between audit C.B and Cash book C.B would be reconciled during the year 2017-18. Hence the local authority is suggested to ensure it.

Budget Estimate

The budget estimate for the year 2016-17 has been prepared by the NAC U/S 107 of OM Rule 1950 and has been sent to the under secretary of Govt. H&UD Deptt. Vide Letter No.497/dt.23.05.2016 for approval. The budget estimate has been approved by the Govt. Vide Letter No.16715/H&UD dt.12.07.2016.

Budget Estimate of Kasinagar NAC for the year 2016-17.

RECEIPT				
Sl No	Head of Account	Budgetary Provision(Rs)	Actual Receipt(Rs)	% of Variation
1	Rates & Taxes	350000.00	291995.00	16.58
2	License & other fees	1600000.00	1344967.00	15.94
3	Revenue derived from Municipal Property	400000.00	330886.00	17.28
4	Grants	31050000.00	25449138.00	18.04
5	MISC	15025000.00	12513396.00	16.72
6	Extraordinary Debt	2000000.00	1664864.00	16.76
	Total	50425000.00	41595246.00	

EXPENDITURE				
Sl No	Head of Account	Budgetary Provision(Rs)	Actual Expenditure(Rs)	% of Variation
1	General Esst	1700000.00	1483634.00	12.72
2	Contractual Employees	515000.00	514800.00	0.03
3	Octrai	4250000.00	3159084.00	25.67

4	Public Safety	2950000.00	2400317.00	18.63
5	Public Health	2520000.00	2021461.00	19.78
6	Water Supply	580000.00	455246.00	21.50
7	Public Works	365000.00	269400.00	26.19
8	Public Institution	16520000.00	11103547.00	32.79
9	MISC	8550000.00	6970132.50	18.48
	Total	37950000.00	28377621.50	

As per section 104 to 110 of O.M. Act, 1950 & Rule 74 to 80 of OM Rules 1953, the budget of income & expenditure should be prepared by the competent authority diligently analyzing the income & expenditure statement of past three consecutive years hiking max 10% & the same needs to be sent to Govt for approval after putting forth before the council. But it is clearly evident from the above matrix that, the budget estimate has not been prepared with proper care. So it can not be said as a realistic budget. So the local authority is advised to prepare the same with utmost care.

During exit conference the local authority assured that the henceforth realistic budget would be prepared. Hence the local authority is suggested to ensure it.

Asset & Liability.

The position of Assets and liabilities of the NAC as on 31.3.2017 is furnished below basing on the records and registers made available to audit by the local authority.

Liability & Asset Position on the Accounts of Kasinagar NAC for the year 2016-17			
Liability	Value(Rs)	Asset	Value(Rs)
Unspent Balance of Grant	45266826.40	Cash Book balance as on 31.03.2017	54732909.47
SD Refundable	1382864.00	Advance Recoverable	347000.00
Unremitted Govt Dues	6995.00	Outstanding Taxes, Rents etc recoverable	2397584.81
Total	46656685.40	Total	57477494.28
Asset over Liability	10820808.88	Liability over Asset	
Grand Total	57477494.28	Grand Total	57477494.28

Cash & Account needs to be maintained by two different persons:-

During the course of Audit, it is of course revealed that, there is no hard cash transaction is prevailing here in the NAC. Accounts is maintained by the Accountant. Still Audit once again remind the local authority that, no way the cash transaction & maintenance of account be handled by a single person rather by two.

Parking of NAC fund in ineligible bank:-

On checking of cash book w.r.t pass book it is revealed that, the NAC is transacting with an ineligible bank i.e BCCB-Kasinagar vide A/C No-2146. As per letter no-15984/Ftdt 30.05.2016, this BCCB bank is not coming under the specified 11 Public Sector, 1 Private Sector, 2RRBs & Odisha State Co-operative Banks. Therefore the local authority is advised to debar from such bad practice & close the account as far as possible & inform to audit.

During exit conference the local authority assured that the balance amount from the ineligible Bank i.e, BCCB-Kasinagar (A/c No.2146) would be withdrawn during the year 2017-18. Hence the local authority is suggested to ensure it and compliance reported to next audit.

Maintenance of flexi Accounts instead of savings bank account for parking funds of centrally sponsored schemes

These days banks are offering facilities to incur higher returns on saving accounts to flexi deposits. It helps to earn a high returns of a fixed deposit on surplus money in saving accounts. The Principal secretary of Govt., Finance department in his letter No.35425(42)/Fin-Wm-MISC 0003/2012 Dated 12.10.2012 has also directed to maintain flexi accounts to the banks for centrally sponsored schemes so that the higher returns some the flexi deposits would be utilized for expending coverage of the scheme.

During exit conference the local authority assured to maintain the flexi account of different scheme during 2017-18. Hence the local authority is suggested to ensure it.

Sinking Fund

As per Section 111 of O.M.Act,1950,Rule 20(d) of O.L.F.A. Rules,1951

there is provision for sinking fund, where loan has been incurred by the ULB, to clear off the liability.

During exit conference the local authority assured to adhere the instruction. Hence the local authority is suggested to ensure it.

Parking of Municipal funds in ineligible banks

As instructed in the letter No.23301/F dated-11.7.2013 that 17 numbers of Public Sector Banks,4 Private Sector Banks,2 RRBs and the Odisha State Co-operative Bank are eligible to handle the business and the deposits of state Public Sector Undertakings(SPSUs) and State Level Autonomous Societies(SLASs)for financial year 2016-17. Municipal fund should be parked in eligible banks not in ineligible banks.

Transaction not made through P.L. account

As per rule-85(1) of OM rules,1953, all money received on account of the NAC should be remitted intact to the treasury immediately.

On scrutiny it is found tht the local authority directly transact the same through eligible bank thereby not conforming the rule prescribed therein.

Appropriation of funds towards expenditure, out of funds received without depositing the same

As per rule-85(2) of OM rules,1953, all money received on account of the NAC shall be remitted intact to the treasury and shall on no account be appropriated directly towards expenditure.

Recommendation:-Strict adherence to rule 85(2) of OM Rules,1953 should be taken up for transparent and good accounting. The process become invisible if it is done otherwise.

Cash and account branch of NAC shall be kept distinct

As per Rule 68 of the Odisha Municipal Rules,1953 the cash and account branches office shall be kept distinct from each other and under different officers who, for the purpose of these rules,

shall be termed respectively, cashier and accountant.

Whether this NAC follow the procedures in accordance with rule-68 of
OM Rule-1953 or not.

During exit conference the local authority assured to adhere the instruction. Hence the local authority is suggested to ensure it.

PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE

Kasinagar NAC - 2016-2017

S/no	Name of the Bank	A/C No.	Closing Balance Date As on (dd/mm/yyyy)	Closing Balance in Pass Book(In Rs:) (A)	Closing Balance in Bank Date Cash Book (dd/mm/yyyy)	Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B)	Difference(In Rs:)(A-B)	Remarks
1	AB-Kngr	81011	31-03-2017	976000.00	31-03-2017	976000.00	0.00	RD
2	AB-Kngr	72952	31-03-2017	1891707.00	31-03-2017	1891707.00	0.00	14thFC
3	AB-Kngr	72970	31-03-2017	6454322.00	31-03-2017	6454322.00	0.00	4thSFC
4	AB-Kngr	4180	31-03-2017	618755.00	31-03-2017	49654.00	569101.00	SD,VAT,IT,CESS
5	AB-Kngr	5442	31-03-2017	640793.50	31-03-2017	640793.50	0.00	Devolution of Fund
6	AB-Kngr	4061	31-03-2017	2883.00	31-03-2017	2883.00	0.00	Own Fund
7	AB-Kngr	4034	31-03-2017	1462.00	31-03-2017	1462.00	0.00	own Fund
8	AB-Kngr	238	31-03-2017	1084534.00	31-03-2017	1084534.00	0.00	OAP
9	AB-Kngr	5360	01-03-2017	20718.00	31-03-2017	20718.00	0.00	Own Fund
10	AB-Kngr	6854	31-03-2017	5733559.00	31-03-2017	5733559.00	0.00	State Govt Grant
11	AB-Kngr	5425	31-03-2017	3741744.00	31-03-2017	3576305.00	165439.00	Salary A.C
12	AB-Kngr	9456	31-03-2017	18137.00	31-03-2017	18137.00	0.00	OULM
13	AB-Kngr	9465	31-03-2017	3793690.00	31-03-2017	3793690.00	0.00	SBM
14	SB-Pkd	7503	31-03-2017	1544.00	31-03-2017	1544.00	0.00	Own Fund
15	SB-Pkd	7739	31-03-2017	97463.00	31-03-2017	97463.00	0.00	Own Fund
16	SB-Pkd	8063	31-03-2017	4685.00	31-03-2017	4685.00	0.00	Own Fund
17	SB-Pkd	1969	31-03-2017	8647.11	31-03-2017	8647.11	0.00	SGSRY,13th FC
18	SB-Pkd	4664	31-03-2017	4384768.00	31-03-2017	4384768.00	0.00	13thFC,14thFC
19	SBI-Kngr	10758	31-03-2017	3912860.00	31-03-2017	3912860.00	0.00	Pension,MPLAD,MLA LAD
20	SBI-Kngr	24622	31-03-2017	3165615.00	31-03-2017	3165615.00	0.00	SWM
21	SBI-Kngr	61762	31-03-2017	509.00	31-03-2017	509.00	0.00	EPF
22	UBI-Pkd	7469	31-03-2017	389896.00	31-03-2017	398816.00	-8920.00	Own Fund
23	UBI-Pkd	5940	31-03-2017	6136904.50	31-03-2017	6136904.50	0.00	BRGF
24	UBI-Barm	1099	31-03-2017	865.00	31-03-2017	865.00	0.00	Own Fund
25	BOI-Pkd	0001	31-03-2017	74547.00	31-03-2017	74547.00	0.00	Own Fund
26	BCCB	2146	31-03-2017	519748.75	31-03-2017	503248.75	16500.00	Own Fund
27	P-L Account	8448	31-03-2017	11798672.61	31-03-2017	11798672.61	0.00	Govt Grant
	GRAND TOTAL			55475029.47		54732909.47	742120.00	

Reconciliation

Reconciliation

As required under OM rule reconciliation between cash book and pass book at the end of each month and at the end of the financial month is mandatory for auditee organization. In spite of series of objections raised in last and present audit, the local authority shows no interest to work out bank reconciliation at the end of the financial year 2016-17 i.e as on 31.03.2017 and produced before audit for verification. Although Govt. in Finance Depts. Vide their letter no 690/XIV/AUD/F dated 05.09.2008 categorically instructed that the local authority must work out the bank reconciliation at the end of every month and to produce before audit for verification but the same has not been adhered to .For which misutilization as well as embezzlement of Govt. fund can not be avoided . There fore attention of Collector Gajapati and H&UD depts. is invited here to issue suitable stricture to the local authority for working out the bank Reconciliation.

However the present Audit traced all the debit & credit of bank account with that of expenditure & receipt side of cash book and put forth the bank reconciliation as far as possible.

Reason for the difference of Rs742120.00 between Pass Book & cash Book is furnished below.

	Particulars	Cheque No/Dt	Amount(Rs)	Date of Encash
A.	Chq issued but not encashed by bank till 31.03.2017	000021/17.03.2017	154425.00	05.04.2017

A/C No-5425(AB-Kngr)				
		000022/24.03.2017	3470.00	05.04.2017
		000029/30.03.2017	3044.00	06.04.2017
		000030/30.03.2017	3000.00	11.04.2017
	Chq deposited but not encashed by bank till 31.03.2017		1500.00	11.04.2017
		Total	165439.00	
B.	Chq issued but not encashed by bank till 31.03.2017	764748/16.03.2017	11925.00	Not encashed till date.
A/C No-4180(AB-Kngr)		464751/30.03.2017	354060.00	05.04.2017
		764752/30.03.2017	203174.00	03.04.2017
	DD deposited but less amount credited by bank.	27.03.2017	(-)58.00	
		Total	569101.00	
C.	Chq issued but not encashed by bank till 31.03.2017	475836/31.03.2017	16500.00	
A/C No-2146(BCC-Kngr)		Total	16500.00	
D.	Chq deposited but not encashed by bank till 31.03.2017	010055/31.03.2017	(-)8920.00	03.04.2017
A/C No-7469(UBI-Pkd)		Total	(-)8920.00	
		Grand Total	Rs742120.00	

During exit conference the local authority assured to workout bank reconciliation statement in every month. Hence the local authority is suggested to ensure it.

PARA: 6 **STOCK POSITION**

Kasinagar NAC - 2016-2017

S/no	Material/ Item	Opening Balance	Receipt	Issued	Closing Balance As per Audit	As per stock register	Remarks
1	0	0	0	0	0.00	0	

Comments

Position of Dead stock

Sl.No	Particulars	Opening balance as on 1.4.2016(in nos.)	Stock received during the year 2016-17(In nos.)	Total stock (in nos.)	Stock issued(In nos.)	Balance as on 31.3.2017	Stock register Page NO
1	Pump		1		1		
2	Table		10		10		
3	Wooden chair		3		3		
4	Standard Chair		20		20		
5	Computer Table		3		3		
6	Computer Chair		3		3		
7	Computer		2		2		
8	Laptop		1		1		
9	Printer		1		1		
10	Scanner		1		1		
11	Inverter		-		-		
12	Steel Almirah		8		8		
13	Wooden Almirah		-		-		
14	Plastic Chair(Arm)		3		3		
15	Plastic Chair(Arm Less)		180		180		
16	Celling Fan		8		8		
17	Wall Fan		-		-		
18	Iron Bench		-		-		
19	Digital Camera Nikon		1		1		
20	Air Conditioner		4		4		
21	Executive Chair		-		-		
22	Aqua Guard		-		-		
23	TV		1		1		
24	Generator		1		1		
25	Executive Table		-		-		
26	Wooden Bed		-		-		
27	Wooden Box		-		-		
28	Wooden Rak		-		-		

29	Tractor		1		1		
30	Tractor Trolley		1		1		
31	Cess Poll		1		1		
32	Water Tanker		1		1		
33	Dumper Bin		-		-		
34	PVC Water tank 500ltr1		1		1		
35	Fogging/TIFFA machine		1		1		
36	Wheel Bar		15		15		
37	Tricycle		-		-		
38	Xerox Machine		1		1		
39	PVC water tanker stand		-		-		
40	Others		-		-		

Position of Electrical Stock

The position of consumable electrical stock is given below

Stock position of Electrical Goods, Kashinagar NAC for the year 2016-17							
Sl.No.	Particulars	O.B (in No.)	Receipt(in No.)	Total	Issued(in No.)	C.B (in No.)	page No. as per Stock register
1	36 Wt.CFL Full fitting						
2	TH 24th Wt. full fitting						
3	250Wt. HPSV/MH Lamp		20		20		
4	250Wt. HPSV/MH Chock		15		15		
5	250Wt. HPSV Capacitor		10		10		
6	250 & 250 Wt ignator-HPSV		15		15		
7	250 & 250 Wt Holder						
8	150wt HPSV/MH Lamp						
9	150wt HPSV/MH chock						
10	150wt. HPSV/MH capacitor						
11	250wt.& 150wt HPSV CFL G.I. bracket						
12	36wt CFL & tube light G.I. bracket						
13	250wt & 150wt T5-24 CFL M.S. clamp & nut bolt						
14	36wt CFL & tube light M.s clamp & nut						

	bolt					
15	Tube Light					
16	Black tap					
17	36wt CFL choke					
18	36wt CFL lamp					
19	36wt CFL holder					
20	2.5mm service wire					
21	4mm service wire					
22	6mm service wire					
23	400wt M.H. Lamp					
24	400wt M.H. choke		2 nos		2 nos	
25	400wt MH. Capacitore					
26	400wt & 250wt ignator					
27	T5LF-FRP-C.T.S. 24wt Choke		40		40	
28	T5LF-FRP-C.T.S. 24wt Lamp		100		100	
29	T5LF-FRP-24wt Holder		15		15	
30	A.B.cable					
31	G.I.wire					
32	“Ceiling Fan					
33	20wt spiral Lamp					
34	23wt spiral lamp					
35	2.5mm coper wire		1 coil		1 coil	
36	BSLT-30 LED 45wt					
37	G.I.bracket for HPSV-T5		45 nos		45 nos	
38	M.S.Clamp for HPSV-T5 fitting		46 pkt		46 pkt	
39	250wt MHL(T) Lamp					
40	150wt MHL(T) Lamp					
41	23wt Ecolux lamp					
42	30wt Ecolux lamp					
43	18wt -D-Type 2 pin lamp					
44	9 mtr High Hot Dip Galvanised pole					
45	3/20 PVC copper coil & A.B.Cable		560 mtr		560 mtr	
46	LED		18 nos		18 nos	
47	LED Driver		11 nos		11 nos	

As stock & store opening balance position of dead stock & electrical materials were not available with audit & more the stock store register of the concerned items is not maintained by the NAC, so that the Audit was not able to work out the closing balance. Therefore the local authority is advised to maintain the same in proper manner.

Stock Position of Sanitation Materials.

Sl.No.	Particulars	O.B (in No.)	Receipt(in No.)	Total	Issued(in No.)	C.B (in No.)	page No. as per Stock register
1	Bleaching	Nil	225 bag	225 bag	175 bag	50 bag	
2	Phenyle	Nil	600 lt	600 lt	400 lt	200 lt	
3	Gloves	Nil	100 nos	100 nos	100 nos	-	
4	Face Mask	Nil	100 nos	100 nos	100 nos	-	

Non Maintenance of Dead Stock register

As per Rule 106 of O.G.F.R., an inventory of the dead stock should be maintained in all Government offices in form O.G.F.R. 6 showing the number received, the number disposed of (by transfer, sale, loss, etc.) and the balance in hand for each kind of article.

As per Rule 106 (iii) of O.G.F.R., the inventory should be checked by the competent administrative authority once a year and a certificate of the result of check recorded.

As per Rule 106 (iv) of O.G.F.R., articles of dead stock should be verified at least once a year and the result of verification recorded on the inventory. All discrepancies noticed must be proper investigated and brought to account immediately so that the inventory may represent the true account.

As per Rule 111 of O.G.F.R., a physical verification of all stores should be made at least once in every year by the Head of Office concerned or such other as may be specially authorized by him.

As per Rule 269 of O.G.F.R., subject to any special rules or order made by Government in this behalf, every cashier, store-keeper and other subordinate who is entrusted with the custody of cash or stores should be required to furnish security, the amount being regulated according to circumstances and to local conditions in each case under the sanction of competent authority and to execute bond setting forth the conditions under which government will hold the security and may ultimately refund or appropriate it.

During exit conference the local authority assured to maintain the dead stock register as per OGFR with regular physical verification. Hence the local authority is suggested to maintain the same and compliance reported.

PARA: 7 INVESTMENT

Kasinagar NAC - 2016-2017

S/no	Opening Balance of Investment as on (DD MM YYYY)	Opening Balance(In Rs:)	Amount Encashed during the Year under Audit(In Rs:)	Total(In Rs:)	Amount Invested during the Year under Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Audit	Closing Balance Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Investment Ledger	Closing Balance Investment Ledger(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2016	0.00	0.00	0.00	0.00	31-03-2017	0.00	31-03-2017	0.00	0.00	
	GRAND TOTAL	0.00	0.00	0.00	0.00		0.00		0.00	0.00	

DETAILS OF CB ON INVESTMENT & Comments :

During the course of Audit it is revealed that, there is no investment here in the NAC nor any investment ledger has been maintained. So the local authority is advised to invest with the surplus fund available with NAC or the money not required for immediate expense & to maintain the same in proper manner as per section 115 of OM Act 1950.

PARA: 8 **ADVANCE**

Kasinagar NAC - 2016-2017

S/no	Advance Outstanding as on (DD MM YYYY)	Cashbook Name	Advance Outstanding (In Rs:)	Advance Paid during the Year under Audit(In Rs:)	Total(In Rs:)	Advance adjusted during the Year under Audit(In Rs:)	Advance Outstanding as per (DD MM YYYY) Audit	Advance Outstanding Audit (In Rs:)	Advance Outstanding as per (DD MM YYYY) Cash Book	Advance Outstanding Cash Book(In Rs:)	Difference (In Rs:)	Remarks
1	01-04-2016	Advance Ledger	9205435.90	347000.00	9552435.90	282000.07	31-03-2017	9270435.90	31-03-2017	9270435.90	0.00	
	GRAND TOTAL		9205435.90	347000.00	9552435.90	282000.00		9270435.90		9270435.90	0.00	

Comments :

In this NAC neither the advance figure mentioned in the end of the financial year in the cash book nor the advance outstanding ledger maintained. As such basing on the advance outstanding figure of the previous audit report and working out the details of advance payment and adjusted during 2016-17, the outstanding advance figure as on 31.03.2017 has been arrived. The authority has been suggested to maintain the same and fact reported to audit.

Although a huge amount of advance is outstanding for recoupment, no register for outstanding advance has been maintained by the NAC for which person wise break up of outstanding advance could not be worked out . The local authority is suggested to taken a special measure to work out the person wise break up of outstanding advance and recoup the same and fact reported to audit.

1) Year wise break up of Outstanding Advance.

Basing upon the figures of last Audit report and current advance figure worked out the year wise break up of outstanding advances as on 31.03.2017 is given below.

YEAR	AMOUNT(Rs)
Up to 2010-11(Unclassified)	5599545.90
2011-12	2812090.00
2012-13	345800.00
2013-14	60000.00
2014-15	282000.00
2015-16	106000.00
2016-17	65000.00
Total	9270435.00

It is evident from the above matrix that, a huge amount of Rs5599545.90 as 'Unclassified outstanding advance' as on 31.03.2011 is laying un recouped/ un adjusted till 31.03.2017,which is a matter of concern. The present local authority neither has taken any step nor shown any interest towards saving the Govt fund.

During exit conference the local authority stated the advance has been rolling since long. However steps will be taken to recoup the advance at an early date. Hence the local authority is advised to take suitable steps to recoup the huge advance as soon as possible. Also the local authority furnished the year wise break up of unclassified advance of Rs.5599545.90 which is verified by audit and the unclassified outstanding advance of Rs.5599545.90 which is suggested for recovery against the present E.O. is hereby dropped.

Details of outstanding advance of Rs5599545.90 (As on 31.03.2011)	
The yearwise details of outstanding advance of Rs.5599545.90 as required by audit is furnished below.	

Year	Outstanding advance
1974-75	500
1975-76	500
1980-81	1450
1981-82	6400
1982-83	1070.90
1983-84	600
1984-85	1898

1985-86	5898
1986-87	140
1988-89	500
1989-90	3383
1990-91	1650
1991-92	10000
1992-93 to 97-98	43353
1998-99	54710
1999-2000	96841
2000-2001	62465
2001-02 to 2003-04	368221
2004-05	370070
2005-06	50970
2006-07	678511
2007-08	643531
2008-09	104444
2009-10	967800
2010-11	2124640
TOTAL	5599545.90

2) Outstanding advance during the year of audit 2016-17.

Sl No	Vr No/Dt	Purpose	Amount(Rs)	Name of the Advancee
1.	67/09.06.2016	Legal Fee	25000.00	Sri Nagen Kumar Barik, Advocate
2.	448/24.03.2017	Repair of Tractor	40000.00	Sri S.Sudhakar Rao,T.C
		Total	65000.00	

3) Outstanding Advance more than one year.

Sl No	Vr No/Dt	Purpose	Amount(Rs)	Name of the Advancee	Name of the Local Authority.
1.	19/30.04.2015	Legal Fee	10000.00	Sri Nagen Kumar Barik,Advocate	Sri Dillip Kumar Pattnaik,EO
2.	49/19.05.2015	SBM	15000.00	Sri S.Sudhakar Rao,TC	Sri Dillip Kumar Pattnaik,EO
3.	-/30.06.2015	Repair of Tractor	20000.00	Sri S.Sudhakar Rao,TC	Sri Dillip Kumar Pattnaik,EO
4.	67/04.06.2015	TA	5000.00	Santilata Polai,CO	Sri Dillip Kumar Pattnaik,EO
5.	-/18.01.2016	Salary	20000.00	Santilata Polai,CO	Sri Dillip Kumar Pattnaik,EO
6.	68/04.06.2015	Training	5000.00	Tapas Kumar Das,Acct	Sri Dillip Kumar Pattnaik,EO
7.	220/03.10.2015	Salary	15000.00	Tapas Kumar Das,Acct	Sri Dillip Kumar Pattnaik,EO
8.	253/30.10.2015	POL	16000.00	P.N.Murty,Zamadar	Sri Dillip Kumar Pattnaik,EO
		Total	106000.00		

As per Circular No.15179/DLFA/ dated 28.09.2013 and 2221/F. dated 8.03.2002 advance remains outstanding for more than one year without valid reason is to be suggested for surcharge action.As such Rs.106000.00 needs recovery from the officials as noted against each.

During exit conference the local authority stated that steps will be taken to recoup the advance at an early date. Hence the local authority is advised to take suitable steps to recoup the outstanding advance as soon as possible.

Advance adjusted during the year of Audit 2016-17

SI No	Name & designation of the advance holder	Reference to the voucher no & date of year of payment of advance	Reference to the vr no & date of adjustment of advance	Purpose	Amount of advance adjusted(Rs)
1	SS Rao,T.C	150/09.08.2016	162/23.08.2016	SBM Expd	9000.00
2	SS Rao,T.C	151/09.08.2016	168/25.08.2016	15 th August	10000.00
3	SS Rao,T.C	202/15.09.2016	256/28.10.2016	Adhar Enrolment	10000.00
4	SS Rao,T.C	168/23.08.2016	257/28.10.2016	LSG	60000.00
5	SS Rao,T.C	287/24.11.2016	290/01.12.2016	Cess Pole Repair	13000.00
6	SS Rao,T.C	345/24.12.2016	358/31.12.2016	Stationery	10000.00
7	SS Rao,T.C	65/09.06.2016	466/31.03.2017	Office Contin.	20000.00
8	R.M Roy,JE	73/09.06.2016	144/03.08.2016	Dev work	20000.00
9	R.M Roy,JE	74/09.06.2016	145/03.08.2016	Dev work	20000.00
10	R.M Roy,JE	75/09.06.2016	146/03.08.2016	Dev work	20000.00
11	B.Behera,Jr Asst	150/09.08.2016	155/11.08.2016	Stamp Account	2000.00
12	R.M Roy,JE	162/19.08.2016	188/03.09.2016	Dev work	20000.00
13	R.M Roy,JE	164/19.08.2016	189/03.09.2016	Dev work	20000.00
14	R.M Roy,JE	163/19.08.2016	191/03.09.2016	Dev work	10000.00
15	R.M Roy,JE	245/21.10.2016	311/02.12.2016	SBM Programme	30000.00
16	Y.Sanmukha Rao,TC	115/08.07.2016	467/31.03.2016	Pump repair	8000.00
				Total	282000.00

Maintenance of Advance and Outstanding advance ledger:

As per Rule 136 to 140 of Odisha Municipal Rules, 1953 an 'Advance ledger' is to be maintained in each ULB recording person wise separate accounts of such advances. Advances shall be regularly and promptly adjusted and any unspent balance of an advance shall be immediately refunded. The different accounts in the advance ledger shall be balanced quarterly and signed by the Executive officer & thus an 'Outstanding Advance ledger' is to be maintained on quarterly basis.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs:)
1	Dillip Kumar Pattanaik	Ex EO	Mines Deptt-BBSR	10000
2	Sudhakar Rao	TC	Kasinagar NAC	35000
3	Santilata Polai	C.O	Kasinagar NAC	25000
4	Tapas Kumar Dash	Accountant	Kasinagar NAC	20000
5	P.N.Murty	Zamadar	Kasinagar NAC	16000

PARA: 9 GRANTS

Kasinagar NAC - 2016-2017

S/no	Grants Outstanding as on (DD MM YYYY)	Grants Outstanding (In Rs:)	Grants Received during the Year under Audit(In Rs:)	Total(In Rs:)	Grants Spent during the Year under Audit(In Rs:)	Grants unspent as on (DD MM YYYY)	Grants unspent (In Rs:)	Remarks
1	01-04-2016	37029002.40	25449138.00	62478140.40	17211314.00	31-03-2017	45266826.40	
	GRAND TOTAL	37029002.40	25449138.00	62478140.40	17211314.00		45266826.40	

Comments :

Statement Showing the Details of Govt. Grants Received and Utilized during the Year 2016-17 in respect of Kasinagar NAC							
SL No	Purpose of Grants	O.B As on 01-04-2016	Receipt during the year 2016-17	Total	Expenditure during the year 2016-17	Outstanding unspent Grant as on 31-03-2017	% of Achievement
1	Octroi Compensation	1609837.00	7373000.00	8982837.00	8697405.00	285432.00	97%
2	Road Maintenance	548106.00	0.00	548106.00	0.00	548106.00	0%
3	NRV (Ato E)	55559.40	0.00	55559.40	0.00	55559.40	0%
		2213502.40	7373000.00	9586502.40	8697405.00	889097.40	
1	Const. of E.O Qr	25000.00	0.00	25000.00	0.00	25000.00	0%
2	Purchase of Site for Office	10000.00	0.00	10000.00	0.00	10000.00	0%
3	Const. of Office bilding	49203.00	0.00	49203.00	0.00	49203.00	0%
4	Tree Plantation	2.00	0.00	2.00	0.00	2.00	0%
5	Purchase of Bus	100000.00	0.00	100000.00	0.00	100000.00	0%
6	Purchase of market bids	50000.00	0.00	50000.00	0.00	50000.00	0%
7	Reper of Swwper qr	20000.00	0.00	20000.00	0.00	20000.00	0%
8	Const. of Public Toilet	639000.00	0.00	639000.00	0.00	639000.00	0%
9	Festival Grant	140000.00	0.00	140000.00	0.00	140000.00	0%
10	SECC	53558.00	0.00	53558.00	42300.00	11258.00	79%
11	Const. of Computer Room	64387.00	0.00	64387.00	0.00	64387.00	0%
12	Road Development	-481000.00	1666000.00	1185000.00	668000.00	517000.00	56%
13	Development of Park	256000.00	0.00	256000.00	0.00	256000.00	0%
14	MLA LAD	196027.00	0.00	196027.00	0.00	196027.00	0%
15	MP LAD	889651.00	3758000.00	4647651.00	1100000.00	3547651.00	24%
16	13th / 14th FC	6667512.00	1740000.00	8407512.00	444400.00	7963112.00	5%
17	SWM	2024391.00	1000000.00	3024391.00	836800.00	2187591.00	28%
18	Water Bodies	300000.00	1109000.00	1409000.00	0.00	1409000.00	0%
19	Roads and Bridged	2465099.00	316000.00	2781099.00	0.00	2781099.00	0%
20	NRB	174636.00	0.00	174636.00	359496.00	-184860.00	100%
21	UBSP Incentive	2197191.00	0.00	2197191.00	0.00	2197191.00	0%
22	SJSR	474144.00	0.00	474144.00	114000.00	360144.00	24%
23	SRC /FDR	371204.00	0.00	371204.00	0.00	371204.00	0%

24	ET Grant	4000.00	0.00	4000.00	0.00	4000.00	0%
25	BRGF	5404754.00	0.00	5404754.00	0.00	5404754.00	0%
26	Spl. Problem Fund	100000.00	0.00	100000.00	0.00	100000.00	0%
27	MV Tax	1061460.00	715000.00	1776460.00	0.00	1776460.00	0%
28	evolutin of Funds	4589287.00	2675000.00	7264287.00	875213.00	6389074.00	12%
29	Salary of Accountant	-94400.00	0.00	-94400.00	0.00	-94400.00	0%
30	Swachha Bharat Mission	3934178.00	1472310.00	5406488.00	1780700.00	3625788.00	33%
31	OULM	525216.00	0.00	525216.00	385347.00	139869.00	73%
32	Performance based Incentive	1187000.00	0.00	1187000.00	0.00	1187000.00	0%
33	4th SFC	1418000.00	1417000.00	2835000.00	0.00	2835000.00	0%
34	Arr. Pension and Basis Service	0.00	2155000.00	2155000.00	1854825.00	300175.00	86%
35	Honorium & Sitting Allowance	0.00	52828.00	52828.00	52828.00	0.00	100%
	Total	34815500.00	18076138.00	52891638.00	8513909.00	44377729.00	
	Grand Total	37029002.40	25449138.00	62478140.40	17211314.00	45266826.40	

It can be observed from the above matrix that, the utilization of grant in this NAC is quite miserable. Therefore the local authority is advised to utilize the unspent grant anyway with proper planning & monitoring. Because laying ideal of Govt fund is a great loss & failure of Govt plan for the very purpose for public.

Details of Grant Received:-

Head of Account	G.O No/Date	Amount(Rs)
Entry Tax	11013/06.05.2016	1214000.00
	16216/04.07.2016	2428000.00
	26525/11.11.2016	1821000.00
	4222/23.02.2017	1821000.00
	7522/30.03.2017	89000.00
	Total	7373000.00
Pension & Basic Service	29265/19.12.2016	1073000.00
	6077/17.03.2017	1082000.00
	Total	2155000.00
SWM	15640/29.06.2016	1740000.00
Hon & Sitting Allowance	21550/09.09.2016	45000.00
	4480/25.02.2017	7828.00
	Total	52828.00
Devolution of Fund	16234/04.07.2016	1337000.00
	2596/03.02.2017	1338000.00
	Total	2675000.00
14thFCA	17980/25.07.2016	1879000.00
	30184/26.12.2016	1879000.00
	Total	3758000.00
MV Tax	24517/19.10.2016	357000.00
	2763/06.02.2017	358000.00
	Total	715000.00
4 th SFC	26530/11.11.2016	480000.00
	26538/11.11.2016	228000.00
	2775/06.02.2017	480000.00
	3274/10.02.2017	229000.00
	Total	1417000.00

Road Development	29168/13.12.2016	423000.00
	29189/13.12.2016	153000.00
	29192/13.12.2016	114000.00
	3278/10.02.2017	216000.00
	3281/10.02.2017	161000.00
	3284/10.02.2017	599000.00
	Total	1666000.00
Maint of Road & Bridge	969/13.01.2017	1109000.00
NBR	979/13.01.2017	316000.00
Water bodies	6698/23.03.2017	225000.00
	6704/23.03.2017	165000.00
	6701/23.03.2017	610000.00
	Total	1000000.00
SBM	--	1472310.00
	Grand Total	25449138.00

Year wise break up of Unutilized Grant

Sl no	Name of the grant	Unutilized Grant relating to the year(Of Receipt)			
		2016-17	Up to 2015-16	Total	
1		2	3	4	5
1	Octroi Compensation		285432.00	0.00	285432.00
2	Road Maintenance		0.00	548106.00	548106.00
3	NRV (Ato E)		0.00	55559.40	55559.40
4	SECC		0.00	11258.00	11258.00
5	Development of Park		0.00	256000.00	256000.00
6	MLALAD		0.00	196027.00	196027.00
7	MPLAD		3547651.00	0.00	3547651.00
8	13th / 14th FC		1740000.00	6223112.00	7963112.00
9	SWM		1000000.00	1187591.00	2187591.00
10	Water Bodies		1109000.00	300000.00	1409000.00
11	Roads and Bridged		316000.00	2465099.00	2781099.00
12	UBSP Incentive		0.00	2197191.00	2197191.00
13	SJSR		0.00	360144.00	360144.00
14	SRC /FDR		0.00	371204.00	371204.00
15	BRGF		0.00	5404754.00	5404754.00
16	Road Development		517000.00	0.00	517000.00
17	Spl. Problem Fund		0.00	100000.00	100000.00
18	MV Tax		715000.00	1061460.00	1776460.00
19	Devolution of Fund		2675000.00	3714074.00	6389074.00
20	Swachha Bharat Mission		1472310.00	2153478.00	3625788.00
21	OULM		0.00	139869.00	139869.00
22	4th SFC		1417000.00	1418000.00	2835000.00
23	Others		900898.00	1408609.00	2309507.00
	Total		15695291.00	29571535.40	45266826.40

As per Rule-170 and 171 of OGFR Vol.I grants received should be spent with the same financial year in which it was received by the local authority and UC should be submitted by end of 30,June of the subsequent year to be funding authority as well as A.G.Odisha. It is ascertained from the grant Position that huge amount of grant remained unspent which shows the inefficiency of local authority in managing the expenditure as it can be seen from the above table that a huge amount of grant Rs.45266826.40 is lying unspent as on 31.3.2017 which indicates that unutilization of Govt. grant is not upto mark and the very purpose of the sanction of the grant is defeated. The executive officer is instructed to take an adequate step for optimum utilization of govt. grant.

During exit conference the local authority stated that steps are being taken to spend all the Govt. Grants for the intended purpose during 2017-18. Hence the local authority is advised to spend all the outstanding grants for the intended purpose for the development of rural people.

Diversion:-

There is no diversion of fund in this NAC.

PARA: 10 UTILISATION CERTIFICATE

Kasinagar NAC - 2016-2017

Sno	U.C Outstanding as on (DD MM YYYY)	U.C Outstanding(In Rs:)	U.C due for submission during the period under Audit(In Rs:)	Total(In Rs:)	U.C Submitted during the period under Audit(In Rs:)	U.C needs to be submitted as on outstanding as on (DD MM YYYY)	U.C needs to be submitted as on outstanding (In Rs:)	Remarks
1	01-04-2016	112664165.92	17211314.00	129875479.92	10008043.00	31-03-2017	119867436.92	
	GRAND TOTAL	112664165.92	17211314.00	129875479.92	10008043.00		119867436.92	

Comments :

UC Submitted During The Year Of Audit 2016-17.

Lt No/Dt	Head of Account	Amount(Rs)	Relating Year
3140/16.10.2016	Devolution of Fund	500000.00	2012-13
	MV Tax	523400.00	2014-15
	13thFC	1505000.00	2013-14
	13thFC	834400.00	2014-15
	Maint of Road & Bridge	769000.00	2013-14
	Maint of Road & Bridge	468488.00	2014-15
	Road Development	602000.00	2013-14
	Road Development	610000.00	2015-16
	Kalyan Mandap	1990355.00	2013-14
	13thFC	576400.00	2013-14
	MV Tax	400000.00	2013-14
	Devolution	1229000.00	2014-15
	Total	10008043.00	

Year wise break up of pending UC as on 31.03.2017.

YEAR	AMOUNT(Rs)
Up to 2011-12	45940614.92
2012-13	3659923.00
2013-14	14359.37.00
2014-15	5895798.00
2015-16	32800750.00
2016-17	17211314.00
Total	119867436.92

It is noticed from the above matrix that, a huge amount of pending UC to a tune of Rs119867436.00 is required to submit to their proper quarter which is very alarming. So the local authority is advised to take special measure to submit the pending UC at least to lessen the heavy pendency.

Utilisation Certificate

- As per Rule 173 of OGFR, Vol.-I, Utilisation Certificate (UC) is to be submitted to the proper quarter by 30th June of the succeeding year of expenditure.
- As per para 5(1) of the O.M. No. 212411F, dtd. 17.07.2014 of Finance Department (deemed to be a part of OGFR), submission of U.C. to the sanctioning authority is required in respect of those grant-in aid or grant sanctioned for specific purpose wherein the sanction order specifically stipulates submission of such utilisation certificate. In the absence of such specific stipulation for submission of UC, submission of UC is not necessary. Further, in respect of grant-in aid or grant sanctioned for general purpose no U.C. is necessary. Similarly, no U.C. is necessary in respect of the sanction of funds for the following purpose:
 - (i) Compensation and assignments sanctioned under the head of account "3604- compensation and assignments & quot;
 - (ii) contribution to Fund and annual subions to different organisations
 - (iii) Relief and compensation on account of loss, atrocities etc.

(iv) Scholarship, stipend and reimbursement of expenditure

(v) Grant-in aid salary drawn by the D.D.O.s declared for the grantee institutions(Aided Educational Institutions) as the salary of these employees is being directly credited into their bank accounts.

(vi) Central Grants not transferred to outside agencies

During exit conference the local authority stated that steps would be taken to submit all pending UCs during the year 2017-18. Hence the local authority is advised to ensure it and compliance reported.

PARA: 11 MISAPPROPRIATION & DEFALCATION

11.1 -
No Misappropriation found in this NAC during the accounting year-2016-17.

PARA: 12 LOSS OF STOCK & STORE

12.1 -
There is no loss of 'Stock & Store' found in this NAC during the year of account-2016-17.

PARA: 13 AUDIT OF RECEIPTS

13.1 -										
I) The present audit checked all the receipt books up to 13.06.2017 i.e, the date of commencement of present audit.										
II) Assessment of New Holdings:-										
<table border="1"> <thead> <tr> <th>Sl No</th> <th>No of new holdings assessed</th> <th>No of new holdings completed during the year</th> <th>No of new electricity connections provided to the newly constructed buildings</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td> </td> <td>108 nos</td> <td>07 nos</td> <td>07 nos</td> <td> </td> </tr> </tbody> </table>	Sl No	No of new holdings assessed	No of new holdings completed during the year	No of new electricity connections provided to the newly constructed buildings	Remarks		108 nos	07 nos	07 nos	
Sl No	No of new holdings assessed	No of new holdings completed during the year	No of new electricity connections provided to the newly constructed buildings	Remarks						
	108 nos	07 nos	07 nos							

13.2 -																		
1)Non-collection of license fees(fee for granting permission and renewal of permission) in respect of telephone towers within municipal areas.																		
With reference to Lr.No.-6875-Gen.(TEL)-06/2007-Com.-16.08.2007 read with Lr.No.-35742-1357-150010/2013/H&UD.-17.12.2013 relating to "special regulation for installation of Telecom Towers in Urban area of Odisha,2013"																		
<table border="1"> <thead> <tr> <th rowspan="2">Sl.No</th> <th rowspan="2">Name of the defaulting service provider(Telecom company)</th> <th rowspan="2">Particulars of the mobile tower(location)</th> <th colspan="4">Loss of revenue due to non-collection of license fees</th> </tr> <tr> <th>Non-collection of installation charges @</th> <th>Non-collection of renewal fees @Rs.1000.00</th> <th>Penalty,if any @ of Rs.10000.00 per month of delay of</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sl.No	Name of the defaulting service provider(Telecom company)	Particulars of the mobile tower(location)	Loss of revenue due to non-collection of license fees				Non-collection of installation charges @	Non-collection of renewal fees @Rs.1000.00	Penalty,if any @ of Rs.10000.00 per month of delay of	Total							
Sl.No				Name of the defaulting service provider(Telecom company)	Particulars of the mobile tower(location)	Loss of revenue due to non-collection of license fees												
	Non-collection of installation charges @	Non-collection of renewal fees @Rs.1000.00	Penalty,if any @ of Rs.10000.00 per month of delay of			Total												

			Rs.10000.00		renewal	
1	2	3	4	5	6	7
1	Reliance	Reliance	--	Rs2000.00	Rs240000.00	Rs242000.00

In response to POM pg no-27, the local authority replied to inform the concerned service provider on this account. The compliance is not satisfactory. Hence the amount is suggested for recovery from the concerned firms.

During exit conference the local authority stated that steps would be taken to collect of renewal fees during 2017-18. Hence the local authority is advised to ensure it and compliance reported.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	A.Nageswara Rao	EO	Kasinagar NAC	242000

13.3 -

Year wise break up of outstanding taxes as on 31.03.2017

Year	Amount
Prior to 2009-10	
2010-11	
2011-12	
2012-13	
2013-14	
Up to 2014-15	2118520.81
2015-16	125423.00
2016-17	153641.00
Total	2397584.81

13.4 -

Assessment of taxes & non revision of taxes

The assessment of holding taxes were made by the valuation

organization during the year 2000-01 and the same has come into force w.e.f 1.04.2001 in accordance with the council resolution No-2 date-22.12.2000. and this was communicated to the Director, Municipal Administration vide memo no.4003(16) date-22.12.10. The rate of collection of taxes is as follows.

Holding Tax @ 6%

Lighting Tax @ 4%

Latrine Tax @ 1%

water tax@5% (w.e.f. 01-04-11)

The valuation officer shall prepare valuation list of holdings in a new Municipal area and revision of valuation of Holdings at interval of five years in respect of the Urban Local Bodies from the date of its implementation of the last valuation in prescribed manner on collection of necessary particulars about the owners of the holding as stipulated in the section 143 of Odisha Municipality Act 1950 and rule 516 of Odisha Municipality Rule 1953.

On test check of valuation file of Kashinagar NAC and information furnished to audit it was noticed that the revision of valuation of holdings was held during 2000-2001 by the valuation officer of H & UD deptt. on collection necessary particulars about owner of the building. The revision of valuation of Holdings was further due on the year 2005(at interval of five years)but the same revision was not made up to end march 2016, which was delayed 16 years and the ULB lost revenue which could be obtained if the revision was made in time.

Details of Demand, Collection and Balance of Taxes, Rent and Lease etc. in respect of Kashiagar NAC for the Year 2016-17

Demand					Collection				Balance		
SL	Rate	Arrear	Current	Total	Arrear	Current	Rebate	Total	Arrear	Current	Total

No	& Taxes										
1	2	3	4	5	6	7	8	9	10	11	12
1	Holding Tax	608642.25	66207.00	674849.25	57779.00	26044.50	1400.75	85224.25	550863.25	38761.75	589625.00
2	Lighting Tax	809892.58	66589.00	876481.58	60327.00	39810.00	2801.50	102938.50	749565.58	23977.50	773543.08
3	Water Tax	1001255.31	129495.00	1130750.31	70841.75	37192.50	1400.75	109435.00	930413.56	90901.75	1021315.31
4	P.S. Tax	2555.81	0.00	2555.81	0.00	0.00	0.00	0.00	2555.81	0.00	2555.81
5	Drain Tax	4990.31	0.00	4990.31	0.00	0.00	0.00	0.00	4990.31	0.00	4990.31
	Total	2427336.26	262291.00	2689627.26	188947.75	103047.00	5603.00	297597.75	2238388.51	153641.00	2392029.51
6	Daily Market	-132348.00	165000.00	32652.00	0.00	165000.00	0.00	165000.00	-132348.00	0.00	-132348.00
7	Bus Stand Fees	10813.00	1000000.00	1010813.00	0.00	1000000.00	0.00	1000000.00	10813.00	0.00	10813.00
8	Project & Errection	68566.00	243051.00	311617.00	0.00	243051.00	0.00	243051.00	68566.00	0.00	68566.00
9	Cattle Pound	9329.50	0.00	9329.50	0.00	0.00	0.00	0.00	9329.50	0.00	9329.50
10	Lease of Tanks	18637.60	0.00	18637.60	0.00	0.00	0.00	0.00	18637.60	0.00	18637.60
11	D&O Trade	0.00	118900.00	118900.00	0.00	118900.00	0.00	118900.00	0.00	0.00	0.00
12	Ground Rent	29432.20	19260.00	48692.20	0.00	19260.00	0.00	19260.00	29432.20	0.00	29432.20
13	Market Stall	0.00	50600.00	50600.00	0.00	50600.00	0.00	50600.00	0.00	0.00	0.00
14	Pherry Ghat	1125.00	0.00	1125.00	0.00	0.00	0.00	0.00	1125.00	0.00	1125.00
	Total	5555.30	1596811.00	1602366.30	0.00	1596811.00	0.00	1596811.00	5555.30	0.00	5555.30
	Grand Total	2432891.56	1859102.00	4291993.56	188947.75	1699858.00	5603.00	1894408.75	2243943.81	153641.00	2397584.81

During exit conference the local authority stated that steps would be taken to collect the balance Taxes, Rent and Lease etc. during the year 2017-18. Hence the local authority is advised to ensure it and compliance reported.

PARA: 14 AUDIT OF EXPENDITURE

14.1 -				
Position of Sanctioned post:-				
Sl No	Name of the Post	Number of Sanctioned post	Men in position	Vacant/Excess
1	Executive Officer	1	1	

2	Junior Engineer(LFS)	1	1	
3	Junior Engineer(BRGF)	1	1	
4	Junior Asst	1	1	
5	Accountant	1	1	
6	MIS CP	1	1	
7	C.O	1	1	
8	Tax Collector	1	1	
9	O.T.C	8	7	1
10	Zamadar	1	1	
11	Peon	2	2	
12	Sweeper	2	2	

14.2 -

Inadmissible Engagement Of DLRs.

On scrutiny of paid vouchers w.r.t cash book it reveals that,a sum of Rs 444000.00 was spent towards wages of DLRs in sanitation work. However as per O.M.No-17815(45)/Ftdtd12.04.1993 read with letter no-19941/Wdtd 14.09.1981 works deptt O.M No-20133/HUD/dtd28.09.2004 & Circular No-MIS-129/2000/36051/H&UD,dtd15.12.2000 has been banned on engagement of DLRs for office work & field work without special written sanction of Finance Deptt. In violation of this instructions will be fixed personal responsibility on the officer engaging such person & also person disbursing the wages to the concerned persons. Hence engagement of DLRs is irregular not admitted in Audit. The details of payment is furnished below.

Vr No/Dt	Amount(Rs)	Month
6/05.04.2016	36500.00	3/2016
34/06.05.2016	40300.00	4/2016
63/09.06.2016	38400.00	5/2016
104/04.07.2016	40300.00	6/2016
137/03.08.2016	36300.00	7/2016
183/01.09.2016	36800.00	8/2016
223/27.09.2016	39800.00	9/2016
266/02.11.2016	39000.00	10/2016
309/02.12.2016	35000.00	11/2016
353/29.12.2016	35400.00	12/2016
404/09.02.2017	34400.00	01/2017
431/07.03.2017	32200.00	02/2017
TOTAL	444000.00	

In response to POM vide pg no-36 the local authority replied that, due to emergency the DLRs have been appointed through council meeting.

But this is not admitted in Audit the above amount of Rs444000.00is held under objection.

During exit conference the local authority stated that steps would be taken to obtain permission from the Govt. Hence the local authority is advised to ensure it and compliance reported.

PARA: 15 AUDIT ON WORKS

15.1 -

Name of the Work:-Construction of Ist Floor of Kalyani Mandap(Part-2) at Kasinagar NAC.

Head of Account:-Devolution of Fund-2013-14

Estimated Cost:-Rs 9,98,000.00

C/R No:-55/2013-14

MB No-10/2015-16,Pg No-01 to 08.

Executants:- Dhananjaya Yernagula

Name of the J.E:- Sri Radha Mohan Ray.

Name of the A.E.:-Sri Biswanath Sarka.

Name of the EO:-Sri Ashok Kumar Rout.

Deviation.

On checking of case record & MB it is noticed that, excess quantity of M.S.Rod shown used deviating the OPWD Code & Model Estimate provision. That, vide item no-1(RCC Column Superstructure) 3.84cum work has been done @ 140kg/cum and in RCC Roof Beam, 8.16cum @ 140kg/cum. But as per guide line, maximum 125kg/cum Rod can be used per cum. First 'Deviation' is prohibited. Secondly, 'Proportion' changes which give rise to 'in equilibrium' at a result longevity of the project might impact. Hence excess quantity depicted in the work bill is not allowed & needs recovery from the Executants if the local authority fails to comply before Audit.

Calculation:-

Due:-

i) RCC Column Superstructure:-3.84cum@125kg/cum=4.80Qntl

ii) RCC Roof Beam:-8.16cum@125kg/cum=10.20Qntl

Total:-i+ii=15.00Qntl

Shown Done:-

i) RCC Column Superstructure:-3.84cum@140kg/cum=5.38Qntl

ii) RCC Roof Beam:-8.16cum@140kg/cum=11.428Qntl

Total:-i+ii=16.81Qntl

Excess Shown:-16.81Qntl-15.00Qntl=1.81Qntl

@Rs6241.33=Rs11297.00

So amount needs recovery:-Rs11297.00

Person Responsible:-Sri Radhamohan Ray,JE

In response to POM vide pg no-40,the local authority assured to recover the same during the exit conference. Till then such amount is held under surcharge.

During exit conference the local authority stated that steps would be taken to recover the same during 2017-18. Hence the local authority is advised to ensure it and compliance reported.

Responsible Person for this paragraph

Slno	Name	Designation	Adress	Amount(In Rs:)
1	Radhamohan Ray	JE-BRGF	Kasinagar NAC	11297

15.2 -

Name of the Work:-Construction of CC Road From Sevittamma Temple To Siva Mandir Under Word No-04

Head of Account:-Devolution of Fund-2013-14

Estimated Cost:-Rs 6,70,000.00

C/R No:-03/2013-14

MB No-07/2015-16,Pg No-62 to 66.

Executants:- Sri Raghu Ram Sahu.

Name of the J.E:- Madhusmita Dash.

Name of the A.E.:-Sri Biswanath Sarka.

Name of the EO:-Sri Ashok Kumar Rout.

Deviation:-

It is a project of 'Construction of CC Road' coming under RD Grant-2013-14. Estimate was framed of worth Rs6,70,000.00. Then tender work finished. In specification, Earth Work, Sand Filling, Soling, CC(1:3:6), CC(1:4:8), CC(1:2:4), Centering & Shuttering was the provision. In 'Contract Agreement' form, exactly the same provisions are in the specification. Surprisingly, it is noticed from the MB & Work Bill that, one item(Sand Filling) has been omitted. The concerned JE has simply attached a 'Work Done Estimate' & a 'Deviation Statement' which are of course approved by the ME. But as per OPWD Guide line, the deviation is allowed within the Sub-Head of a project up to 10% provided that, obtaining technical & administrative approval that to after preparation of a 'Revised Estimate'. But if a substantial change is required that is omission of one or more item, then approval of 'Sanctioning Authority' is inevitable. But here, neither any revise estimate has been prepared nor any approval of the Sanctioning Authority has been obtained. So without such approval, the project is said to be incomplete. Otherwise the purpose of the project has not been fulfilled. Because without sand filling how the leveling coarse will be maintained ? At a result, cracks will be developed in the road. Therefore sustaining problem must arise or longevity of the project might impact. Therefore such type of irregularity is not allowed in Audit & the lapses amount needs recovery from the executants immediately if the local authority fails to comply before Audit. And more, in 'Tender Work', not the slightest irregularity is allowed as per 'OPWD Guide Line'.

Omitted Item:-

- 1) Sand Work-Rs11149.05(As per Estimate)

So Amount Needs Recovery:-Rs11,149.00

Person Responsible:-Madhusmita Dash,JE

In response to POM the local authority agreed to recover the same within Exit Conference. Till then such amount is held under surcharge.

During exit conference the local authority stated that steps would be taken to recover the same during 2017-18. Hence the local authority is advised to ensure it and compliance reported.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Madhusmita Dash	JE-LFS	Kasinagar NAC	11149

15.3 -

WORK BILL-2016-17

SI No	Vr No/Dt	Name of the work	Head of Grant	Name of the contractor	Bid Amount(Rs)	Net amount paid(Rs)
1	53/21.05.2016	Const of store room for elec & sanitation items at ward no-12	13th FC/NRB/2013-14	R Kesav Rao	359500.00	306921.00
2	94/30.06.2016	Imp of CC Road from Savittama Temple to Siva Mandir,word no-04	RD 2015-16	Raghuram Sahu	668000.00	569382.00
3	127/29.07.2016	Const of community centre at ward no-12	MPLAD/2014-15	R.Dharma Rao	475000.00	409539.00
4	144/03.08.2016	Special cleaning of ward no-01,02,03&04	SWM/2015-16	R.M Ray/Deptt work	49000.00	49000.00
5	145/03.08.2016	Special cleaning of ward no-05,06,07,08&09	SWM/2015-16	R.M Ray/Deptt work	49000.00	49000.00
6	146/03.08.2016	Special cleaning of ward no-10,11,12 & 13	SWM/2015-16	R.M Ray/Deptt work	48000.00	48000.00
7	148/05.08.2016	Const of Rest Shed at Harijan Street	MPLAD/2014-15	KP Ravikumar	52000.00	45676.00
8	147/05.08.2016	Restoration of community Hall at Relli Street ward no-03	MPLAD/2014-15	KP Ravikumar	50000.00	43670.00
9	191/03.09.2016	Const of CC Drain from Polaki Annapurna House totubewell ward no-05	SWM/2015-16	R.M Ray/Deptt work	49000.00	45049.00
10	192/03.09.2016	Const of CC Drain from Polaki Annapurna House totubewell ward no-05	SWM/2015-16	R.M Ray/Deptt work	49000.00	45049.00
11	190/03.09.2016	Special cleaning of different wards of Kasinagar NAC	SWM/2015-16	R.M Ray/Deptt work	49000.00	48510.00
12	189/03.09.2016	Const of slab culvert near Karnam house at ward no-12	Own Fund	R.M Ray/Deptt work	49000.00	45332.00
13	188/03.09.2016	Const of slab culvert near BRGF room at ward no-06	Own Fund	R.M Ray/Deptt work	49000.00	45345.00
14	228/28.09.2016	Bushes cutting & dressing in	Own Fund	R.M Ray/Deptt	49600.00	49104.00

		different wards of the NAC		work		
15	229/28.09.2016	Cleaning of Drain locking by rain in different wards	Own Fund	R.M Ray/Deptt work	49000.00	49000.00
16	230/28.09.2016	Const of slab culvert near Siva Mandir atward no-04	Own Fund	R.M Ray/Deptt work	49000.00	45237.00
17	224/10.11.2016	Const of community center at ward no-12	MPLAD/2014-15	R.Dharma Rao	523000.00	457523.00
18	311/02.12.2016	Cleaning of Drain,dust yard etc on the occasion of SBM programme	SBM Fund	R.M Ray/Deptt work	49056.00	48600.00
19	310/02.12.2016	Cleaning of Drain etc for precaution of cyclonic storm	Own Fund	R.M Ray/Deptt work	49500.00	49500.00
20	312/10.02.2017	Const of 1st floor of Kalyan Mandap,Part-II	Dev of Fund/Kalyan Mandap/2014-15	Y Dhananjaya Rao	236500.00	206320.00
				Total	3001156.00	2655757.00

PARA: 16 AUDIT ON UNITS / DEPARTMENT

16.1 -

PARA: 17 AUDIT ON SCHEMES / PROGRAMMES

17.1 -

Target & Achievement:-

Sl No	Scheme	OB	Funds received during the	Total fund available	Expd	Unspent balance at the end of	% of expd to that	No of spill over projects	No of projects planned	Total	No of projects completed	No of spill over	% of achievement
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			year			the year	available fund	from previous year	for the current year as per annual action plan		during the year	projects to the next year	
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	Road Development	-481000.00	1666000.00	1185000.00	668000.00	517000.00	56.37	0	4	4	1	3	25
2	MPLAD	889651.00	3758000.00	4647651.00	1100000.00	3547651.00	23.66	1	4	5	1	4	25
3	13 th /14 th FC	6667512.00	1740000.00	8407512.00	444400.00	7963112.00	5.28	3	3	6	1	5	16.66
4	Road & Bridge	2465099.00	316000.00	2781099.00	0.00	2781099.00	0.00	2	1	3	0	3	0
5	NRB	174636.00	0.00	174636.00	359496.00	-184860.00	-	1	0	1	1	0	100
6	Devolution of Funds	4589287.00	2675000.00	7264287.00	875213.00	6389074.00	12.04	3	5	8	2	6	25
7	SBM	3934178.00	1472310.00	5406488.00	1780700.00	3625788.00	32.93	19	16	35	18	17	51
8	4 th SFC	1418000.00	1417000.00	2835000.00	0.00	2835000.00	0.00	3	3	6	0	6	0

It is clearly evident from the above matrix that, the target & achievement in this NAC is quite miserable. So the local authority is advised to take special measure to expedite the work force with proper planning & monitoring to achieve it 100 percent.

During exit conference the local authority assured to expedite the spending efficiency. Hence the local authority is advised to expedite the completion of the projects through proper monitoring of the Scheme..

17.2 -

Scheme Study:-

No work has been done in MLALAD.

PARA: 18 MISCELLANEOUS

18.1 -

Information about the delinquents serving in the NAC.

SI No	Name of the post	Full name of the incumbent	Period of incumbency during the year	GPF A/C No	Phone No	Station to which transferred in case of transfer
1	Ex-Executive Officer	Sri Ashok Kumar Rout	01.04.2016 to 21.07.2016	---	8895926340	Rayagada ,MPLTY
2.	Executive Officer	Sri A.Nagaswara	22.07.2016 to	MJ(o)4130	9439957729	---

		Rao	31.03.2017			
3.	Junior Asst	Sri Bijaya Kumar Padhy.	01.04.2016 to 31.03.2017	--	9437204408	---
4.	JE(LFS)	Madhusmita Dash.	01.04.2016 to 31.03.2017	---	9692078754	----
5.	JE(BRGF)	Radhamohan Ray	01.04.2016 to 31.03.2017	----	9938821254	----
6.	Accountant	Sri Tapas Das	01.04.2016 to 31.03.2017	----	9777105381	---
7.	Community Organizer	Santilata Polai	01.04.2016 to 31.03.2017	----	7381385694	----
8.	MIS Computer Programmer	Padala Manohara	01.04.2016 to 31.03.2017	---	9776940120	---

18.2 -

On checking of the vehicle, it is noticed that no vehicle is remains idle & has not been purchased without requirement.

PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS

19.1 -

19.1-Basing on the previous Audit Report & the records & registers supplied by the local authority, the Audit has prepared an abstract of Govt Dues as on 31.03.2017 furnished below.

	Royalty	VAT	CESS	PT	IT	TOTAL
Outstanding dues as on 01.04.2016	2500.00	4900.00	0.00	0.00	2600.00	10000.00
Collected during the year	37686.00	130450.00	121532.00	32925.00	35236.00	357829.00
Total	40186.00	135350.00	121532.00	32925.00	37836.00	367829.00
Deposited during the year	37686.00	130980.00	121532.00	32800.00	37836.00	360834.00
Outstanding as on 31.03.2017	2500.00	4370.00	0.00	125.00	0.00	6995.00

During exit conference the local authority assured to deposit all the balance Govt. dues during 2017-18 after verification of concerned files. Hence the local authority is advised for in-time deposit of Govt. dues and compliance reported.

19.2 -

19.2-LOAN:-

As per Rule 149 of O.M Rule 1953 a loan Register is to be maintained(Form No-xxvii) .But no loan register has been maintained by the NAC. However basing on the previous Audit Report, an abstract has been prepared taking account of the Principal & Interest as on 31.03.2017 furnished below.

Name of Loan	Rate of Interest	Loan Outstanding as on 01.04.2016	Loan Received	Interest accrued	Total	Amount of Loan recovered during	Balance as on 31.03.2017
--------------	------------------	-----------------------------------	---------------	------------------	-------	---------------------------------	--------------------------

				during the year	during the year 2016-17			the year 2016-17			
		Principal	Int			Principal	Int	Principal	Int	Principal	Int
Purchase of Bus	9.75	225336	338216	0.00	21970.00	225336	338216	0.00	0.00	225336	338216
Const of Market Complex	14.5	85939	149535	0.00	12461	85939	149535	0.00	0.00	85939	149535
NSDP	14	585161	497414	0.00	81923	585161	497414	0.00	0.00	585161	497414
Total		896436	985165	0.00	116354	896436	985165	0.00	0.00	896436	985165

During exit conference the local authority assured to repay all the balance outstanding loan during 2017-18 after verification of concerned files. Hence the local authority is advised for in-time repayment of outstanding loan and compliance reported.

19.3 - CPF Position of staff

Basing on the Opening balance found in the bank pass book of the concerned CPF holders as on 01.04.2016 has been taken into account to arrive the position of CPF as on 31.03.2017.

POSITION OF CPF for 2016-17									
Sl. No.	Name of the Employee	Name of the Bank	A/c No.	OB As on 01-04-2016 (March 2016)	Amount Deposited during 16-17	Interest accrued	Total	Amount Drawn during 16-17	Closing Balance as on 31-03-2017
1	B. Behera	Andhra Bank, Kashinagar	7138	11,277.00	48,260.00	809.00	60,346.00	45,000.00	15,346.00
2	Y. B. B. Rao	Andhra Bank, Kashinagar	7149	15,194.00	93,833.00	1,513.00	110,540.00	80,000.00	30,620.00
3	S. S. Rao	Andhra Bank, Kashinagar	7148	77,555.00	60,000.00	1,936.00	139,491.00	90,000.00	49,491.00
4	S. T. Rao	Andhra Bank, Kashinagar	7141	23,207.00	64,000.00	820.00	88,027.00	30,000.00	58,027.00
5	Y. H. Babu	Andhra Bank, Kashinagar	7142	96,209.00	12,000.00	4,102.00	112,311.00	-	112,311.00
6	S. Das	Andhra Bank, Kashinagar	7143	40,382.00	12,000.00	1,847.00	54,229.00	-	54,229.00
7	R. Prakasam	Andhra Bank, Kashinagar	7140	21,025.00	24,800.00	230.00	46,055.00	46,055.00	-
8	M. Appa Rao	Andhra Bank, Kashinagar	7139	12,502.00	49,656.00	1,126.00	63,284.00	10,000.00	53,284.00
9	P. N. Rao	Andhra Bank, Kashinagar	7147	94,718.00	12,000.00	4,048.00	110,766.00	-	110,766.00
10	P. N. Murty	Andhra Bank, Kashinagar	1737	29,876.00	12,000.00	1,423.00	43,299.00	-	43,299.00
11	Y. Sanmukha Rao	Andhra Bank, Kashinagar	7151	60,255.00	46,500.00	1,825.00	108,580.00	50,000.00	58,580.00

12	S. Santa Rao	Andhra Bank, Kashinagar	7152	9,545.00	14,872.00	604.00	25,021.00	17,100.00	7,921.00
13	P. Vijay	Andhra Bank, Kashinagar	7146	93,536.00	12,000.00	4,002.00	109,538.00	-	109,538.00
14	P. Jyothy	Andhra Bank, Kashinagar	7155	93,901.00	12,000.00	4,017.00	109,918.00	-	109,918.00
Total				679,182.00	473,921.00	28,302.00	1,181,405.00	368,155.00	813,330.00

However the local authority is advised to ensure the maintenance of CPF ledger and cause production before next audit for check.

19.4 - EPF contribution

Basing on the records and acquittance roll .EPF position for the year 2016-17 is given below.

EPF CONTRIBUTION FOR THE PERIOD 2016-17							
Sl. No.	UAN	Name of Employees	GROSS WAGES	Employee Share	Employer Share	Administration Charges of Remuneration	Total
1	100379600138	SANTILATA POLAI	108,000.00	12,960.00	12,960.00	1,739.00	27,659.00
2	100240226600	MADHUSMITA DAS	141,000.00	16,920.00	16,920.00	2,270.00	36,110.00
3	100317083985	RADHAMOHAN RAY	111,600.00	13,392.00	13,392.00	1,797.00	28,581.00
4	100241479671	MANOHARA PADALA	111,600.00	13,392.00	13,392.00	1,797.00	28,581.00
5	100393164264	TAPAS DAS	180,000.00	21,600.00	21,600.00	2,898.00	46,098.00
6	100852647781	PADALA VASANTA	53,000.00	6,360.00	6,360.00	853.00	13,573.00
7	100852647768	PADALA SUNITA	59,600.00	7,152.00	7,152.00	960.00	15,264.00
8	100852647747	PADALA SARASWATI	61,000.00	7,320.00	7,320.00	982.00	15,622.00
9	100851713943	NAGABANSA MEENA	59,000.00	7,080.00	7,080.00	950.00	15,110.00
10	100852647734	PADALA RAMPRASAD	58,000.00	6,960.00	6,960.00	934.00	14,854.00
11	100852680482	PASUPUREDDY BALAKRISHNA	57,300.00	6,876.00	6,876.00	923.00	14,675.00
12	100852647694	PADALA GAURI	58,700.00	7,044.00	7,044.00	945.00	15,033.00
13	100852647775	PADALA TULASI	37,800.00	4,536.00	4,536.00	609.00	9,681.00
TOTAL			1,096,600.00	131,592.00	131,592.00	17,657.00	280,841.00

However the local authority is advised to ensure the maintenance of EPF ledger and cause production before next audit for check.

PARA: 20 RESULT OF AUDIT

20.1 -

General Remark:-

1. The maintenance of records and registers in this NAC is not sound and needs improvement.
2. A huge amount of advance is remaining unadjusted.

Suggestion:-

1. Proper maintenance of DCB register
2. Assessment of new holdings.
3. Reconciliation between cash book and pass book at the end of each month.
4. Work register and Security deposit register should be maintained in proper manner

Result Of Audit

SI No	Name Of The Paragraph	Amount suggested for recovery(In Rs:)	Amount kept on objection(In Rs:)	Amount Surchargeable(In Rs:)	Amount Embezzlement(In Rs:)	Amount Othercases(In Rs:)	Remarks
1	8.1	106000.00	171000.00	106000.00	0.00	0.00	
2	13.2	242000.00	242000.00	242000.00	0.00	0.00	
3	14.2	0.00	444000.00	0.00	0.00	0.00	
4	15.1	11297.00	11297.00	11297.00	0.00	0.00	
5	15.2	11149.00	11149.00	11149.00	0.00	0.00	
Total		370446.00	879446.00	370446.00	0.00	0.00	

Audit Certificate

Certified that the accounts of Kasinagar NAC for the financial year 2016-2017 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs .

Spot Recovery

SI No	Ref Para No/Audit Objection Statement Page No	M.R.No	Date	Amount(In Rs:)	Name of the person
Total					