

**LOCAL FUND AUDIT, KHURDA, ODISHA**

CATEGORY : N A C,General

Audit Report No : 334225/AR/2017-2018-KHURDA

**PARA: 1 TITLE SHEET**

1	Name of the Institution :	<b>Balugaon NAC</b>
2	Year of Accounts under Audit :	<b>2016-2017</b>
3	Name of the Local Authority during the year of A/Cs :	SRI PRAMOD KUMAR BARAL 01.04.16 TO 15.07.16 SRI PRUTHIRAJ MANDAL 15.07.16 TO 31.03.17
	Name of the Local Authority at the time of Audit :	SRI SURENDRA NATH KHUNTIA
4	Duration of Audit :	20-10-2017 To 30-11-2017 (Mandays Consumed :- 25)
5	Name of the Auditors :	BISWA NANDAN BEHERA - Lead Auditor(20-10-2017 to 30-11-2017) SUSANT KUMAR PRADHAN - Auditor(20-10-2017 to 30-11-2017)
6	Name of the Reviewing Officer :	TRILOCHAN PRADHAN(Audit Superintendent)
7	Date of submission of report by Reviewing officer :	14-01-2018
8	Entry Conference Date :	06-10-2017
9	Exit Conference Date :	17-03-2018
10	Name of the District Audit Officer :	Smt Arundhati Jena
11	Date of approval of report by District Audit Officer :	16-04-2018

**PARA: 2 PHYSICAL VERIFICATION**

S/no	Items	Date Of Physical verification Before / After Transaction	Physical Balance	Balance As per Cash Book / Stock Register	Reference To The Page No Of Cash Book / Stock Register	Discrepancies If Any
1	Postage stamps	20.10.2017	0.00	0.00	P-48	Nil
2	M.B	20.10.2017	0	0	P-84	Nil
3	Misc. receipt books.	20.10.2017	84	84	P-74	Nil
4	Yatri Niwas Receipt Book	20.10.2017	1	1	P-76	Nil
5	Cabin fee Rs 5.00	20.10.2017	200	200	P-15	Nil
6	Holding Tax	20.10.2017	20	20	P-67	Nil
7	Heavy vehicle parking fee Rs 20.00	20.10.2017	40	40	P-15	Nil
8	Market Fee Rs 5.00	20.10.2017	140	140	P-15	Nil
9	Boat Fee Rs 5.00	20.10.2017	171	171	P-15	Nil
10	Boat fee Rs 10.00	20.10.2017	16	16	P-15	Nil
11	Souchalaya Fee Rs 5.00	20.10.2017	240	240	P-15	Nil
12	Parking Fee Rs 10.00	20.10.2017	17	17	P-15	Nil
13	Cash in hand	20.10.2017	0.00	0.00	P-86	Nil

**Comments**

As per Rule-20 (a) of Odisha Local Fund Audit Rules 1951 physical verification of cash, stock & stores, postage stamps, MR books & MBs were verified on the date of commencement of audit i.e on 14.07.2017 before transactions and the physical balance of above stocks tallied with the book balance of the day. The details of same given above. It is noticed that physical verification of cash, stocks & stores have not been conducted at the end of every month or at least once in a six months by the Executive Officers.

On issue of objection statement in this regard the local authority replied" Noted for future guidance," However the E.O is suggested to do same in coming days and compliance reported to audit.

**Non-conducted of physical verification of PDS cash book**

It is found that PDS scheme has been implemented in this NAC since April 2017, though the commencement of audit of this NAC began on 20.10.2017, up to dated cash book and PDS was not be produced to audit till end of audit i.e on 30.11.2017 for physical verification cash, stock and stores. In response to the audit objection memo no -22 dt 28.11.2017 ,the local authority furnished no reply, in the Exit Conference the local authority replied" Noted for future guidance, PDS cash book prepared but not upto dated, hence shall be produced to next audit" However, the local authority is suggested to up to date the PDS cash book and produce to next audit for verification..

**PARA: 3 LIST OF VERIFIED RECORDS**
**A : List Of Verified Records/Register**

Sino	List Records/Register	Rules	Form No
1	Measurement Book	Rule 365	Form W-VIII
2	Stock & Store Register of Municipality	Rule 346	Form W-VII
3	Register of Works	Rule 345	Form W-VI
4	Miscellaneous Supply Bill	Rule 343	Form W-V
5	Contract Certificate	Rule 343	Form W-IV
6	Contract Agreement Form	Rule 341	Form W-III
7	Nominal Muster Roll (NMR)	Rule 340	Form W-II
8	Notice of demand for tax u/s-161 of OM Act	Rule 202	Form O
9	Tax collector's Ledger	Rule 198	Form M
10	Stock account of Receipt Forms	Rule 196	Form L
11	Tax collector's daily collection register	Rule 192	Form K
12	Tax Receipt Form	Rule 188	Form I
13	Arrear Demand Register	Rule 187	Form H
14	Demand and Collection Register	Rule 178	Form B
15	Assessment List	Rule 177	Form A
16	Stamp Account	Rule 172	Form No. XLIV
17	Daily Collection Register	Rule 171	Form No. XL
18	Stock Register of Stationery	Rule 172	Form No. XLIV
19	Stock account of Tickets used for daily collection of Market fees	Rule 171	Form No. XLIII
20	Arrear List	Rule 170	Form No. XXXIX
21	Ledger of Lessees	Rule 170	Form No. XXXVIII
22	Miscellaneous Receipts	Rule 157	Form No. XXXIV
23	Cash Book of the municipality	Rule 125	Form No. XIV
24	Periodical Increment Certificate	Rule 99	Form No. XI
25	Salary Bills	Rule 97	Form No. IX
26	Register of Bills	Rule 96	Form No. VII
27	Challan	Rule 87	Form No. VI
28	Cashier's Cash Book	Rule 81	Form No. V

**B : List of Records/Registers not Produced to Audit**

Sino	List Records/Register	Rules	Form No
1	Register of Estimates & Allotments	Rule 332	Form W-I
2	Warrant register	Rule 202	Form R
3	Register of Distrainted property & sales	Rule 204	Form S
4	Distraint Warrant Register	Rule 202	Form P
5	Form of inventory & Notice	Rule 203	Form Q
6	Tax Ledger (personal A/C of Tax Payers)	Rule 178	Form B(I)
7	Register of Grants	Rule 80	Form No. XLII
8	Register of Quarterly & Annual account of Receipt	Rule 144	Form No. XXII
9	Register of Quarterly & Annual account of Expenditure	Rule 144	Form No. XXIII
10	Annual Account of Receipts and Expenditure	Rule 145	Form No. XXIV
11	Establishment Audit Register	Rule 146	Form No. XXV
12	Deposit Ledger	Rule 142	Form No. XX
13	Register of outstanding deposits	Rule 143	Form No. XXI
14	Abstract Register of Receipts	Rule 129	Form No. XV
15	Abstract Register of Expenditure	Rule 129	Form No. XVI
16	Register of adjustments	Rule 132	Form No. XVII

**C : List of Records/Registers not Maintained**

Sino	List Records/Register	Rules	Form No
1	Progress statement of collection of taxes	Rule 200	Form N

2	Register of writes off of demands	Rule 190	Form J
3	Mutation Register	Rule 184	Form G
4	Register of Petitions	Rule 183	Form F
5	Form of appeal petition	Rule 183	Form E
6	Jamabandi Register	Rule 170	Form No. XXXVII
7	Register of Rents for which there is fixed demand	Rule 163	Form No. XXXVI
8	Register of Lands	Rule 160	Form No. XXXV
9	License Register for Drivers and Owners of Carriages plying for hire	Rule 156	Form No. XXXIII
10	Stock account of License Number Plates	Rule 155	Form No. XXXII
11	Application for License for Carriage, Cart, Horses and Other animals	Rule 152	Form No. XXXI
12	License for Carriages, Carts, Horses Other and animals	Rule 154	Form No. XXX
13	Register of the Tax on Carriages, Carts, Horses and Other animals	Rule 151	Form No. XXIX
14	Register of Outstanding Advances	Rule 140	Form No. XIX
15	Advance Ledger	Rule 136	Form No. XVIII
16	Absentee Statement	Rule 97	Form No. X

**D : List of Records/Registers not Required**

Sino	List Records/Register	Rules	Form No
1	Register of Interest Bearing Securities	Rule 147	Form No. XLI
2	Appropriation Register of Loan Funds	Rule 150	Form No. XXXVIII
3	Register of Investments	Rule 148	Form No. XXVI
4	Loan Register	Rule 149	Form No. XXVII

**Comments**

The records and registers maintained and produced to audit have been verified. But it is a matter of regret that many important records and registers as mentioned above like outstanding advance register, security deposit register, allotment register, revenue register, estimate register, loan registers, Abstract of receipt and Expenditure register, cashier register of quarterly and annual account of register, register of outstanding deposits, Budget Estimate, Distraint Warrant Register, Register of estimate and allotment, Subsidiary Cash Books and many other records as mentioned above have not been maintained or produced to audit.

On issue of objection memo no -01 dt 20.10.2017 in this regard the local authority replied" produced".The reply of the local authority is not up to the point. In the Exit Conference the same was discussed, local authority replied" Noted for maintain and produced to next audit"

Audit is of the opinion that the non-maintenance of such important records are due to lack of supervision of the authority as well as shortage of experience manpower. However the local authority is suggested to bring the fact to the notice of the higher authority and keep watchful eyes for maintenance of such records to make the account more clear and transparent.

**PARA - 3 - 1 - Consequence of Non-maintenance of Prescribed Records & Registers**

1. Register of outstanding advances (Rule-143): - Due to non-maintenance of the aforesaid register, the details of outstanding advances against the employees cannot be worked out.
2. Register of securities & deposit Ledger [Rule-142 ]:- It cannot be ascertained the details of securities deposited in the NAC account due to non-maintenance of securities & deposit Ledger.
3. Abstract Register of Receipt and grants [Rule-129] :- Due to non-maintenance of the aforesaid register,details of receipt and expenditure in head wise not available..
4. Warrant Register [Rule-202]:- Due to non-maintenance of the aforesaid register, steps taken for collection of outstanding taxes and fees could not be ascertained.
5. Register of Estimate & Administrative Approval [Rule-332]:- Due to non-maintenance of the aforesaid registers, it is very difficult to watch the Works case records on preparation and approval/ revised approval of estimate of each & every project.
6. Grant in aid register [Rule-80]:- Due to non-maintenance of the aforesaid register, the details of scheme wise grant received & utilized cannot be verified. The audit faced a lot of problems to arrive at the actual position of grants, advance outstanding, utilization outstanding for submission etc. required by Govt. for incorporation in audit report. The Executive Officer is suggested to maintain all the records and registers as mentioned above in order to achieve better maintenance of accounts.



**PARA: 4 FINANCIAL POSITION**

Balugaon NAC - 2016-2017

S/no	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:)(AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	Accountant Cash Book	01-04-2016	7055450 3.00	53104551. 73	12365905 4.73	49864198. 00	31-03-2017	7379485 6.73	31-03-2017	7379485 6.51	0.22	
	<b>GRAND TOTAL</b>		<b>7055450 3.00</b>	<b>53104551. 73</b>	<b>12365905 4.73</b>	<b>49864198. 00</b>		<b>7379485 6.73</b>		<b>7379485 6.51</b>	<b>0.22</b>	

**Comments**
**Para 4.1 Details of Closing Balance.**

In cash Rs 0.00

In Treasury Rs 0.00

Investment Rs 0.00

In Bank Rs 7,37,94,856.51

**Total Rs 7,37,94,856.51**
**Para 4.2 Details of Receipt and Expenditure in respect of Balugaon NAC for 2016-17.**

SI No	Head of Account	RECEIPT	
		Receipt during the year 2015-16	Receipt during the year 2016-17
<b>I</b>	<b>Rents &amp; Taxes</b>		
1	Holding Tax		
	Current		324109.00
	Arrear		83554.00
2	Water Tax		
	Current		158199.00
	Arrear		80843.00
3	Lighting Tax		
	Current		317381.00
	Arrear		35372.00
4	Metered Water		0.00
5	Advertisement Tax		0.00
	<b>TOTAL</b>		<b>999458.00</b>
<b>II</b>	<b>License &amp; other Fees</b>		
1	License fee for projection & Erection Building Plan		292682.00
2	O & D.T U/S 290 etc.		51015.00
3	Cart Stand Fee/Parking Fee/Bus Stand Fee		570550.00
			<b>2668198.20</b>

4	Private Market/ Contractor/Hooding Fees/Mutation	24000.00	500.00
5	Others-Daily Market/Casual Vendor	318600.00	233800.00
6	Souchalaya	41500.00	42000.00
7	Sale of Forms	36426.00	4932.00
8	Miscellaneous Fees	284188.00	141036.53
	<b>TOTAL</b>	<b>1618961.00</b>	<b>1300354.53</b>
<b>III</b>	<b>Receipt Under Special Act</b>		
1	Boat Fee	81000.00	86400.00
	<b>TOTAL</b>	<b>81000.00</b>	<b>86400.00</b>
<b>IV</b>	<b>Revenue derived from Municipal property &amp; powers apart from Taxation.</b>		
1	Rent on land,building,Dharmasala etc.(omfed)	58500.00	1800.00
2	Rent from Market.	142384.00	117188.00
3	Rent from YatriNiwas	70300.00	18600.00
4	Rent from KalyanMandap	40492.00	74000.00
5	Septic Tank Charges	178900.00	100900.00
6	Supply of Water Tankers	110600.00	118700.00
7	Sale of Tender Paper	282030.00	215556.00
8	Interest on Investment /Bank Deposit	1858640.00	2309663.00
9	Sale of EGB	0.00	809.00
	<b>TOTAL</b>	<b>2741846.00</b>	<b>2957216.00</b>
<b>V</b>	<b>Govt. Grants</b>		
1	Octroi Compensation	25989000.00	13271000.00
2	Motor Vehicle Grant	1194000.00	1303000.00
3	Devolution	4856000.00	4874000.00
4	14 th Finance(Basic)	4901000.00	0.00
5	Performance Based Incentive	1270000.00	0.00
6	Drain for Urban Poor	0.00	
7	Road Development	1274000.00	643000.00
8	Road & Bridge	2021000.00	0.00
9	S.J.S.R.Y	0.00	0.00
10	Pension(LFS/NonLFS)	20000.00	4300000.00
11	13 th Finance General (Basic)/14th FCA	360000.00	6848000.00
12	4 thSFC.Creation of Capital Asset.	960000.00	960000.00
13	4 thSFC.Maintenance of Capital Asset.	457000.00	458000.00
14	MPLLAD	0.00	0.00
15	MLALAD	0.00	0.00
16	Grant for Public Toilet.	1385100.00	0.00
17	Bus Stand Construction	0.00	0.00

18	Solid Waste Management	1726000.00	0.00
19	Children Park	0.00	0.00
20	HarishandraSahayataYojana	240000.00	0.00
21	Special Development Grant(C.C.Road)	0.00	0.00
22	Non Residential Building	100000.00	100000.00
23	Swachha Bharat Mission	4483801.00	4000.00
24	OULM	1084000.00	0.00
25	Misc. Grant	0.00	0.00
26	Honorarium/Sitting Allowance	47000.00	48024.00
27	NFSA Fund/Datadigitalization	16425.00	0.00
28	NPR	47630.00	0.00
29	Training Programme	13500.00	0.00
30	Auditorium	236109.05	0.00
31	OAP/NOAP/NFBS	5194600.00	5434000.00
32	Maintenance of Road & Building	0.00	4042000.00
33	Maintenance of Non Residential Building	0.00	316000.00
34	MIS/Accountant Salary	0.00	200000.00
	<b>TOTAL</b>	<b>57876165.05</b>	<b>42801024.00</b>
<b>VI.</b>	<b>Miscellaneous</b>		
1	Audit Recovery/Other	74798.00	6733.00
2	Auction of Tank	0.00	69700.00
3	TDS	184196.00	164285.00
4	Labour Cess	181721.00	135983.00
5	Royalty	203139.00	140730.00
6	VAT	909109.00	674878.00
7	EGB	49232.00	19702.00
8	Security Deposit	929109.00	677928.00
9	P.T	0.00	52600.00
	<b>TOTAL</b>	<b>2531304.00</b>	<b>1942539.00</b>
<b>VII</b>	<b>Extra ordinary &amp; Debt.</b>		
1	Employee Advance	616500.00	609000.00
2	EMD	412019.00	159680.00
3	EPF	0	125670.00
4	CPF	0	454470.00
	<b>TOTAL</b>	<b>1028519.00</b>	<b>1348820.00</b>
	<b>TOTAL RECEIPTS</b>	<b>66877253.05</b>	<b>53104551.73</b>
	<b>OPENING BALANCE</b>	<b>58592799.12</b>	<b>70554503.17</b>
	<b>O.B+ TOTAL RECEIPTS</b>	<b>125470052.17</b>	<b>123659054.90</b>

<b>EXPENDITURE</b>			
<b>SI No</b>	<b>Head of Account</b>	<b>Expenditure during 2015-16</b>	<b>Expenditure during 2016-17</b>
<b>I</b>	<b>General Administration &amp; Collection Charges.</b>		
1	General Administration		
a)	Office Establishment	4096828.00	730227.00
b)	Office Contingencies	34441.00	56164.00
c)	Conveyance Allowance	4268.00	1400.00
d)	Dearness Allowance	836400.00	580205.00
e)	Travelling Allowance	0.00	12610.00
f)	HRA/Arrears	36215.00	23012.00
g)	Other Allowance	0.00	0.00
h)	Sitting Allowance		30000.00
	<b>TOTAL</b>	<b>5008152.00</b>	<b>1433618.00</b>
2	<b>Collection of Taxes &amp; Fees</b>		
a)	Establishment	140040.00	128011.00
b)	Contingencies	0.00	0.00
c)	Conveyance Allowance	3600.00	0.00
d)	Dearness Allowance	171404.00	168802.00
e)	HRA	7272.00	6648.00
f)	Other Charges & Arrear	7849.00	6380.00
	<b>TOTAL</b>	<b>330165.00</b>	<b>309841.00</b>
3	Octroi Establishment		
a)	Establishment	2877810.00	2308256.00
b)	Dearness Allowance	3040089.00	2967896.00
c)	HRA	122865.00	114934.00
d)	Other Charges & Arrear	144937.00	30958.00
e)	Wages	1503367.00	1306417.00
	<b>TOTAL</b>	<b>7689068.00</b>	<b>6728461.00</b>
4	<b>Pension and Gratuity</b>	0.00	1435144.00
	<b>TOTAL</b>	<b>0.00</b>	<b>1435144.00</b>
5	<b>Provident Fund</b>	20000.00	269500.00
	<b>TOTAL</b>	<b>20000.00</b>	<b>269500.00</b>
<b>II</b>	<b>Public Safety</b>		
1	Lighting Establishment	0.00	
a)	Equipment Purchase	6341626.00	5062685.00
b)	Electricity Charges	1331242.00	1292509.00
	<b>TOTAL</b>	<b>7672868.00</b>	<b>6355194.00</b>

<b>III</b>	<b>Public Health</b>		
	1 Medical Establishment		
a)	Establishment Charges	1463315.00	1008068.00
b)	Dearness Allowance	1222952.00	1263376.00
c)	HRA	52810.00	50264.00
d)	Other		8060.00
	2 Drainage & Swerage System		
	Original	856222.00	608768.00
	Repair	601658.00	0.00
	3 Fairs, Festivals & Exhibition	24670.00	125425.00
	<b>Total</b>	<b>4221627.00</b>	<b>3063961.00</b>
	4 Vehicle Establishment		
a)	Establishment Charges	322376.00	282330.00
b)	Conveyance Allowance/I.R	7034.00	3674.00
c)	Dearness Allowance	358084.00	365374.00
d)	HRA	15300.00	14446.00
e)	Vehicle Maintenance	581594.00	502405.00
f)	Insurance Charges of Vehicle	31679.00	49535.00
g)	Road Tax, RTO	4200.00	10395.00
	<b>TOTAL</b>	<b>1320267.00</b>	<b>1228159.00</b>
	5 Water Supply and Water Works		
a)	Original/Installation of Stands Posts and Water Charges		60484.00
b)	Water Purchase Expenses (PHD)	174023.00	83406.00
c)	Purchase of water tankers		405300.00
	<b>TOTAL</b>	<b>174023.00</b>	<b>549190.00</b>
	6 Conservancy		
a)	Cleaning Charges	1411500.00	2517182.00
b)	Other Sanitary Purchase	157232.00	779602.00
	<b>TOTAL</b>	<b>1568732.00</b>	<b>3296784.00</b>
	7 Public Conveyance		
a)	Advertisement	98993.00	142246.00
b)	Orphanages/NFBS	240000.00	0.00
c)	Harishandra Sahayata Yojana	164000.00	98000.00
	<b>TOTAL</b>	<b>502993.00</b>	<b>240246.00</b>
	8 Maintenance of Public Tanks and Wells		
a)	Water Reservoirs		
	Original	1407332.00	0.00
	Repair	703666.00	0.00

	<b>TOTAL</b>	<b>2110998.00</b>	<b>0.00</b>
	<b>9 Public Works</b>		
a)	Establishment		
b)	Building(own fund)	2665402.00	774934.00
c)	Building(NRB)	400000.00	283786.00
d)	Building(PBI)	210294.00	0.00
	<b>Total</b>	<b>3275696.00</b>	<b>1058720.00</b>
a)	Road/Road Development		
b)	Original	3573739.00	3445537.00
c)	Repair	58585.00	12000.00
d)	Stores and Plant	0.00	0.00
e)	KalyanMandap (State Grant)	2117877.00	2500759.00
f)	KalyanMandap (own fund)	657331.00	0.00
g)	KalyanMandap(Devolution)	1146470.00	1445823.00
	<b>Total</b>	<b>7554002.00</b>	<b>7404119.00</b>
f)	Auditorium(Devolution fund)	2848630.00	2963214.00
g)	Park/other Civic Amenties	0.00	1324332.00
h)	Boundary Wall	0.00	89789.00
i)	Parking	0.00	0.00
j)	Culvert	0.00	0.00
k)	Market Yards/Complex	535000.00	0.00
l)	14 th Finance	0.00	706034.00
m)	OULM		242704.00
n)	4 th SFC		597170.00
o)	Old office repairing		487914.00
	<b>Total</b>	<b>3383630.00</b>	<b>6411157.00</b>
	<b>10 Burning and Burial Grounds</b>		
	Original	406148.00	192729.00
	Repair	35844.00	0.00
	<b>Total</b>	<b>441992.00</b>	<b>192729.00</b>
	<b>11 Others</b>		
a)	Miscellaneous	131796.00	149278.00
b)	Law Charges	21100.00	14100.00
c)	Stationary & Printing	29224.00	34451.00
d)	Census/Election/BPL Survey.	10927.00	0.00
e)	Consultancy fees/Architect fees	405582.00	72660.00
f)	SJSRY	0.00	0.00
g)	OAP/MBPY/IGNOAP/IGNDP/IGNWP	4734500.00	4804400.00

h)	Swachha Bharat Mission	226000.00	209300.00
i)	NFSA Expenditure	15075.00	0.00
j)	NPR	12630.00	0.00
k)	Miscellaneous(Repair/Dev.work)	186926.00	774934.00
	<b>Total</b>	<b>5773760.00</b>	<b>6059123.00</b>
	<b>12 Repayment</b>		
a)	Repayment of Loans	0.00	0.00
b)	Advance to Employee	550000.00	510000.00
c)	Miscellaneous Advance	127000.00	200500.00
d)	Advance to Store Keeper	23000.00	0.00
e)	Refund of E.M.D	350608.00	207340.00
f)	Refund of S.D	1299860.00	762467.00
g)	TDS Contractor	184196.00	164285.00
h)	Royalty	206890.00	123007.00
i)	VAT	921483.00	599064.00
j)	CESS	184196.00	119684.00
k)	Bank Charges	343.00	623.39
l)	Deposit Withheld	20000.00	0.00
m)	EPF Deposit	0.00	633037.00
n)	CPF Deposit	0.00	454470.00
o)	PT Deposit	0.00	53775.00
	<b>Total</b>	<b>3867576.00</b>	<b>3828252.39</b>
	<b>Total of Expenditure</b>	<b>54915549.00</b>	<b>49864198.39</b>
	<b>C.B.as on 31.03.2017</b>	<b>70554503.17</b>	<b>73794856.51</b>
	<b>GRAND TOTAL</b>	<b>125470052.17</b>	<b>123659054.90</b>

**Para 4.3 Maintenance of cash book under double entry accrual bases accounting system( DEABAS)**

The Govt. of Odisha decided to introduce double entry system of accrual based accounting in ULBs across the state during the year 2007.. The Odisha Municipal Accounts Rules 2012 was notified in July 2012 requiring all municipalities to maintain their books of accounts on accrual basis under the double entry system of book keeping and data based format. Govt. in H & UD Department has instructed all the the ULBs for implementation of Double Entry Accrual Based Accounting System(DEBAS) as per Odisha Municipal Accounts Rules 2012 in ULBs w.e.f 01.10.2013. The same has been implemented in this NAC. The cash book is maintained in double entry format but it is not in complete format.Closing Balance at the end of a day's transaction not mentioned. The receipt and expenditure not mentioned clearly in the cash book. On issue of objection memo the local authority stated 'it will maintained completely'.The local authority is advised to stick up same and maintain cash book properly.

**Para 4.4 Non maintenance of Flexi Account** osp-64

As per letter no. 35425/F, dtd. 12.10.2012, all Departments were asked to instruct the implementing agencies which are authorized to keep the central share and state share or only central share of the centrally sponsored plan schemes in bank accounts, to keep them in flexi accounts so that higher interest accruals from the scheme funds can be gained to expand the coverage of the scheme without affecting fund flow for the scheme. On checking of fund position it is seen that centrally

sponsored scheme like Road Development Grant are kept in savings bank accounts instead of Flexi account, for which higher interest amount could not be derived. In response to the objection memo no -22 dt 28.11.2017, and also in the Exit Conference local authority replied 'Noted for future guidance'. However the local authority is suggested to keep the fund in the flexi accounts for more gain of interest.

#### **Para 4.5 . Non Creation of Sinking Fund osp-64**

There was provision of sinking fund (U/S-111 of OM Act-1950 and U/R-20(d) OM Rules-1951) in each ULBs to meet the liabilities and creates new assets against the damage one. On scrutiny the account of BALUGAON NAC, it was found that there was no provision of sinking fund in the NAC. In response to the objection memo no-22 dt 28.11.2017 and also in the Exit Conference local authority replied 'Noted for future guidance'. However it is suggested to constitute a sinking fund to meet the liabilities of the NAC and compliance reported to audit.

#### **Para 4.6 Non creation of depreciation fund.**

No such fund has been created by this NAC to replenish assets.

#### **Para 4.7 Transactions not made through PL account: osp-64**

As per Rule 85(1) of the OM Rules, 1953, all funds received on account of the Council should be remitted intact to the Treasury immediately. But during the year under audit it is seen that Parking fees, Service Tax, all cheque & DD collected through receipt books are directly deposited in bank account other than the P. L. Account deviating above provision. In response to the objection memo no-22 dt 28.11.2017, the local authority replied "Govt. have instructed to make all transaction through P.L.Account and steps are being taken to do so in coming days..

#### **Para 4.8 Liquid Assets and Liabilities**

The Liquid Asset & Liabilities position of this NAC as on 31.03.2017 is as follows.

<b>Liabilities</b>	<b>Value</b>	<b>Assets</b>	<b>Value</b>
Unspent balance of Grants	55770115.00	Cash in hand/in Treasury/in Bank Account/in Post Office	73794856.51
Pension	146055.00	Advance Recoverable	916930.50
Unremitted Govt. dues (VAT,CESS,Royalty,IT. Etc)	2015431.00	Investments	0.00
Refundable deposits (SD/EMD)	3043632.00	Outstanding Taxes,rents and rates etc. recoverable	8058021.76
Unspent Salary & Wages	1009034.00	Loans recoverable	0.00
Unpaid Bills	513600.00	Interest not taken	
EPF,CPF	93371.00	Telephone Tower	2711034.00
Net & Telephone bill	8936.00		
Electric bill	110000.00		
Sweeping charges	155421.00		
<b>Total</b>	<b>62865595.00</b>	<b>Total</b>	<b>85480842.77</b>
<b>Asset over Liability</b>	<b>22615247.77</b>	<b>Liability over Asset</b>	<b>0.00</b>
<b>Grand Total</b>	<b>85480842.77</b>	<b>Grand Total</b>	<b>85480842.77</b>

The Asset position is higher above than the Liability position. But the local authority is suggested to take needful action i.e emphasis should be given for collection of outstanding taxes for enhancement of NAC fund.

#### **Para 4.9 Comments on Cash and account branch of the Council**

As per Rule 68 of the Odisha Municipal Rules, 1953 the cash and account branches of office shall be kept distinct from each other and under different officers who, for the purpose of these Rules, shall be termed respectively, cashier and accountant. During the year cover under Audit as well as at the time of audit it is noticed that cash and account sections are separated.

#### **Para 4.10 Comments on maintenance of Accounts.**

The cash book is not clear and details of receipt and expenditure not mentioned in it.

Details of closing balance at the end of each day's transaction not mentioned in it.

In some cases voucher no and date not mentioned sereally.

Date not mentioned at each page of cash book.

The local authority is suggested to do same henceforth.

**Para 4.11-ANNUAL BUDGET**

Under Section-104 of O.M Rules 1953 at least two months, before the close of the year, the Chair Person shall present Annual Budget of the NAC before the Council containing probable receipts and expenditure for the following financial year together with the actual of the current year under Section-107 of the Rules. After expiry of 14 days since presentation of the Budget, the municipality shall sanction the estimate and submit forthwith to the State Government. Annual Budget for the year 2016-17 has been prepared and submitted to Govt. for necessary approval. In which the probable receipt and expenditure during the year is Rs 164553500.00 which is far from realistic. In the Exit Conference local authority replied 'Noted for future guidance'. However the local authority is suggested to prepare realistic budget and take needful action to achieve the target.

**PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE**

Balugaon NAC - 2016-2017

S/no	Name of the Bank	A/C No.	Closing Balance Date As on (dd/mm/yyyy)	Closing Balance in Pass Book(In Rs:) (A)	Closing Balance in Bank Date Cash Book (dd/mm/yyyy)	Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B)	Difference(In Rs:)(A-B)	Remarks
1	IDBI,Bank,Balugaon	11291	31-03-2017	1244405.67	31-03-2017	1232378.48	12027.19	
2	Uco Bank,Balugaon	7556	31-03-2017	10786102.00	31-03-2017	10784952.00	1150.00	
3	SBI,Balugaon	2089	31-03-2017	6329483.54	31-03-2017	6329183.54	300.00	
4	SBI,Balugaon	1074	31-03-2017	151800.76	31-03-2017	151800.76	0.00	
5	IOB,Balugaon	3892	31-03-2017	14943.00	31-03-2017	14943.00	0.00	
6	Andhra Bank,Balugaon	5630	31-03-2017	17103.91	31-03-2017	17103.91	0.00	
7	PGB,Balugaon	1307	31-03-2017	6994.00	31-03-2017	6994.00	0.00	
8	IOB,Balugaon	4656	31-03-2017	18334237.00	31-03-2017	18334237.00	0.00	
9	UBI,Balugaon	5720	31-03-2017	906424.00	31-03-2017	906424.00	0.00	
10	SBI,Balugaon	43138	01-01-1970	1513.00	31-03-2017	1513.00	0.00	
11	SBI,Balugaon	52472	31-03-2017	1030756.00	31-03-2017	1030756.00	0.00	
12	Pos Office,Balugaon	525923	31-03-2017	47.87	31-03-2017	47.87	0.00	
13	Pos Office,Balugaon	66511	31-03-2017	30.37	31-03-2017	30.37	0.00	
14	P.L. Account		31-03-2017	1224472.73	31-03-2017	1224472.73	0.00	
15	SBI,Balugaon	33674	01-01-1970	248851.00	31-03-2017	248851.00	0.00	
16	HDFC,Balugaon	5562	31-03-2017	116917.46	31-03-2017	116917.46	0.00	
17	IOB,Balugaon	100892	31-03-2017	3255267.00	31-03-2017	3255267.00	0.00	
18	HDFC,Balugaon	7331	30-03-2017	6354307.00	31-03-2017	6351309.10	2997.90	
19	IDBI,Bank,Balugaon	8497	31-03-2017	6844533.00	31-03-2017	6844533.00	0.00	
20	IOB,Balugaon	7650	31-03-2017	893344.00	31-03-2017	893344.00	0.00	
21	IOB,Balugaon	7592	31-03-2017	4201781.00	31-03-2017	4201781.00	0.00	
22	Axix Bank,Balugaon	8294	31-03-2017	8026563.00	31-03-2017	6314738.29	1711824.71	
23	IDBI,Bank,Balugaon	70147	31-03-2017	5533279.00	31-03-2017	5533279.00	0.00	PDS
	<b>GRAND TOTAL</b>			<b>75523156.31</b>		<b>73794856.51</b>	<b>1728299.80</b>	

**Reconciliation**

**Para 5.1 Reconciliation-**

<b>1</b>	<b>IDBI, Bank A/C No- 11291</b>						
	<b>Closing balance as per cash book as on 31.03.2017</b>						<b>Rs 1232378.48</b>
	Add cheque issued but not encashed as on 31.03.2017	cheque no- 115264		Date 14.01.2015			1000
		cheque no-161337		09.10.2015			2000
		cheque no-201236		30.04.2016			4382
		cheque no- 201286		05.01.2017			4640
	Amount round off.			31.03.17			5.19
	<b>C.B. of pass book as on 31.03.2017</b>						<b>1244405.67</b>
<b>2</b>	<b>Uco Bank, A/C No-7556</b>						
	<b>Closing balance as per cash book as on 31.03.2017</b>						<b>10784952</b>
	Add cheque issued but not encashed as on 31.03.2017	cheque no- 451821		Date 09.07.16			1150

<b>C.B. of pass book as on 31.03.2017</b>			<b>10786102</b>
<b>3 SBI Bank, A/C No-2089</b>			
<b>Closing balance as per cash book as on 31.03.2017</b>			<b>6329183.54</b>
Add cheque issued but not encashed as on 31.03.2017	cheque no- 505046	Date 11.12.15	300
<b>C.B. of pass book as on 31.03.2017</b>			<b>6329483.54</b>
<b>4 HDFC Bank A/C No-7331</b>			
<b>Closing balance as per cash book as on 31.03.2017</b>			<b>6351309.1</b>
Add cheque issued but not encashed as on 31.03.2017	cheque no- 505046	Date 11.12.15	3000
Amount round off.		31.03.17	(-)2.10
<b>C.B. of pass book as on 31.03.2017</b>			<b>6354307</b>
<b>5 AXIX Bank A/C No-8294</b>			
<b>Closing balance as per cash book as on 31.03.2017</b>			<b>6314738.29</b>
Add cheque issued but not encashed as on 31.03.2017	cheque no- 31821	Date 08.03.17	9000
	cheque no-31829	30.03.17	103505
	cheque no-31831	31.03.17	1500000
	cheque no- 31828	25.03.17	14100
	cheque No-31830	31.03.17	85218
Amount round off.		31.03.17	1.71
<b>C.B. of pass book as on 31.03.2017</b>			<b>8026563</b>

**Para 5.2 Operation of Multiple Bank Accounts for individual Scheme.**

The local authority is suggested to close two no's of postal accounts having no transaction for years together.

**Para 5.3 Transactions not made through PL account:**

As per Rule 85(1) of the OM Rules, 1953, all funds received on account of the Council should be remitted intact to the Treasury immediately. But during the year under audit it is seen that Parking fees, Service Tax, all cheque & DD collected through receipt books are directly deposited in bank account other than the P. L. Account deviating above provision.

**5.4 Comments on Cash and account branch of the Council-**

As per Rule 68 of the Odisha Municipal Rules, 1953 the cash and account branches of office shall be kept distinct from each other and under different officers who, for the purpose of these Rules, shall be termed respectively, cashier and accountant. During the year cover under Audit as well as at the time of audit it is noticed that cash and account sections are separated.

**PARA: 6 STOCK POSITION**

Balugaon NAC - 2016-2017

S/no	Material/ Item	Opening Balance	Receipt	Issued	Closing Balance As per Audit	As per stock register	Remarks
1	T-5 fitting	4	50	49	5.00	5	SRP-3
2	T-5 CHOKE	96	150	204	42.00	42	SRP-91
3	T-5 Lamp	159	1800	1517	442.00	382	SRP-76
4	T-5 24W holder	232	240	350	122.00	122	SRP-16
5	85 W Holder	30	0	0	30.00	30	SRP-25
6	85 W CFL LAMP	0	91	41	50.00	50	SRP-22
7	WIRE 4 MM	0	17	17	0.00	0	SRP-33
8	400 W IGNTOR	23	30	28	25.00	25	SRP-41
9	GI BUCKET	0	37	36	1.00	1	SRP-48
10	MS CLAMP	94	0	0	94.00	94	SRP -51
11	45 LED	0	50	49	1.00	1	SRP-56
12	90 LED	16	100	100	16.00	16	SRP-60
13	TIMER	3	4	3	4.00	4	SRP-62
14	RELAY	3	4	3	4.00	4	SRP-64
15	250 WH SP LAMP	17	60	42	35.00	35	SRP-67
16	AB CABLE	35	0	0	35.00	35	SRP-85
17	CONFERENCE HALL TABLE	1	0	0	1.00	1	SRP-7
18	HYDROLIC CHAIR	2	0	0	2.00	2	SRP - 17
19	HIGH BACK CHAIR	5	0	0	5.00	5	SRP - 17
20	MEDIUM BACK CHAIR	15	0	0	15.00	15	SRP-17
21	TABLE	1	0	0	1.00	1	SRP-17
22	VOLTAS AC	6	0	0	6.00	6	SRP-48
23	GENERATOR	1	0	0	1.00	1	SRP-9
24	SPILT AC	3	0	0	3.00	3	SRP-2
25	COMPUTER	5	0	0	5.00	5	SRP-15
26	PRINTER	1	0	0	1.00	1	SRP-16
27	UPS	1	0	0	1.00	1	SRP-16
28	MOVING CHAIR	9	0	0	9.00	9	SRP-5
29	STEEL TABLE	2	0	0	2.00	2	SRP-9
30	PLASTIC CHAIR	42	0	0	42.00	42	SRP-21
31	S.TYPE CHAIR	20	0	0	20.00	20	SRP-17
32	CEILING FAN	16	0	0	16.00	16	SRP-3
33	HP LEDGER PRINTER	2	0	0	2.00	2	SRP-1
34	COMPUTER TABLE	4	0	0	4.00	4	SRP-5
35	WOODEN ALMIRAH	4	0	0	4.00	4	SRP-5
36	STEEL ALMIRAH	16	1	0	17.00	17	SRP-3
37	WOODEN TABLE	18	0	0	18.00	18	SRP-5
38	INVERTER	4	0	0	4.00	4	SRP-25
39	EXIDE BATTERY	4	2	0	6.00	6	SRP-2
40	TEAK CENTER TABLE	1	0	0	1.00	1	SRP-25
41	DIGITAL XEROX	1	0	0	1.00	1	SRP-13
42	WATER TANKER	0	2	0	2.00	2	SRP-24
43	NIKON CAMERA	0	1	0	1.00	1	SRP-37
44	TEAK CHAIR	0	1	0	1.00	1	SRP-28
45	MOSQUITO SPRAY MACHINE	0	2	0	2.00	2	SRP-26
46	250 AND 400 W CAPACITOR	0	30	0	30.00	30	SRP-43
47	250 W HPSV CHOCK	18	40	39	19.00	19	SRP-69

**Comments**

**Comments :-**

As per Rule 106 of O.G.F.R., an inventory of the dead stock should be maintained in all Government offices in form O.G.F.R. 6 showing the number received, the number disposed of (by transfer, sale, loss, etc.) and the balance in hand for each kind of article.

As per Rule 106 (iii) of O.G.F.R., the inventory should be checked by the competent administrative authority once a year and a certificate of the result of check recorded.

As per Rule 106 (iv) of O.G.F.R., articles of dead stock should be verified at least once a year and the result of verification recorded on the inventory. All discrepancies noticed must be properly investigated and brought to account immediately so that the inventory may represent the true account. Same has not been done.

As per Rule 111 of O.G.F.R., a physical verification of all stores should be made at least once in every year by the Head of Office concerned or such other as may be specially authorized by him. But same has not been followed.

As per Rule 269 of O.G.F.R., subject to any special rules or order made by Government in this behalf, every cashier, store-keeper and other subordinate who is entrusted with the custody of cash or stores should be required to furnish security, the amount being regulated according to circumstances and to local conditions in each case under the sanction of competent authority and to execute bond setting forth the conditions under which government will hold the security and may ultimately refund or appropriate it. But no cash has been received towards security deposit.

In response to the objection memo no-22 dt 28.11.2017 and also in the Exit Conference local authority replied 'Noted for future guidance'. However the local authority is suggested to do same and compliance reported to audit.

**PARA: 7 INVESTMENT**

Balugaon NAC - 2016-2017

S/no	Opening Balance of Investment as on (DD MM YYYY)	Opening Balance(In Rs:)	Amount Encashed during the Year under Audit(In Rs:)	Total(In Rs:)	Amount Invested during the Year under Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Audit	Closing Balance Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Investment Ledger	Closing Balance Investment Ledger(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2016	0.00	0.00	0.00	0.00	31-03-2017	0.00	31-03-2017	0.00	0.00	No investment during the year.
	<b>GRAND TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	

**DETAILS OF CB ON INVESTMENT & Comments :**

No investment has been made during the year under audit.

**PARA: 8 ADVANCE**

Balugaon NAC - 2016-2017

S/no	Advance Outstanding as on (DD MM YYYY)	Cashbook Name	Advance Outstanding (In Rs:)	Advance Paid during the Year under Audit(In Rs:)	Total(In Rs:)	Advance adjusted during the Year under Audit(In Rs:)	Advance Outstanding as per (DD MM YYYY) Audit	Advance Outstanding Audit (In Rs:)	Advance Outstanding as per (DD MM YYYY) Cash Book	Advance Outstanding Cash Book(In Rs:)	Difference (In Rs:)	Remarks
1	01-04-2016	Accountant cash book	815430.50	710500.00	1525930.50	609000.00	31-03-2017	916930.50	31-03-2017	916930.50	0.00	
<b>GRAND TOTAL</b>			<b>815430.50</b>	<b>710500.00</b>	<b>1525930.50</b>	<b>609000.00</b>		<b>916930.50</b>		<b>916930.50</b>	<b>0.00</b>	

**Comments :**

**Para 8.1 Non-maintenance of register of Advance (Form no-XVIII) and register of outstanding advance ( Form No-XIX)**

The Register of advance in Form no-XVIII and Register of outstanding advance in Form no-XIX has not been maintained as required under Rule-136 & 140 of Municipal Rules 2013. The E.O is suggested to maintain above registers and produce to next audit.

**Para 8.2 Year wise Break up of Outstanding Advances**

Year of Advance	Amount
Up to 2005-16	221818.50
2006-07	4500.00
2007-08	18500.00
2008-09	188612.00
2009-10	2000.00
2010-11	13000.00
2013-14	26500.00
2014-15	15000.00
2015-16	42000.00
2016-17	385000.00
<b>TOTAL</b>	<b>916930.50</b>

**Para 8.3 Details of Advance outstanding as on 31.03.2017**

SI No	Name and designation of advance holder	Vr No & Date	Amount of advance outstanding.		Purpose of advance	Name of the officer sanctioned the advance
			For more than one year	For less than one year		
1	Sri Bighneswar Panda,OTC	180/17.09.16	0.00	2000.00	Purchase of postal stamp	Sri Pruthiraj Mandal,I/C E.O
2	Sri Jhadeswar Lenka,OTC	192/ 04.10.16	0.00	17000.00	Repairing of	Sri Pruthiraj

					vehicle	Mandal, I/C E.O
3	Sri Jhadeswar Lenka, OTC	210/27.10.16		15000.00	For day to day expenditure	Sri Pruthiraj Mandal, I/C E.O
4	Sri Madhab Chandra Sahoo, OTC	225/26.11.16		15000.00	For demarkation and installation of poles at Govt. plot.	Sri Pruthiraj Mandal, I/C E.O
5	Sri Madhab Chandra Sahoo, OTC	226/28.11.16		15000.00	For awareness & IEC programme under SBM	Sri Pruthiraj Mandal, I/C E.O
6	Sri Sameer Kumar Das, Advocate	229/14.12.16		5000.00	Legal Advice	Sri Pruthiraj Mandal, I/C E.O
7	Sri Madhab Chandra Sahoo, OTC	242(1)/28.12.16		10000.00	New years' expenditure	Sri Pruthiraj Mandal, I/C E.O
8	Sri Rabinarayan Senapati, Head Clerk	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
9	Sri Gouranga Charan Prusty, J.C	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
10	Sri Satyabadi Behera, Peon	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
11	Sri Ashok Kumar Panda, T.C	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
12	Sri Rama Chandra Pradhan, Driver	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
13	Sri Subash Chandra Swain, Driver	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
14	Sri Kabindra Kumar Jally, Driver	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
15	Sri Kasinath Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
16	Sri Ranjit Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
17	Sri Simanchal Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
18	Sri Sekhar Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
19	Sri Adikanda Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
20	Sri Prafulla Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
21	Sri Ramesh Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
22	Sri Kailash Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O
23	Anusaya Naik, Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj

						Mandal, I/C E.O	
24	Sri Satyasingha Harichandan, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
25	Sri Sahadev Pradhan, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
26	Sri Sangram Keshari Chhotray, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
27	Sri Sujay Kumar Naik, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
28	Sri Jhadeswar Lenka, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
29	Sri Kishore Chandra Behera, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
30	Sri Bijay Kumar Panda, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
31	Sri Pabitra Mohan Tarai, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
32	Sri Madhab Chandra Sahoo, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
33	Sri Krishna Mohan Balabantaray, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
34	Sri Ajay Kumar Panda, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
35	Sri Bighneswar Panda, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
36	Sri Ajay Kumar Tripathy, OTC	145/04.10.16		9000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
37	Sri Laxmidhar Behera, OTP	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
38	Sri Akshay Kumar Panda, OTP	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
39	Sri Sarat Pallei, OTP	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
40	Sri Ganesh Maharana, OTP	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
41	Mina Baral, OTP	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
42	Sri Kishore Kumar Behera, Amin	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
43	Sri Sanyasi Naik, Work Charge Sweeper	145/04.10.16		6000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	
44	Sri Samanta Ananta Prasad Pattanaik, DLR, T.C	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal, I/C E.O	

45	Sri Prakash Mohapatra,DLR,T.C	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
46	Sri Biswanath Behera,DLR,T.C	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
47	Sri Naba Kishore Mohapatra,DLR,Peon	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
48	S.K.Samsoor,DLR,Peon	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
49	Sri Purna Chandra Naik,DLR,Sweeper	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
50	Sri Dhaneswar Nayak,DLR,Sweeper	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
51	Sri Murali Naik,DLR,Sweeper	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
52	Sri Chandan Naik,DLR,Sweeper	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
53	Sri Jugal Naik,DLR,Sweeper	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
54	Sri Basanta Naik,DLR,Sweeper	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
55	Sri Kapila Naik,DLR,Sweeper	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	
56	Sri Ganesh Naik,DLR,Sweeper	145/04.10.16		3000.00	Puja Advance	Sri Pruthiraj Mandal,I/C E.O	expired on 18.07.17
57	Sri Rabinarayan Senapati,Head Clerk	273/04.10.15	4000.00		Festival Advance of regular staff	Sri Pramod Kumar Baral,Ex E.O	
58	Sri Rabinarayan Senapati,Head Clerk	275/07.10.15	1000.00		Festival Advance of DLR staff	Sri Pramod Kumar Baral,Ex E.O	
59	Sri Ranjit Keshari Samal,Advocate	252/23.09.15	12000.00		Filing of Municipal case	Sri Pramod Kumar Baral,Ex E.O	
60	Sri Sameer Kumar Das,Advocate	248/14.09.15	15000.00		Filing of Municipal case	Sri Pramod Kumar Baral,Ex E.O	
61	Sri Tarini Prasad Tripathy,Advocate	249/14.09.15	10000.00		Filing of Municipal case	Sri Pramod Kumar Baral,Ex E.O	
62	Sri Ranjit Keshari Samal,Advocate	224/20.09.14	15000.00		Law Charges	Sri Pramod Kumar Baral,Ex E.O	
63	Sri Rabinarayan Senapati,Head Clerk	311/08.10.13	16500.00		Puja Advance	Sri Pramod Kumar Baral,Ex E.O	
64	Meghana Nayak,DLR	312/08.10.13	5000.00		Puja Advance	Sri Pramod Kumar Baral,Ex E.O	
65	Sri Rama Chandra Pradhan	656/27.03.14	5000.00		Service of Bolero	Sri Pramod	

	,Driver					Kumar Baral,Ex E.O
66	2010-11		13000.00			
67	2009-10		2000.00			
68	2008-09		188612.00			
69	2007-08		18500.00			
70	2006-07		4500.00	0.00		
71	up to 2005-06		221818.50	0.00		
	<b>Total</b>		<b>531930.50</b>	<b>385000.00</b>		
	<b>G.TOTAL</b>		<b>916930.50</b>			

In the Exit Conference local authority replied ' Steps are being taken for adjustment as an early date' However it is suggested to adjust the outstanding advances as soon as possible and compliance reported to audit.

**Para 8.3 Details of advance adjusted during the year 2016-17.**

SI No	Name and designation of advance holder	Vr No & Date of payment	Amount of advance paid	Vr no and date of adjustment of advance	Amount of advance adjusted	Purpose of payment	Y
1	Sri Madhab Chandra Sahoo,OTC	403/20.01.16	8000.00	119/14.07.16	8000.00	Purchase of office stationary.	20
2	Sri Rabinarayan Senapati,Head Clerk	273/04.10.15	235500.00	Adjusted from salary bill	231500.00	Festival Advance	20
3	Sri Soumya Ranjan Mishra,Computer Programmer	274/07.10.15	10000.00	Adjusted from salary bill	10000.00	Festival Advance	20
4	Sri Rabinarayan Senapati,Head Clerk	275/07.10.15	35000.00	Adjusted from salary bill	34000.00	Festival Advance	20
5	Sri Ajay Kumar Das,Vice Chairman	54(7)/24.05.16	6500.00	96/29.06.16	6500.00	For tour to Trivendum	20
6	Sri Madhab Chandra Sahoo,OTC	167/23.08.16	100000.00	185/17.09.16	100000.00	Observation of local self Government day.	20
7	Sri R.N.Senapati,H.C & others	195/04.10.16	510000.00	Adjusted from salary bill	204000.00	Festival Advance	20
8	Sri Rama Chandra Pradhan,Driver	242(2)/28.12.16	15000.00	263/19.01.17	15000.00	Service of office vehicle.	20
		<b>TOTAL</b>	<b>920000.00</b>		<b>609000.00</b>		

**Para 8.4 Details of advance paid during 2015-16 but remained un-adjusted as on 31.03.2017**

SI No	Name and designation of advance holder	Vr No & Date of payment	Amount of advance paid	Purpose of advance	Name of the officer sanctioned the advance
1	Sri Rabinarayan Senapati,Head Clerk	273/04.10.15	4000.00	Festival Advance of regular staff	Sri Pramod Kumar Baral,Ex E.O
2	Sri Rabinarayan Senapati,Head Clerk	275/07.10.15	1000.00	Festival Advance of DLR staff	Sri Pramod Kumar Baral,Ex E.O
3	Sri Ranjit Keshari Samal,Advocate	252/23.09.15	12000.00	Filing of Municipal case	Sri Pramod Kumar Baral,Ex E.O
4	Sri Sameer Kumar Das,Advocate	248/14.09.15	15000.00	Filing of Municipal case	Sri Pramod Kumar Baral,Ex E.O
5	Sri Tarini Prasad Tripathy,Advocate	249/14.09.15	10000.00	Filing of Municipal case	Sri Pramod Kumar Baral,Ex E.O
		<b>TOTAL</b>	<b>42000.00</b>		

In pursuance of G.O.no-2221/F dt 08.03.2002 of Finance Department read with Letter No-15179/DLFA dt 20.09.13 of Director, Local Fund Audit, Odisha advances remaining outstanding for more than one year is to be treated as loss to the Govt. Fund. Such un-adjusted advances are to be suggested for recovery through surcharge proceedings as per the said G.O by fixing of responsibility on the sanctioning authority who have sanctioned the advance but failed to adjust the same and the advance payee jointly.

From the above table it is found that a sum of Rs 42000.00 paid during the year 2015-16 as mentioned in the last audit report but remained un-adjusted for more than one year i.e till on 31.03.2017.

On issue of objection memo ii this regard and also the Exit Conference local authority replied ' Steps are being taken for adjustment as an early date' However it is suggested to adjust the outstanding advances as soon as possible and compliance reported to audit.

Till adjustment it needs recovery from the person concerned, failing which the same is suggested for recovery from following officers who are found responsible for such loss of Govt. money.

**Responsible Person for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Sri Pramod Kumar Baral	Ex E.O	Now E.O,Aska NAC,Ganjam	42000

PARA: 9 GRANTS

Balugaon NAC - 2016-2017

S/no	Grants Outstanding as on (DD MM YYYY)	Grants Outstanding (In Rs:)	Grants Received during the Year under Audit(In Rs:)	Total(In Rs:)	Grants Spent during the Year under Audit(In Rs:)	Grants unspent as on (DD MM YYYY)	Grants unspent (In Rs:)	Remarks
1	01-04-2016	52510754.00	42801024.00	95311778.00	39541663.00	31-03-2017	55770115.00	
	<b>GRAND TOTAL</b>	<b>52510754.00</b>	<b>42801024.00</b>	<b>95311778.00</b>	<b>39541663.00</b>		<b>55770115.00</b>	

Comments :

Para 9.1 DETAILS OF GRANT RECEIVED AND UTILIZED IN RESPECT OF BALUGAON NAC DURING THE YEAR 2016-17

SI No	Name of the Grant	G.O No & Date	Opening Balance		Grant Received during 2016-17		Total		Grant Expenditure during 2016-17		Closing Balance as on 31.03.2017		% of utilization of Grant
			Grant	M.C	Grant	M.C	Grant	M.C	Grant	M.C	Grant	M.C	
1	14 th F.C		4901000.00	0.00	6848000.00	0.00	11749000.00	0.00	0.00	0.00	11749000.00	0.00	
2	13 th F.C		4881625.00	0.00			4881625.00	0.00	706034.00		4175591.00	0.00	
3	Road Development		3944781.00	438309.00	643000.00		4587781.00	438309.00	923688.00	438309.00	3664093.00	0.00	
4	Road & Bridge		2028514.00	0.00	4042000.00		6070514.00	0.00			6070514.00	0.00	
5	Kalyan Mandap		1582123.00	0.00			1582123.00	0.00	1582123.00		0.00	0.00	
6	Development of Park		500000.00	0.00			500000.00	0.00	0.00		500000.00	0.00	
7	Market Yard		226351.00	0.00			226351.00	0.00	0.00		226351.00	0.00	
8	Public Toilet		3077650.00	0.00			3077650.00	0.00	608768.00		2468882.00	0.00	
9	Devolution Fund		19017660.00	0.00	4874000.00		23891660.00	0.00	13931574.00		9960086.00	0.00	
10	Solid Waste Management		1726000.00	0.00			1726000.00	0.00	1726000.00		0.00	0.00	
11	Motor Vehicle Grant		977229.00	0.00	1303000.00		2280229.00	0.00	640167.00		1640062.00	0.00	
12	Octroi		0.00	0.00	13271000.00		13271000.00	0.00	11368738.00		1902262.00	0.00	

	Compensation											
13	NFBS	20000.00	0.00			20000.00	0.00			20000.00	0.00	
14	OAP/MBPY	2134824.00	0.00	5434000.00		7568824.00	0.00	4804400.00		2764424.00	0.00	
15	SJSRY	24200.00	0.00	0.00		24200.00	0.00	0.00		24200.00	0.00	
16	NDRF	4251.00	0.00	0.00		4251.00	0.00	0.00		4251.00	0.00	
17	Festival Grant	50000.00	0.00	0.00		50000.00	0.00	50000.00		0.00	0.00	
18	NRB	100000.00	0.00	416000.00		516000.00	0.00	283786.00		232214.00	0.00	
19	SBM	4257801.00	0.00	4000.00		4261801.00	0.00	209300.00		4052501.00	0.00	
20	OULM	1084000.00	0.00	0.00		1084000.00	0.00	242704.00		841296.00	0.00	
21	Harischandra Sahayata Yojana	101000.00	0.00	0.00		101000.00	0.00	98000.00		3000.00	0.00	
22	Non LFS Pension	2220.00	0.00	1000000.00		1002220.00	0.00			1002220.00	0.00	
23	Grant for Accountant/MIS	0.00	0.00	200000.00		200000.00	0.00	297567.00		-97567.00	0.00	
24	MLALAD	336677.00	0.00	0.00		336677.00	0.00	0.00		336677.00	0.00	
25	MPLAD	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	
26	Census/Election	71498.00	0.00	0.00		71498.00	0.00	0.00		71498.00	0.00	
27	PBI	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	
28	Hon.TA,DA	8000.00	0.00	48024.00		56024.00	0.00	36500.00		19524.00	0.00	
29	NPR	35000.00	0.00	0.00		35000.00	0.00	0.00		35000.00	0.00	
30	NFSA	1350.00	0.00	0.00		1350.00	0.00	0.00		1350.00	0.00	
31	4 th SFC	1417000.00	0.00	960000.00		2377000.00	0.00	597170.00		1779830.00	0.00	
32	4 th SFC Maintenance	0.00		458000.00		458000.00	0.00	0.00		458000.00	0.00	
33	Arrar Pension & Basic service	0.00		3300000.00		3300000.00	0.00	1435144.00		1864856.00	0.00	
34	Maintenance of NRB	0.00				0.00	0.00			0.00	0.00	
	<b>TOTAL</b>	<b>52510754.00</b>	<b>438309.00</b>	<b>42801024.00</b>	<b>0.00</b>	<b>95311778.00</b>	<b>438309.00</b>	<b>39541663.00</b>	<b>438309.00</b>	<b>55770115.00</b>	<b>0.00</b>	<b>41.48%</b>

**Para-9.2 Low Utilisation of Govt. Grant- osp-66**

It would be seen from the above table given in para no-1 of this report that the percentage of utilization of grants to that of total grants available in this NAC for the year 2016-17 comes to 41.48 % which is very low and indicates improper implementation of Development works by the local authority which violates the Rule 171(3)(1) of OGFR Vol-I that the grant sanctioned should be spent within a year from the date of sanction. Even grants received during 2014-15 has not been

utilised at all. The delay in completion of works defeat very purpose of the grant for which it has been sanctioned. In response to the audit objection memo no 22 dt 28.11.2017 the local authority stated that due to want of technical officials in the NAC no grant has been utilised for development works. So the local authority is suggested to bring the fact to notice of the H & UD Deptt and take all necessary steps for early utilization of grants for public development .

**Para 9.3 Non-maintenance of Grant-in-Register/ Work Register.**

No Grant in –in Aid Register/ Work Register in form no- W-VI,Rule-345 of O.M Rules 2013 has been maintained in this NAC . The E.O is advised to maintain same in order to ensure transparency and chalked out detail position of the works.

**Comments**

Following guidelines are prescribed by the Govt. for utilization of grants.

- As per section –IV of the Appendix 10 of OGFR, the following guidelines are prescribed both for recurring and non-recurring grants.

**For Recurring Grants**

The local body should keep an account of the receipt and expenditure of the recurring grants year by year for production to audit.

**For Non-recurring grants.**

- In the sanction order, the period within which and the purpose for which the grant is to be utilized is to be mentioned.
- If the grant is paid towards the end of the financial year, the time limit for 6 months or one year from the date of drawl or some other fixed time to be prescribed.

- As per Rule-171-(3) (a) of OGFR, the grant shall be spent within one year from the date of its sanction. The unspent balance of Grants after expiry of one year should either to be surrendered or to adjust in the next year's grant with permission of administrative Department.

On verification of last year's audit report, it was seen that grants to the tune of Rs52510754.00 under various heads have been remaining un-utilized as on 31.03.2016. As per above Rule, unspent grant after one year either to be surrendered or to be sanctioned afresh from the competent authority. But neither the same has been surrendered nor fresh sanctioned order has been obtained. Further it would be seen from above table that the position of unspent grants as on 31.03.2017 is Rs 55770115.00,utilization for which no fresh sanction order has been obtained from the local authority. In the Exit Conference local authority replied ' Steps are being taken to utilize unspent grants as the tender process of all grants has been completed and work are in progress' However it is suggested to utilize the unspent grant by obtaining fresh sanction order from the competent authority or refund the grant to the proper quarter in the event of failure to utilize the same.

**Para 9.4 Year wise break up of Unspent grant as on 31.03.2017**

Year	Amount
Up to 2013-14	697977.00
2014-15	7559195.00
up to 2015-16	20197663.00
2016-17	27115280.00
<b>Total</b>	<b>55770115.00</b>

**PARA: 10 UTILISATION CERTIFICATE**

Balugaon NAC - 2016-2017

S/no	U.C Outstanding as on (DD MM YYYY)	U.C Outstanding(In Rs:)	U.C due for submission during the period under Audit(In Rs:)	Total(In Rs:)	U.C Submitted during the period under Audit(In Rs:)	U.C needs to be submitted as on outstanding as on (DD MM YYYY)	U.C needs to be submitted as on outstanding (In Rs:)	Remarks
1	01-04-2016	172845943.85	37772452.00	210618395.85	0.00	31-03-2017	210618395.85	
	<b>GRAND TOTAL</b>	<b>172845943.85</b>	<b>37772452.00</b>	<b>210618395.85</b>	<b>0.00</b>		<b>210618395.85</b>	

**Comments :**
**Para 10.1 UC Due during 2016-17.**

Total Grant Spent	39541663.00
Hon. TA & DA	(-)36500.00
Pension & Gratuity	(-)1435144.00
Salary of MIS & Computer Programmer	(-) 297567.00
<b>Total</b>	<b>37772452.00</b>

**Para 10.2 Details of submission of Utilization Certificate submitted during 2016-17**

SI No	Name of the Grant	G.O No/ Date	Year of Grant	Amount	Letter No/Date of submission of UC	To whom submitted
1		0	0	0	0	0
<b>Total</b>				<b>0</b>	<b>0</b>	

**Para 10.3 Year wise break up outstanding U.C**

Year	Amount
Up to 2013-14	10,07,33,356.85
2014-15	3,38,09,683.00
<b>2015-16</b>	<b>3,83,02,904.00</b>
<b>2016-17</b>	<b>3,77,72,452.00</b>
<b>TOTAL</b>	<b>21,06,18,395.85</b>

**Para-10.4**
**comments on non- submission of utilization certificate.**

The detailed procedure for submission of U.C has been discussed in Rule-173 of OGFR, vol-1, in which it has been mentioned that U.C shall be sent to the proper administrative Department in duplicate in form OGFR-74 latest by 30th June of succeeding year in which the Grant-in-Aid has been incurred expenditure. But it has not been done in this NAC.It is revealed from grant utilization statement of the NAC that UC for Rs 210618395.85 is pending for submission as on 31.03.2017.On issue of objection memo the local authority replied U.C. of same grant has been submitted during 2017-18. In the Exit Conference local authority replied ' UC shall be sent and produced to next audit' However the local authority is suggested to submit U.C to proper quarter as soon as possible and compliance reported to audit.

**PARA: 11 MISAPPROPRIATION & DEFALCATION**
**11.1 - osp-32-33**
**1. Amount collected but less / not taken to DCR till commencement of audit.**

On scrutiny of all receipt book with respect to daily Collection Register (DCR) it was noticed an amount of Rs 8400.19 has been collected vide following receipts but was not credited till today, which needs to recovered and compliance report to audit.

**Amount collected but less taken/not taken to DCR till commencement of audit. (20.10.17)**

SL No	Name of the tax collector	Head of the collection	Rashid Book No/MR No	Amount collected	Amount taken in DCR	Different
1	Bighneswar Panda	Holding Tax	2/49-52	2069.3	1995.22	74.08
2	Bighneswar Panda	Holding Tax	21/16-23	15703.44	13703.44	2000
3	Bighneswar Panda	Holding Tax	21/99-100	8942.25	8921.12	21.13
4	Ajay kumar Panda	Holding Tax	1/40-50	2166.41	2116.13	50.28
5	Sujay kumar Nayak	Holding Tax	8/92	53.4	0	53.4
6	Bijay Kumar Panda	Holding Tax	11/45	473.3	468.3	5
7	Akhay kumar tripathy	Holding Tax	17/67	51	0	51
8	Pabitra Mohan Tarai	Holding Tax	13/ 36	597.6	580.6	17
9	Pabitra Mohan Tarai	Holding Tax	27/ 2	3780.3	3730.3	50
10	Ashok Kumar panda	Holding Tax	49/ 83	4573.68	0	4573.68
11	Ashok Kumar panda	Holding Tax	49/ 84	37.5	0	37.5
12	Sahadev Pradhan	Holding Tax	26/ 5	204.8	0	204.8
13	Jhadeswar Lenka	Holding Tax	6 / 50	270.54	258.02	12.52
14	Jhadeswar Lenka	Holding Tax	18 / 40	19.8	0	19.8
14	Madhab chandra Sahoo	Misc	10/ 954	5250	5200	50
15	Sujay kumar Nayak	Market fees	602/57	220	180	40
16	Sujay kumar Nayak	Market fees	626 /1 to 100	500	460	40
17	Sujay kumar Nayak	Market fees	627 /1 to 100	500	460	40
18	Sujay kumar Nayak	Market fees	628 /1 to 100	500	460	40
19	Sujay kumar Nayak	Market fees	629/ 1-36	180	0	180
20	Sujay kumar Nayak	Market fees	732 / 56-100	225	0	225
21	Sujay kumar Nayak	Market fees	733 /1-56	275	0	275
22	Sujay kumar Nayak	Market fees	817 /1-56	280	140	140
23	Sujay kumar Nayak	Parking fees	123 /31 - 70	400	300	100
24	Sujay kumar Nayak	Parking fees	181 / 11-20	100	0	100
	<b>Total</b>			<b>47373.32</b>	<b>38973.13</b>	<b>8400.19</b>

In response to the audit objection memo no-09 dt 15.11.2017 the local authority recovered Rs 8350.19 from above person vide MR No-1500 dt 21.11.17 Rs 2095.21, MR No-1495 dt 16.11.17 Rs 50.28, MR No-1494 dt 16.11.17 Rs 53.40, MR No-1496 dt 16.11.17 Rs 5.00, MR No-1528 dt

21.11.17 Rs 51.00, MR No-1492 dt 16.11.17 Rs 67.00, MR No-1530 dt 21.11.17 Rs 4611.18, MR No-1498 dt 20.11.17 Rs 204.80, MR No-1529 dt 21.11.17 Rs 32.32, MR No-1494 dt 16.11.17 Rs 1180.00(out of 1233.40) and taken to cash book leaving balance amount of Rs 50.00. The same is verified in the Exit Conference and dropped but balance un-recovered amount of Rs 50.00 needs recovery from Sri Madhab Chandra Sahoo, OTC-cum-Cashier who is solely responsible for such less credit of holding tax amount.

**Responsible Person for this paragraph**

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Madhab Chandra Sahoo	Cashier	Balugaon NAC, Dist-Khordha	50

**11.2 - osp-33-34**

**1. Less amount credited in N.A.C fund due to totalling mistake in D.C.R. and less credit in Cashier Cash Book.**

On scrutiny of the DCR with respect to cashier cash book during current audit it was revealed that, due to totaling mistake in the DCR as per details given below an amount of Rs 1410.00 has been less credited in NAC fund which may be recovered and compliance report to audit

Less amount credited in NAC Fund due to totalling mistake in DCR and less credited in cashier cash book.

SL No	Name of the tax collector	Head of the collection	DCR page No & date	Rashid Book No/MR No	Actual total Amount collected	Totalling Amount taken in DCR	Different
1	Satasingh Harichandan	holding Tax	25 date 24.4.17	14/85-91	35169.44	34169.44	1000
2	Akhay kumar tripathy	holding Tax	92 dt 9.11.16	4/49-62	5877.72	5867.72	10
3	Akhay kumar tripathy	holding Tax	p-93 dt 17.12.16	4/63-65	1756.04	1656.04	100
4	Sujay Kumar Nayak	Parking fees	p-16 dt 24.11.16	124 & 125	600	300	300
					43403.2	41993.2	1410.00

In response to the audit objection memo no-09 dt 15.11.2017 the local authority recovered Rs 1410.00 from above persons vide MR No- 1493 dt 16.11.17 Rs 1000.00, MR No-1528 dt 21.11.17 Rs 110.00 and MR No-1497 dt 16.11.17 for Rs 300.00 and taken to cash book. The same is verified and found correct. So, the objection is dropped.

**11.3 - .Less amount taken in Cashier cash book than amount reflected in the D.C.R.osp-34-35**

On scrutiny of the DCR with respect to Cashier cash book during the current audit it was revealed that an amount of Rs.27973.60 less taken to cashier cash book than the amount reflected in the DCR as per details given below resulting less credit in NAC fund which may be recovered

and compliance report to audit.

Less amount taken in cashier cash book than amount reflected in the DCR.							
SL.No	Head of tax	DCR page No /date	Book No & M.R	Amount as per DCR	Amount taken in cash book	Different	Remarks
1	H.Tax	p-10 dt 31.3.17	8/57-58	598.6	0	598.6	
2	H.Tax	p- 14 dt 9.1.17	11/29	397.6	357.6	40	
3	H.Tax	p-19 dt 24.3.17	11/54	236	230	6	
4	H.Tax	p-10 dt 24.4.17	5/38-52	20079	0	20079	
5	M.Tax	36/31.12.16	665/48-100 666/1-7	300	0	300	
6	M.Tax	53/25.5.17	838/98-100 839/1-57	300	0	300	
7	M.Tax	62/18.8.17	883/78-100 884/1-7	150	0	150	Taken to cash book page.53 on 11.05.17
8	M.Tax	66/25.9.17	873/68-100 874/1-100 875/1-17	750	0	750	Taken to cash book page.90 on 08.11.17
9	Misc	26/24.3.17	13/1223-1228	5450	0	5450	
10	B.fees	23/25.3.17	160/41-70	300	0	300	Taken to cash book page.34 on dt 25.03.17
<b>Total</b>				<b>28561.2</b>	<b>587.6</b>	<b>27973.6</b>	

In response to the audit objection memo no-09 dt 15.11.2017 the local authority recovered Rs 20079.00 vide MR No-1702 dt 21.11.17 and Rs 75.00 vide No-1720 dt 24.11.17 from Sri Madhab Chandra Sahoo,T.C and Cashier and taken to Accountant cash book on dt 22.11.2017,page no-167 and Rs 1200.00 was taken to cash book as stated in remark column of above table..Regarding balance amount of Rs 6619.60, the local authority stated that Rs 6619.60 was taken to cashier's cash book on 03.06.17 at page-68 which was deposited in bank as excess deposit than the actual receipt. Which was verified during Exit Conference. Hence the para is dropped.

**11.4 - osp-63**

**1.Excess paid towards MBPY,NOAP,ODP,IGNWP & 80 yrs .**

On checking of Accountant cash book with related disbursement register it was seen that a sum of **Rs. 2000.00** has been booked excess in abstract of disbursement register as well as cash book Hence the said amount suggested for recovery. The details given below.

SL.No	Scheme	Disbursement for the month of	Date of Disbursement	Disbursed amount shown in abstract	Actual Disbursed amount	Excess	Remark
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1	MBPY	Oct-16	15.11.2016	397800	396600	1200	
2	MBPY	Feb-17	15.3.2017	414400	413600	800	
Total				812200	810200	2000	

In response to the audit objection memo no-21 dt 28.11.2017 the local authority stated the said amount of Rs 2000.00 will be recovered from Sri Satya Singh Harichandan, O.T.C in charge of OAP. In the Exit Conference local authority stated Rs 2000.00 recovered from Sri S.S.Harichandan, T.C vide M.R.No-1734 dt 21.11.17 and taken to cashier cash book vol-V at page-23. The same is verified and found correct. So, the objection is dropped.


**PARA: 12 LOSS OF STOCK & STORE**

<b>12.1 -</b>							
All the records and registers were verified and no loss of stock and stored detected during the year 2016-17.							

**PARA: 13 AUDIT OF RECEIPTS**

<b>13.1 - Demand Collection Balance position for the year 2016-17,osp-62</b>							

On working out DCB position of various Municipality taxes fees & Shop rent etc it is seen that a sum of Rs 8058021.76 is outstanding as on 31.3.2017 furnished below. The current demand Rs 2538738.37 (3930901.04 – 1392162.67) has not been collected during 2016-17.The reasons of non-collection of such taxes and what steps have been taken for collection of above outstanding demand both current and arrear may be compliance to audit.

Demand - Collection - Balance position of tax for the year 2016-17 is furnished below as per the information supplied by the local authority.

<b>Demand - Collection - Balance position of tax</b>										
SL.No	Nature of tax & Fees	Demand			Collection			Balance		
		Arrear	Current	Total	Arrear	Current	Total	Arrear	Current	Total
1	Holding Tax	3039807.97	913301.56	3953109.53	594465.62	516669.77	1111135.39	2445342.35	396631.79	2841974.14
2	Light Tax	2921346.64	919808.70	3841155.34	559040.26	514565.01	1073605.27	2362306.38	405243.69	2767550.07
3	Water Tax	996840.09	456650.78	1453490.87	226617.15	256839.59	483456.74	770222.94	199811.19	970034.13
4	Carts and carriage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	GP Tax	212.00	0.00	212.00	0.00	0.00	0.00	212.00	0.00	212.00
6	GP Fees	1078.00	0.00	1078.00	0.00	0.00	0.00	1078.00	0.00	1078.00
7	Licence Fee U/S 290	0.00	84600.00	84600.00	0.00	84600.00	84600.00	0.00	0.00	0.00

8	Lease tank	600.00	69700.00	70300.00	0.00	69700.00	69700.00	600.00	0.00	600.00
9	Market Fees	10308.00	233800.00	244108.00	0.00	233800.00	233800.00	10308.00	0.00	10308.00
10	Boat fee	102250.00	86400.00	188650.00	0.00	86400.00	86400.00	102250.00	0.00	102250.00
11	pound house	250.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00	250.00
12	Rent from market complex,near Hanuman temple	622450.00	206040.00	828490.00	33724.00	44764.00	78488.00	588726.00	161276.00	750002.00
13	Rent from market complex at somanath bus stand	18300.00	33600.00	51900.00	18300.00	20400.00	38700.00	0.00	13200.00	13200.00
14	Parking fees	0.00	489000.00	489000.00	0.00	489000.00	489000.00	0.00	0.00	0.00
15	House rent from F.S building	12564.00	0.00	12564.00	0.00	0.00	0.00	12564.00	0.00	12564.00
16	Souchalay	0.00	42000.00	42000.00	0.00	42000.00	42000.00	0.00	0.00	0.00
17	House rent from NAC building	342000.00	216000.00	558000.00	0.00	0.00	0.00	342000.00	216000.00	558000.00
18	Chilika Shore parking	30000.00	180000.00	210000.00	0.00	180000.00	180000.00	30000.00	0.00	30000.00
	<b>TOTAL</b>	<b>8098006.70</b>	<b>3930901.04</b>	<b>12028907.74</b>	<b>1432147.03</b>	<b>2538738.37</b>	<b>3970885.40</b>	<b>6665859.67</b>	<b>1392162.67</b>	<b>8058022.34</b>

In response to the objection memo no-23 dt 28.11.2017 and also in the Exit Conference, the local authority stated steps are being taken to collect pending fees and taxes from the person concerned. However the local authority is suggested to take needful action for collection of outstanding taxes and compliance reported to audit.

**2. Time barred for recovery of holding tax.**

It would seen from the year wise break up of outstanding taxes that the taxes of Rs. 6579558.00 was lying as outstanding balance as on 31.3.2017. Out of which a sum of Rs.735437.50 has become barred by limitation (tax outstanding for more than three years i.e. for the year 2012-13) during the year 2016-17 and ultimately as a loss to NAC as per Odisha Municipal Rule-1950. Such amount is treated as loss to this NAC and for which Executive Officer will be responsible for such huge loss to the NAC. But not a single demand notice U/s 161 or distress warrant u/s 162, 163 has been issued during the year 2016-17 by Municipal authorities which resulted loss to the Municipal Fund.

Year wise arrear collection during 2016-17

SL.No	year	Holding Tax	Light Tax	Water Tax	Total
1	Up to 2010-11	148615.62	139759.26	56655.15	345030.03
2	2011-12	70451.00	68211.00	24451.00	163113.00
3	2012-13	118893.00	111808.00	45323.00	276024.00
4	2013-14	75959.00	71433.00	28957.00	176349.00
5	2014-15	81469.00	74655.00	33463.00	189587.00
6	2015-16	99078.00	93174.00	37768.00	230020.00
		594465.62	559040.26	226617.15	1380123.03

Year wise arrear break up of Outstanding of taxes

Year	Outstanding of tax			Total
	Holding Tax	Light Tax	Water Tax	
Up to 2010-11	609932.55	578807.60	75901.52	1264641.67

2011-12	359392.98	338976.91	86012.90	784382.79
2012-13	336235.92	319332.17	79869.42	735437.51
2013-14	303316.00	287850.50	118328.60	709495.1
2014-15	424229.80	404389.60	187464.80	1016084.2
2015-16	412235.10	432949.60	222645.70	1067830.4
2016-17	396631.79	405243.69	199811.19	1001686.67
<b>Total</b>	<b>2841974.14</b>	<b>2767550.07</b>	<b>970034.13</b>	<b>6579558.34</b>

In response to the objection memo no-20 dt 24.11.2017 and also in the Exit Conference, the local authority stated steps are being taken to collect pending fees and taxes from the person concerned. However the local authority is suggested to take needful action for collection of outstanding taxes and fees and compliance reported to audit..

**Responsible Person for this paragraph**

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Pramod Kumar Baral	Ex E.O	Now E.O,Aska NAC,Ganjam	735438

**13.2 - Non Collection of Sairat from Harijan Sahi Tank,Rajib Nagar, osp-69**

On scrutiny of sairat register it is noticed that 1(one) tank out 7 no's of tank, no sairat has been collected from Harizan Sahi Tank, Rajib Nagar upset price of which is Rs 1870.00 during 2016-17 details furnished below .

list of sairat for the 16-17						
SL.No	Name of the Sairat	Location	Demand	collection	Balance	Remark
1	Mangei Tank	Santarapur	42700	42700	0	one year for 16-17
2	Masani Tank	Balugaon near burial ground	12300	12300	0	one year for 16-17
3	K.K. Nuagaon Tank	K.K Nuagaon	1900	1900	0	one year for 16-17
4	Rampur Tank	Rampur	4500	4500	0	one year for 16-17
5	Saraladar Tank	Saralapur	3400	3400	0	one year for 16-17
6	Patnasahi Jagulai Tank	Patnasahi	4900	4900	0	one year for 16-17
			69700	69700	0.00	

In response to the objection memo no-23 dt 28.11.2017, the local authority stated as the tank has been filled with soil and watered plants,it is not taken by any one in auction.So, the target lease amount could not be collected. At the time of Exit Conference, the local authority stated steps are being taken to collect the balance amount. .However the local authority is suggested to take necessary steps for renovation of the tank and compliance reported to audit.

**13.3 - Non collection of market complex rent Near Hanuman Temple osp-36 to 40**

From the Demand –collection-Balance register of market and stall rent it was revealed that an amount of Rs. 750002.00 is outstanding as on 31.3.2017 for collection of different shops and stall in the NAC area . The arrear demand till 2015-16 is 622450 and current demand for the year 2016-17 is Rs.206040.00. Out of which Rs. 33724.00 and Rs. 44764.00 has been collected towards arrear and current collection respectively, leaving a balance of Rs. 161276.00 towards current demand which is a loss to the institution.

SL.NO	Room No	Name of the Tenant	Rent per Month 4/16 to 9/16	Rent per Month 10/16 to 3/17( according o/o No-1820 dt 31/12/2016) wef 1.10.2016	Demand			Collection			Balance			Remark
					Arrear	Current	Total	Arrear	Current	Total	Arrear	Current	Total	
1	1	Laxmi Charan Paikaray	432	2100	3264	15192	18456	3264	2592	5856	0	12600	12600	p-19
2	2	Sukanta Kumar Behera	432	2000	34784	14592	49376	0	0	0	34784	14592	49376	p-19
3	3	Harihar Paikaray	432	2000	2592	14592	17184	2592	2632	5224	0	11960	11960	p-20
4	4	Biswanath Sahoo	440	2100	1320	15240	16560	1320	2640	3960	0	12600	12600	p-20
5	5	Yudhistir Patra	500	1200	1000	10200	11200	1000	1500	2500	0	8700	8700	p-21
6	6	Udayanath Sahoo	500	1200	4500	10200	14700	2000	0	2000	2500	10200	12700	p-21
7	7	Debaraj Panda	492	1800	16954	13752	30706	3468	0	3468	13486	13752	27238	p-22
8	8	Ashok Kumar Nayak	492	1800	9476	13752	23228	0	0	0	9476	13752	23228	p-22
9	9	Simanchal Gajendra	500	1800	1000	13800	14800	1000	3000	4000	0	10800	10800	p-23
10	10	Simanchal Gajendra	500	1800	1000	13800	14800	1000	3000	4000	0	10800	10800	p-23
11	11	Mitu Gajendra	500	1500	1000	12000	13000	1000	3000	4000	0	9000	9000	p-24
12	12	Mitu Gajendra	500	1500	1000	12000	13000	1000	3000	4000	0	9000	9000	p-24
13	1(s)	Hajari Gajendra	500	1200	1000	10200	11200	1000	3000	4000	0	7200	7200	p-25
14	2(s)	Pandav Gajendra	500	1200	1000	10200	11200	1000	3000	4000	0	7200	7200	p-25
15	3(s)	Bhabagrahi Parimanik	500	1200	2500	10200	12700	2500	10200	12700	0	0	0	p-26
16	Corridor near 1	Laxmi Charan Paikaray	320		7680	1920	9600	7680	1600	9280	0	320	320	merged with room No-1 from 1.10.16,p-26
17	Corridor near 4	Biswanath Sahoo	200		600	1200	1800	600	1200	1800	0	0	0	merged with room No-4 from 1.10.16,p-27
18	Chilika Shore	Biswanath Sahoo	1100		3300	13200	16500	3300	4400	7700	0	8800	8800	p-27

Sl. No.	Stall	Name	Assessed Value	Unassessed Value	Total Value	Assessed Value	Unassessed Value	Total Value	Assessed Value	Unassessed Value	Total Value	Page
19	Old room 1	Chakradhara Behera	9400	0	9400	0	0	9400	0	0	9400	p-28
20	Old room 2	Banamali Gajendra	6900	0	6900	0	0	6900	0	0	6900	p-28
21	Old room 12	Govinda Chandra Senapati	1800	0	1800	0	0	1800	0	0	1800	p-28
22	Old room 13	Rama Chandra Patra	700	0	700	0	0	700	0	0	700	p-28
23	Old room 14	Govinda Chandra Senapati	3000	0	3000	0	0	3000	0	0	3000	p-28
24	Old room 14	Pravakar Samantaray	3600	0	3600	0	0	3600	0	0	3600	p-28
25	Old room 15	Brajabandhu Choudhury	100	0	100	0	0	100	0	0	100	p-28
26	Old room 16	Gadadhar Gajendra	9900	0	9900	0	0	9900	0	0	9900	p-28
27	Old room 19	Kedar Paikaray	65000	0	65000	0	0	65000	0	0	65000	p-28
28	Old room 20	Harihar Gajendra	52100	0	52100	0	0	52100	0	0	52100	p-29
29	Old room 21	Purusottam Gajendra	50200	0	50200	0	0	50200	0	0	50200	p-29
30	Old room 24	Sankar Karan	61800	0	61800	0	0	61800	0	0	61800	p-30
31	Old room 24	Jamal Aktar	5100	0	5100	0	0	5100	0	0	5100	p-30
32	Old room 25	Bhagyarathi Prusty	56800	0	56800	0	0	56800	0	0	56800	p-30
33	Old room 26	Narayan Pradhan	19380	0	19380	0	0	19380	0	0	19380	p-31
34	Old room 27	Hadubandhu Nayak	77600	0	77600	0	0	77600	0	0	77600	p-31
35	Old room 29	Gopinath Sahoo	57200	0	57200	0	0	57200	0	0	57200	p-32
36	Old room 30	Purusottam Behera	47900	0	47900	0	0	47900	0	0	47900	p-32
		TOTAL	622450	206040	828490	33724	44764	78488	588726	161276	750002	

In response to the objection memo no-10 dt 15.11.2017 and also in the Exit Conference, the local authority stated steps are being taken to collect pending fees and taxes from the person concerned. However the local authority is suggested to take needful action for collection of balance

amount'. But no needful action as deemed fit has not been taken by the local authority for recovery of same. The same needs recovery from the person concerned, failing which it may be recovered from Sri Pruthiraj Mandal, Additional Tahesildar, Chilika Tahesil, Ex I/C E.O.

**Responsible Person for this paragraph**

S/no	Name	Designation	Address	Amount(In Rs:)
1	Sri Pruthiraj Mandal	Ex E.O, now Additional Tahesildar, Chilika Tahesil	Additional Tahesildar, Chilika Tahesil.	161276

**13.4 -**

As per notification No 6875-Gen(TEL)-06/2007 dated 16.08.2007 vide annexure A- clause-3 , the fee structure ( non refundable ) of Notified Area Council for permission to erect and operate TIT is as follows .The License fee was Rs 10000.00 per tower and the annual renewal fee Rs 1000.00 per year . As per clause -7 . in case the service provider fail to apply for renewal of license in time. Penalty @Rs 100/ per month shall be levied in addition to renewal fee. Further as per H &UD department notification no- 35742 dated 17.12.2013 and Letter No HUD-DIR-POLICY-16/2014(PT)-28334 dated 31.12.2014 as required under para-10 of regulation i.e " fee for granting permission the following installation charge for each Telecommunication infrastructure tower(TIT) to be deposited for every new application after approval.

All Municipal Corporation	Rs 1,00,000(for each TIT)
All Municipalities	Rs 75,000(for each TIT)
Notified Area Council	Rs 50,000 (for each TIT)

As required under para-3 of the regulation for renewal of license on TIT at the interval of three year a license fee @ 10% of installation fee charged by the ULB shall be deposited by the TIT firm/agency.

On scrutiny of register of towers, it was noticed that 11 mobiles towers are functioning in the NAC area /Jurisdiction. An amount of Rs.2711034.00 as following for Non realization of renewal fee and penalty from operators of telephone infrastructure towers.

**Details of revenue outstanding from service provider /operators of telephone infrastructure towers installed in Balugaon NAC upto 31.3.2017**

SL No	Name of the service provider (Telecom company)	Address and location of Telecom tower	Owner of the land	Date of installation	Received during 2015-16	Demand			Collection			Penalty due		Balance		Total	Remarks
						Arrear	Current	Total	Arrear	Current	Total	Fine @ 100 p.m upto 31.12.14	Fine at new rate @ 10000 from 1.1.2015	Arrear	Current		
1	Area Manager Vadaphone Essar Spacetel Ltd II floor ,Fortune tower ,Chandrasekharpur, BBSR-751023	VADAPHONE ESSAR SPACETEL LTD ,Ganganagar ,Plot No 321/33	Giribani Panda ,W/o-Rabindra Kumar Panda	5.7.2010	1000	4000	0	4000	0	0	0	0	27000	4000	0	27400	(1.4.15 to 31.3.18)
2	Reliance JIO Infocomm Ltd wing A & B ,First Floor ,Fortune Tower, C.S pur BBSR ,751023	Reliance JIO, Ganganagar, Plot No-1060, Khata No-321/33	Giribani Panda ,W/o-Rabindra Kumar Panda	27.7.2013		5000	0	5000	0	0	0		27000	5000	0	27500	(1.4.15 to 31.3.18)
3	Reliance Infocomm Ltd, 6th floor fortune tower, BBSR 751013	Reliance Telecom Ltd, Jena Colony, Plot No-126, Khata No-112, Rampu	Subash Jena, S/o - Gokul Kumar Jena	30.03.2010		9000	0	9000	0	0	0	4500	27000	9000	0	28350	(1.4.11 to 31.3.15 & 1.4.15 to

																	31.3.18 )
4	Reliance Infocomm Ltd, 6th floor fortune tower, BBSR 751013	Reliance Infracom Ltd, Santarapur, Plot No-204/205, Khata No-26 & 68	Rama chandra Mohapatra, S/O-Dasarathi Mohapatra	21.08.2004		15000	0	15000	0	0	0	11700	270000	15000	0	296700	(1.4.05 to 31.3.15 & 1.4.15 to 31.3.18)
5	ATC India Tower Corporation Ltd, Ganganagar, Plot No-G/5, unit-6, BBSR, 751013	ATC India Tower Corporation Ltd, Santarapur, Plot No-278, Khata No-153	Raghunath Biswal, S/O-Bikram Biswal	21.04.2010		50000	0	50000	0	0	0	0	240000	50000	0	245000	(1.4.15 to 31.3.18)
6	ATC India Tower Corporation Ltd, Ganganagar, Plot No-G/5, unit-6, BBSR, 751013	ATC India Tower Corporation Ltd, K.K.Nuagaon, Plot No-7/227, Khata no-558	Kishore Kumar behera, S/O-Late Ram chandra behera	2010-11		50000	0	50000	0	0	0	0	240000	50000	0	245000	(1.4.15 to 31.3.18)
7	Wireless TT Info Services Ltd, Module C, 4th Floor, fortune tower, C.S Pur, BBSR, 751023	Wireless TT Info Balugaon, Plot No-503, Khata No-234	Laxmidhara Biswal, S/O-fakir chandra Biswal	Office No--953 dt 01.05.2010		90000	0	90000	0	0	0	4500	270000	90000	0	283500	(1.4.2011 to 31.3.15 & 1.4.15 to 31.3.18)
8	Wireless TT Info Services Ltd, Module C, 4th Floor, fortune tower, C.S Pur, BBSR, 751023	Wireless TT Info Santarapur, Chilika road, plot no-207/1104, khata No-284/134	soudami senapati, W/o-Braj Sundar Senapati	Office No-193 dt 22.1.2010		90000	0	90000	0	0	0	4500	270000	90000	0	283500	(1.4.2011 to 31.3.2015 & 1.4.15 to 31.3.18)
9	Aster Infrastructre PVT LTd, Plot No-191/450, Gajapati Nagar near Sainik school, BBSR, 751005	Aster Infrastructre PVT LTd, balugaon, plot No-215, Rampur, Khata No-84/16	Hemant kumar sahu, S/O-Brajabasi sahu	office No-404 dated 4.3.2005		90000	0	90000	0	0	0	4500	270000	90000	0	283500	1.4.2011 to 31.3.15 & 1.4.15 to 31.3.18)
10	Bharati Infratel Ltd, Plot No- C 3/2, Chandakal industrial Area, C.S pur, BBSR, 751021	Bharati Infratel Ltd /SBI Balugaon, Santarapur, Plot No-43, Khata No-213/176	Jugal Charan Pradhan, S/O-Brahmachari Pradhan	office no-930 dated 26.6.08	1000	667	5000	5667		5000	5000	0	120000	667	0	120667	
11	Bharati Infratel Ltd, Plot No- C 3/2, Chandakal industrial Area, C.S pur, BBSR, 751021	Bharati Infratel Ltd, Santarapur, plot No-383, khata No-59	Jamuna Baidya, W/O-Trilochana Baidya	2008-09	1000	667	5000	5667		5000	5000	0	120000	667	0	120667	

3000 7133 10000 8133 0 10000 1000 29700 26100 7133 0 27110  
4 4 0 0 4 34

In response to the objection memo no-11 dt 15.11.2017 and during Exit Conference , the local authority stated steps are being taken to collect pending fees and taxes from the concerned telecom company..The said amount should be collected immediately. Failing which it is recoverable from the officials who have not taken effective steps for recovery of same.

Note- Surcharge amount RS 2711034.00 analysis details given below.

SL No	Date	Total Surcharge amount	Surcharge officer										Total
			Ashok Panda	Shri Sankar Prasad Padhi	Sri Priyadarsi Samantaray	Smt Snigdha Champatiray, OAS	Smt Swapnarani Padhi	Sri Gajendra Nath Pattanai	Sri Bijay Kumar Nayak	Pramod Kumar Baral	Shri Rabindra Nath Senapati	Shri Pruthiraj Mandal, ORS	
1	1.4.15-31.3.17	274000	137000							91333	5708	39959	274000
2	1.4.15-31.3.17	275000	137500							91666	5729	40105	275000
3	1.4.11-31.3.17	4500	2250						422	1828			4500
		9000	4500						563	3437	63	437	9000
		270000	135000							90000	5625	39375	270000
4	1.4.05-31.3.15,1.4.15-31.3.17	15000	7500	677	1666	104	677	625	470	2864	52	365	15000
		11700	5850	568	1397	87	599	567	524	2108			11700
		270000	135000							90000	5625	39375	270000
5	1.4.15 to 31.3.17	5000	2500							1667	104	729	5000
		240000	120000							80000	5000	35000	240000
6	1.4.15 to 31.3.17	5000	2500							1667	104	729	5000
		240000	120000							80000	5000	35000	240000
7	1.4.11-31.3.17	4500	2250						422	1828			4500
		9000	4500						563	3437	63	437	9000
		270000	135000							90000	5625	39375	270000
8	1.4.11-31.3.17	4500	2250						422	1828			4500
		9000	4500						563	3437	63	437	9000
		270000	135000							90000	5625	39375	270000
9	1.4.11-31.3.17	4500	2250						422	1828			4500
		9000	4500						563	3437	63	437	9000
		270000	135000							90000	5625	39375	270000

10	1.4.15 to 31.3.17	667	333							223	14	97	667
		120000	60000							40000	2500	17500	120000
11	1.4.15 to 31.3.17	667	333							223	14	96	667
		120000	60000							40000	2500	17500	120000
		2711034	1355516	1245	3063	191	1276	1192	4934	902811	55102	385703	2711034

**Responsible Person for this paragraph**

Slno	Name	Designation	Adress	Amount(In Rs:)
1	Ashok Kumar Panda	OTC	Balungaon NAC,Khordha	1355517
2	Sri Rabindra Nath Senapati	Sr Asst.and Head Clerk	Balugaon NAC,Dist-Khordha	55102
3	Sri Pramod Kumar Baral	Ex-E.O	Aska NAC,Ask,Gagam	902811
4	Sri Bijay Kumar Nayak	Ex-E.O	Ward No-10,Jena colony,Balugaon, Khordha	4934
5	Gajendra Nath Pattanaik	Ex-E.O	Balungaon NAC,Khordha	1192
6	Smt Snigdha Champatiray,OAS	Ex-E.O	Balungaon,NAC,Khordha	191
7	Smt Swapna Rani Padhi	Ex-E.O	Balungaon NAC,Khordha	1276
8	Sri Priyadarshi Samantaray	Ex E.O	Balungaon NAC , Khordha	3063
9	Sankar Prasad Padhi	Ex-E.O	Balungaon NAC,Khordha	1245
10	Sri Pruthiraj Mandal	Ex-E.O	Additional Tahasildar, Tangi,Tangi,Khordha.	385703

**13.5 - Less deduction of professional tax osp-56 to 56**

On checking of pay acquittance roll of staff it is revealed that professional tax has not been deducted as government circular, as result of which a sum of Rs 14375.00 is less deduction from salary. Details of same as follows.

**12 Monthly Salary of the STAFF**

Sl.No	Name of the employees.	Designation.	GRASS Salary 4/16 TO 3/17	P.T Due	PT. deducted	Less deduction
1	Sri R.N. Senapati	Sr. Asst.	359025	2500	2400	100
2	Sri Ashok Ku. Panda	T.C.	301680	2500	1500	1000
3	Sri Rama Ch. Pradhan	Driver	340408	2500	1875	625
4	Sri Subash Ch. Swain	Driver	340408	2500	1875	625

5	Sri S.S. Harichandan	O.T.C	317748	2500	1575	925
6	Sri Sahadev Pradhan	-do-	317748	2500	1575	925
7	Sri S.K. Chhotaray	-do-	317748	2500	1575	925
8	Sri Sujaya Ku. Naik	-do-	321108	2500	1575	925
9	Sri Jhadeswar Lenka	-do-	321108	2500	1575	925
10	Sri Kishore Ch. Behera	-do-	317748	2500	1575	925
11	Sri Madhab Ch. Sahoo	-do-	317748	2500	1575	925
12	Sri K.M Balabantaray	-do-	317748	2500	1575	925
13	Sri Ajaya Ku. Panda	-do-	303319	2500	1575	925
14	Sri Bighneswar Panda	-do-	306799	2500	1575	925
15	Sri A.K. Tripathy	-do-	303319	2500	1575	925
16	Sri B.K Panda	-do-	306812	2500	1575	925
17	Sri P.M.Tarai	-do-	300457	2500	1575	925
Total				42500	28125	14375.00

In response to the objection memo no-17 dt 24.11.2017, the local authority recovered Rs 14375.00 on 13-12-2017 from the person concerned. Details as follows.

1. M R No-1704 dt 24.11.2017 Rs 100.00 from Sri Rabindra Nath Senapai H.C
- 2.M R No-1716 dt 24.11.2017 Rs 1000.00 from Sri Ashok K Umar Panda,OTC
- 3.M R No-1714 dt 24.11.2017 Rs 625.00 from Sri Rama Chandra Pradhan, Driver

4. M R No-1719 dt 24.11.2017 Rs 625.00 from Sri Subash Chandra Swain,Driver
5. M R No-1715 dt 24.11.2017 Rs 925.00 from Sri S.S.Harichandan,OTC
6. M R No-1709 dt 24.11.2017 Rs 925.00 from Sri Sahadev Pradhan,OTC
7. M R No-1707 dt 24.11.2017 Rs 925.00 from Sri S.K.Chhotray,OTC
8. M R No-1711 dt 24.11.2017 Rs 925.00 from Sri Sujay Kumar Nayak,OTC
9. M R No-1710 dt 24.11.2017 Rs 925.00 from Sri Jhadeswar Lenka,OTC
10. M R No-1717 dt 24.11.2017 Rs 925.00 from Sri Kishore Chandra Behera,OTC
11. M R No-1705 dt 24.11.2017 Rs 925.00 from Sri Madhab Ch. Sahoo,OTC
12. M R No-1718 dt 24.11.2017 Rs 925.00 from Sri K.M.Balabantaray,OTC
13. M R No-1703 dt 24.11.2017 Rs 925.00 from Sri Ajay Kumar Panda,OTC
14. M R No-1712 dt 24.11.2017 Rs 925.00 from Sri Bighneswar Panda,OTC
15. M R No-1713 dt 24.11.2017 Rs 925.00 from Sri Akshay Ku. Tripathy,OTC
16. M R No-1706 dt 24.11.2017 Rs 925.00 from Sri Bijay Ku. Panda,OTC
17. M R No-1708 dt 24.11.2017 Rs 925.00 from Pabitra Mohan Tarai,OTC

The same has been verified and found correct.So, the objection is dropped.

**13.6 - Assessment of holding tax on Railway land, agriculture land osp-57**

As per provisions contained in Section 131(1) (a) of the OM Act, 1950, the municipalities shall impose tax on holdings situated within the municipality on their annual value. Further, as per provisions contained under Section 131(2)(b) of the OM Act, 1950, municipality shall levy Holding tax on annual value of railway lands situated within the municipalities which are not used exclusively for agricultural purposes and are not occupied by or adjacent and appurtenant to any buildings .In response to the objection memo no-18 dt 24.11.2017, the local authority replied"Railway land and Agriculture land under this NAC has not been assessed,the Govt. have been intimated in this regard".At the time of Exit Conference, the local authority stated steps are being taken to realization of taxes . However the local authority is suggested to take needful action for collection of outstanding taxes and compliance reported to audit.

**13.7 - . Assessment of new holdings osp-57 to 58.**

The nos. of holdings completed during the year and the nos. of holdings that have newly come under the ambit of holding tax as furnished by the local authority is given below. But the information regarding nos. of new electricity connections provided could not be ascertained. As a result the actual position of holdings due for assessment could not be worked out. However, the same need be worked out and compliance be reported to audit.

SL.No	No of holdings assessed	No of new holding completed during the year	No of new electricity connections provided	Remark
1	2	3	4	5
1	6	6	6	

In response to the objection memo no-18 dt 24.11.2017,and also in the Exit Conference, the local authority stated steps are being taken to impose tax on new holdings" However the local authority is suggested to take needful action for collection of taxes on new holdings and compliance reported to audit.

**13.8 - Non collection of rent from old NAC office building near Jagulahi which is now running SDPO Office-cum-Residence at Balugaon. osp-59 to 60.**

On checking of fixation of fare rent of old office building it comes to notice that the Executive Engineer, Khordha (R &B) Division, Khordha has assessed the fixation of fare rent of SDPO Office- cum-Residence, Balugaon @18000.00 per month and the building of 2286.56 sq.ft. has been taken possession by SDPO, Balugaon on dtd 1.6.14. In the agreement it is clearly mentioned that the licensee shall occupy the house for a period of 5 years commencing from 1.6.2014 to 1.6.2019 to hold its office of SDPO, regularly paying the monthly license fee of Rs 18000.00 as fixed by the Executive Engineer, Khordha(R &B) Division, Khordha .The licensee shall pay the monthly fee of the house on or before 5th of succeeding month, and in case of failure of payment within stipulated period it shall be recovered from the licensee with interest @ 12% per annum and the license will be cancelled by the licensor. But till today no fare has been recovered from the licensee. No step has been taken either to recover the amount or to vacate the building. Hence rent from 1.4.2016 to 31.3.2017 amounting to Rs 216000.00(12 X Rs 18000.00) is loss to the institution.

In response to the objection memo no-19 dt 14.11.2017 and also in the Exit Conference the local authority stated the fact has been intimated to SP,Khordha and SDPO,Balugaon. But they have not deposited any amount till date.However the local authority is suggested to make correspondence with them for collection of such municipal dues.

**13.9 - osp-60 to 61**

**Non-collection of Somanath Bus stand market complex.**

From the Demand –collection-Balance register of Somanath bus stand market complex rent it was revealed that an amount of Rs. 13200.00 is outstanding as on 31.3.2017 for collection of different shops in the NAC area. The arrear demand till 2015-16 is 18300.00 and current demand for the year 2016-17 is Rs.33600.00. Out of which Rs. 18300.00 and Rs. 20400.00 has been collected towards arrear and current collection respectively, leaving a balance of Rs. 13200.00 towards current demand which is a loss to the institution.

SL.NO	Room No	Location	Name of the Tenant	Rent per Month	Demand			Collection			Balance			Remark
					Arrear	Current	Total	Arrear	Current	Total	Arrear	Current	Total	
1	1	Somanath Bus Stand	Kahnei Behera	700	7000	8400	15400	7000	7700	14700	0	700	700	
2	2	Somanath Bus Stand	Dilip Kumar Behera	700	1500	8400	9900	1500	3500	5000	0	4900	4900	
3	3	Somanath Bus Stand	Babula Sahu	700	3500	8400	11900	3500	5700	9200	0	2700	2700	
4	4	Somanath Bus Stand	Kalu charan Behara	700	6300	8400	14700	6300	3500	9800	0	4900	4900	
5	5	Somanath Bus Stand	Vacant	0	0	0	0	0	0	0	0	0	0	
6	6	Somanath Bus Stand	Vacant	0	0	0	0	0	0	0	0	0	0	
7	7	Somanath Bus Stand	Vacant	0	0	0	0	0	0	0	0	0	0	
		<b>Total</b>			<b>18300</b>	<b>33600</b>	<b>51900</b>	<b>18300</b>	<b>20400</b>	<b>38700</b>	<b>0</b>	<b>13200</b>	<b>13200</b>	0

In response to the objection memo no-20 dt 24.11.2017 and also in the Exit Conference, the local authority stated steps are being taken to collect the shop rent pending from the person concerned. But no amount collected till date of exit conference. So, it needs recovery from the person concerned. Failing which it needs recovery from the following person.

**Responsible Person for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs:)
1	Sri Pruthiraj Mandal	Ex E.O,now Additional Tahesildar,Chilika Tahesil	Additional Tahesildar,Chilika Tahesil.	6600
2	Sri Rabindra Nath Senapati	Sr Asst.and Head Clerk	Balugaon NAC,Dist-Khordha	6600

**13.10 - Non/Less Collection of Hoarding Fees, Market fees etc.osp-67 to 69.**

On scrutiny of the various receipt books with reference to the D.C.R and Cashier cash book as well as Accountant cash book ,it is found that no fees has been collected towards hoarding fees during 2016-17. Again collection fees in respect of Building Plan Approval,Daily Market fees, Boat fees, Market rent and Yatri Niwas Collection are less than the previous year or not up to the mark. Details of same as follows.

SI No	Particulars	Collection during 2015-16	Collection during 2016-17.
1	Building Plan Approval	292682.00	124486.00
2	Daily Market Collection	318600.00	233800.00
3	Boat Fee	81000.00	86400.00
4	Market rent	142384.00	117188.00
5	Yatri Niwas	70300.00	18600.00
6	Hoarding Fees	0.00	0.00

In response to the audit objection memo the local authority stated that Daily Market fee, Boat fee, Hoarding fees collection are made through tender process . Regarding Yatri Niwas, the same is damaged and repairing work is under progress and Market rent has been collected from the person concerned during 2017-18.. At the time of the Exit Conference, the local authority stated steps are being taken to enhance the hoarding fees and market fees. However the local authority is suggested to take effective steps for maximum collection of fees on above heads and compliance reported to audit

**PARA: 14 AUDIT OF EXPENDITURE**

**14.1 - Staff Position**

The staff strength position of Balugaon NAC is furnished as follows.

SI No	Category of post	Sanctioned post	Staff Position	Temporary	Shortage/Excess
1	E.O	1	1		0
2	Sr Asst.	2	1		1
3	Jr Assistant	1	1		0
4	Asst.Er	0	0		0
5	Data Entry Operator	1	1		0
6	Community Organiser	1	0		1
7	Junior Engineer	1	1		
8	Tax Collector	1	1		
9	O.T.C	15	14		1

10	M.E	0	0		
11	Driver	2	2	1	0
12	Octroi Peon	9	6		3
13	Sweeper	15	10		5
14	Zamadar	1	0		1
15	ATC	1	0		1
16	Amin	1	1		0
17	Work Charged Sweeper	1	1		0
18	Line Man	0	0	1	
19	Accountant	1		1	
20	MIS Computer Programmer	1		1	
21	Night Watch Man	1	1		0
22	DLR T.C	0		3	
23	DLR Peon	0		2	
24	DLR Sweeper	0		8	
25	Mandays	0		7	

**14.2 - Irregular Payment to NMRs osp-25 to 26**

On checking of the paid vouchers and pay quittance rolls of following 07 no's of NMR employees of Balugaon NAC with reference to the Accountant Cash Book for the year 2016-17 it is found that a sum of Rs 4,05,120.00 ( details attached) has been paid to those NMR employees towards their salary from 04/2016 to 02/2017 . As per Govt. In H&UD Deptt. Lt No-20133/HUD dt 28.09.2004 & Lt No-20413/HUD dt 05.10.2004 the council should disengage DLRS/NMRs/Work Charge employees engaged after 19.05.97. As those persons are continuing in their duties and getting salary from the NAC, the required Government approval in support of their appointment, sanction order and fund position may be produced to audit for verification.

In response to the audit objection memo no-05 dt 09.11.2017 and also in discussion in the Exit Conference the local authority replied &quot; those employees have been engaged by the council as per necessity of the council and that has been communicated to H & UD Deptt. for necessary approval, Steps are being taken to regularise the matter before the Govt.&quot; .The reply of the local authority is not acceptable on view of following points.

1. As per provision contained in Section-73(1) of the Odisha Municipal Act 1950, every municipality with the previous sanction of the State Government, may determine the number of employees required to be employed by it.
2. As per provision contained in Section-73(2) of the said Act, the municipality may in case of an emergency make provision for temporary employment of employees for a period not exceeding 44 days.
3. Govt. in H & UD Deptt. Odisha vide his Letter No-12204 dt 19.04.2000, addressed to all RDC/Collector and copy to all Chair Persons/E.Os of all local bodies vide memo no-12205/HUD dt 19.04.2000, clarified that Section 73(2) of the Odisha Municipal Act 1950 provides that in case of

emergency the municipal council may make provision for temporary employment under it for a period not exceeding 44 days. This means that beyond 44 days the council have no power to continue any person in service appointed as NMR/DLR etc even by way of making an artificial break of service of one day in between. Such action on the part of the Urban Local Bodies are not only illegal and unauthorised but call for penal action as provided under Section -75 A of the Odisha Municipal Act 1950. Further it is to mention here that through the afore said letter, notice has been brought for all officers authorised to inspect urban local bodies. These officers should bring to the notice of the Secretary to Govt. any deviation, so the action can be initiated against the persons who have authorised such employment and issued orders for such employment.

4. Lt No-20133/HUD dt 28.09.2004 addressed to all executive officers of the ULBs and memo to all District Magistrates & Collectors under the subject " BAN ON ENGAGEMENT OF WORK CHARGED/NMRs/DLRs & CLR IN ULBS" clearly mentioned that Finance Department vide Lt No-46707/F dt 01.11.1973, Lt No-17815/F dt 12.04.1993 imposed ban on engagement and it will be done only with the written sanction of Finance Department. There fore Govt. in H & UD Deptt. have been pleased to disallow further engagement of DLRs/NMRs/CLRs etc in ULBs.

5. Govt. in H & UD Department vide his Lt No-20413/HUD dt 05.10.2004 has ordered to disengage NMR/DLRs engaged after 19.05.1997 which was addressed to E.O, Berhampur Municipality and copy to all E.Os.

In view of above facts payment made to following 07 no's of persons is not admissible and suggested for recovery from the following persons.

Name of the Person	Period of Salary	Voucher No & Date	Amount paid	Remarks
Sri Basanta Kumar Mohapatra, Computer Asst.	04/16	44/18.05.16	10400.00	
	04/16	33/05.05.16	29120.00	
Sri Susanta Kumar Pallei, Computer Asst.	05/16	78/03.06.16	39520.00	
	06/16	106/04.07.16	39520.00	
Sri Sujit Kumar Pattanaik, Peon	07/16	165/23.08.16	39520.00	
	08/16	188/17.09.16	39520.00	
Sri Prasanta Nayak, Peon	09/16	203/04.10.16	39520.00	
	10/16	218/05.11.16	37040.00	
Smt Sanjukta Nayak, Sweeper	11/16	241/17.12.16	33280.00	
	12/16	256/06.01.17	34560.00	
Sri Upendra Naik, Electrician.	01/17	283/09.02.17	32400.00	
	02/17	312/09.03.17	30720.00	
		Total	405120.00	

**Responsible Person for this paragraph**

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Pramod Kumar Baral	Ex E.O	Now E.O, Aska NAC, Ganjam	202560
2	Sri Ajay Kumar Das	Vice Chairman	Balugaon NAC, Dist-Khordha	202560

**14.3 - Irregular Payment to DLRs, osp-27 to 28.**

On checking of the paid vouchers and pay quitance rolls of following 14 no's of DLR employees of Balugaon NAC with reference to the Accountant Cash Book for the year 2016-17 it is found that a sum of Rs 10,30,829.00 ( details attached) has been paid to those DLR employees towards their salary from 04/2016 to 02/2017. As per Govt. In H&UD Deptt. Lt No-20133/HUD dt 28.09.2004 & Lt No-20413/HUD dt 05.10.2004 the council should disengage DLRs/NMRs/Work Charge employees engaged after 19.05.97. As those persons are continuing in their duties and getting salary from the NAC, the required Government approval in support of their appointment, sanction order and fund position may be produced to audit for verification.

In response to the audit objection memo no-06 dt 09.11.2017 and also in discussion in the Exit Conference the local authority replied " those employees have been engaged by the council as per necessity of the council and that has been communicated to H & UD Deptt. for necessary approval, Steps are being taken to regularise the matter before the Govt.". The reply of the local authority is not acceptable on view of following points.

1. As per provision contained in Section-73(1) of the Odisha Municipal Act 1950, every municipality with the previous sanction of the State Government, may determine the number of employees required to be employed by it.
2. As per provision contained in Section-73(2) of the said Act, the municipality may in case of an emergency make provision for temporary employment of employees for a period not exceeding 44 days.
3. Govt. in H & UD Deptt. Odisha vide his Letter No-12204 dt 19.04.2000, addressed to all RDC/Collector and copy to all Chair Persons/E.Os of all local bodies vide memo no-12205/HUD dt 19.04.2000, clarified that Section 73(2) of the Odisha Municipal Act 1950 provides that in case of emergency the municipal council may make provision for temporary employment under it for a period not exceeding 44 days. This means that beyond 44 days the council have no power to continue any person in service appointed as NMR/DLR etc even by way of making an artificial break of service of one day in between. Such action on the part of the Urban Local Bodies are not only illegal and unauthorised but call for penal action as provided under Section -75 A of the Odisha Municipal Act 1950. Further it is to mention here that through the afore said letter, notice has been brought for all officers authorised to inspect urban local bodies. These officers should bring to the notice of the Secretary to Govt. any deviation, so the action can be initiated against the persons who have authorised such employment and issued orders for such employment.
4. Lt No-20133/HUD dt 28.09.2004 addressed to all executive officers of the ULBs and memo to all District Magistrates & Collectors under the subject "BAN ON ENGAGEMENT OF WORK CHARGED/NMRs/DLRs & CLRs IN ULBs"; clearly mentioned that Finance Department vide Lt No-46707/F dt 01.11.1973, Lt No-17815/F dt 12.04.1993 imposed ban on engagement and it will be done only with the written sanction of Finance Department. There fore Govt. in H & UD Deptt. have been pleased to disallow further engagement of DLRs/NMRs/CLRs etc in ULBs.
5. Govt. in H & UD Department vide his Lt No-20413/HUD dt 05.10.2004 has ordered to disengage NMR/DLRs engaged after 19.05.1997 which was addressed to E.O, Berhampur Municipality and copy to all E.Os.

In view of above facts payment made to following 14 no's of persons is not admissible and suggested for recovery from the following persons.

Name of the Person	Period of Salary	Voucher No & Date	Amount of salary paid	EPF deposit by office 13.61%	Remarks
Sri Samanta Ananta Prasad Pattanaik, T.C	04/16	31/05.05.16	87600.00	11927.00	
Sri Prakash Mohapatra, T.C	05/16	76/03.06.16	87136.00	11863.00	
Sri Biswanath Behera, T.C	06/16	104/02.07.16	87600.00	11927.00	
Sri Naba Kishore Mohapatra, Peon	07/16	164/22.08.16	82954.00	11293.00	
S.K. Samsoor, Peon	08/16	175/08.09.16	80051.00	10899.00	
Sri Purna Chandra Naik, Sweeper	09/16	200/04.10.16	81600.00	11110.00	
Sri Dhaneswar Nayak, Sweeper	10/16	216/05.11.16	81600.00	11110.00	
Sri Muruli Naik, Sweeper	11/16	237/15.12.16	81160.00	11049.00	
Sri Chandan Naik Sweeper	12/16	250/06.01.17	81600.00	11110.00	
Sri Jugal Naik, Sweeper	01/17	282/09.02.17	74400.00	10130.00	
Sri Basanta Naik, Sweeper	02/17	310/08.03.17	81600.00	9792.00	
Sri Kapila Naik Sweeper					
Sri Ganesh Naik Sweeper (expired on 18.07.17)					
Sri Basudev Naik Sweeper (disengaged from service from July 2016)					
		Total	907301.00	123528.00	
Grand Total			1030829.00		

**Responsible Person for this paragraph**

S/no	Name	Designation	Adress	Amount (In Rs:)
1	Sri Pramod Kumar Baral	Ex E.O	Now E.O, Aska	515415

2	Sri Ajay Kumar Das	Vice Chairman	NAC,Ganjam Balugaon NAC,Dist-Khordha	515414
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**14.4 - Irregular payment of Salary to E.O, osp-29 to 30.**

On checking of the pay acquaintance roll with reference to the Accountant cash book and other relevant records it is found that a sum of Rs 9556.00 as follows has been paid in excess to Sri Pramod Kumar Baral Ex E.O due to irregular enhancement of Grade Pay from Rs 4200.00 to Rs 5400.00 without sanction of RACP by Govt. In H & UD Department.

In response to the audit objection memo no-07 dt 09.11.2017, the local authority replied, 'the same will intimated to Sri P.K.Baral Ex E.O for recovery of same from him, In the Exit Conference the local authority stated ,To be recovered from the concerned E.O .However it needs recovery from him who is solely responsible for such loss.

Period	Vr No/date	Pay	G.P	DA	HRA	C.A	Green Card allowance	Total	Excess G.P (5400-4200)	Excess DA & HRA paid(124% & 130%)	Total Excess paid
04/2016	27/30.04.16	17230.00	5400.00	26930.00	1152.00	175.00	125.00	50992.00	1200.00	1500.00	2700.00
05/2016	69/03.06.16	17230.00	5400.00	28288.00	1152.00	175.00	125.00	52350.00	1200.00	1560.00	2760.00
06/2016	100/02.07.16	17230.00	5400.00	28288.00	1152.00	175.00	125.00	52350.00	1200.00	1560.00	2760.00
07/2016 up to 15.07.16	158/22.08.16	8337.00	2613.00	13688.00	548.00	175.00	125.00	25486.00	581.00	755.00	1336.00
										Total	9556.00

**Responsible Person for this paragraph**

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Pramod Kumar Baral	Ex E.O	Now E.O,Aska NAC,Ganjam	9556

**14.5 - Details of amount debited from pass book wanting. osp-31**

On checking of the pass books with reference to the Accountant cash book and vouchers it is found that following amount of Rs 13,90,296.00 as follows, has been debited from different pass books in different days. The said expenditures are not found in the cash book.

In response to the objection memo no-08 dt 09.11.2017, the local authority furnished no reply. However at the time of Exit Conference the local authority stated , Voucher No-33/05.05.16 Rs 5000.00,Vr no-122/14.07.16 Rs 1262842.00 and vr no-470/30.03.16(2015-16) Rs 12630.00 was produced along with the cash book for verification. Rs 12630.00 shown to be deducted on 03.08.16 is printed twice in the pass book. Regarding Rs 52500.00 it may be stated that Rs 79800.00 was debited from IDBI,Balugaon A/C No-11291 on 20.05.16 towards rejection of 16 no's instruments.The details of rectification shall be furnished during the compliance of the A/R. The same was verified in the Exit Conference and found correct. So, all amount except Rs 52500.00 is kept under objection till details of production and verification by audit.

Sl No	Name of the Bank	Account No	Cheque No	Date of debit	Amount	Remarks
1	IDBI,Bank,Balugaon	11291	201238	05.05.16	44694.00	Paid to Ananta Kumar Mohapatra, verified and dropped.
2	IDBI,Bank,Balugaon	11291	201270	21.07.16	1262842.00	Paid to NaliniKanta Das.verified and dropped.
3	IDBI,Bank,Balugaon	11291		20.05.16	52500.00	
4	IDBI,Bank,Balugaon	11291	201242	21.05.16	5000.00	Paid to Kishore Kumar Behera.verified and dropped.
5	SBI,Balugaon	3326213367		26.04.16	12630.00	verified and dropped.
6	SBI,Balugaon	3326213367		03.08.16	12630.00	verified and dropped.
				Total	1390296.00	

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PARA: 15 **AUDIT ON WORKS**

<b>15.1 -</b>
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On scrutiny of the work records of various development works following irregularities noticed.

1. In case records material statement, lead statement and analysis of rate not attached to it..
2. Some cases current rate of Royalty for the materials has not been realized from the bill.
3. In some cases it is found that the photocopy of the project has not been attached.

Particulars	No's of work case records.	Amount involved.	Remarks ( Reasons for nonverification)
Total work case records due for verification.	29	13660745.00	
Work case records verified by audit.	29	13660745.00	
Balance work case records that could not be verified.	0	0	

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**15.2 - Less collection from Royalty & EGB., osp-46-47**

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Name of the work- Repair & reconstruction of road and drain from Kendriya School towards Biswal Sahi up to Raja Behera house in ward no-06.

C.R. No-11-21 RR/14,

Head of Account-13 th Finance,

Estimated cost-1000000.00/995224.00,

Name of the Executant-Sri Bipin Behera,

Name of the J.E-Sri Pratap Kumar Sahoo,

M.E-Sri Rama Chandra Samantaray,

Vr No-03 dt 07.04.16 Rs 706304.00

,M.B No-05 Page 62 to 64 & 80 to 83.

On checking of the above work case records with reference to the M.B and other relevant documents it is found that a sum of Rs 11462.00 has been excess paid due to less realisation of Royalty and EGB. Details of same as follows

Item of work. Quantity in cum. Sand in cum. Metal in cum. Cementin qntl

Sand filling	6.23	6.23	---	---
C:C (1:3:6)	16.08	15.44	15.44	36.82
RCC M-20	18.91	8.51	17.02	65.62
C:C(1:2:4)	81.265	36.57	73.14	262.48



Exit Conference. However at the time of Exit Conference, the local authority stated that suggested recoveries to be adjusted from S.D and produce to next audit. So, it needs recovery from the person concerned responsible. Till recovery following persons are found responsible.

1. Sri Dillip Kumar Sahoo, Ex J.E Rs 3339.00
2. Sri Rama Chandra Samantaray, M.E, PHD Rs 3339.00
3. Sri Pramod Kumar Baral, Ex E.O Rs 3339.00
4. Sri Rabindra Nath Senapati I/C H.C Rs 3339.00

**15.4 - Voucher wanting. osp-49 to 50.**

**Voucher wanting.**

Name of the work- Repair & reconstruction of old office building near Jagulaisahi in ward no-5 .

C.R. No-11-(B)R/2/14,

Head of Account-OWN Fund,

Estimated cost-500000.00,

Name of the Executant-Sri Prakash Chandra Padhi,

Name of the J.E-Sri Pratap Kumar Sahoo,

M.E-Sri Rama Chandra Samantaray,

Vr No-145 dt 15.07.16 Rs 426919.00,

M.B No-27 Page 151 to 170.

On checking of the above work case records with reference to the M.B and other relevant documents it is found that a sum of Rs 48031.00 has been paid irregularly. Details of same as follows.

- 1) In the bill vide item no-11, a sum of Rs 17786.00 paid as per voucher towards fitting of 12 no's of tube light including cost and labour charge, but no voucher attached to case record.
- 2) Vide item no-10, a sum of Rs 23495.00 paid towards cost and fitting charge of 10 no's of fans. No voucher or stock register produced to audit.
- 3) In the bill vide item no-14, a sum of Rs 6750.00 paid as per voucher towards fitting and fixing of electrical wiring, installation of fans, tube light fitting, switch board etc ,but no voucher attached to case record. Again fitting charges of fans and tube lights are already claimed and paid in item no-10 & 11.

In response to the audit objection memo no -14 dt 22.11.2017, the local authority replied that The said voucher are attached with original bill which may please seen. But the same were not produced to audit till date of completion of audit. However at the time of Exit Conference, the local authority produced voucher of Rs 17786.00 and Rs 23495.00 . The same was verified and found correct, but voucher amounting Rs 6750.00 was not produced. So, the amount of Rs 6750.00 needs recovery from the executant Failing which following persons are found responsible for such excess payment.

**Responsible Person for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs:)
1	Sri Rabindra Nath	Sr Asst.and Head Clerk	Balugaon	1687

	Senapati		NAC,Dist-Khordha	
2	Sri Pramod Kumar Baral	Ex E.O	Now E.O,Aska NAC,Ganjam	1687
3	Sri Rama Chandra Samantaray	M.E	Working at PHD,Office,Balugaon	1688
4	Sri Pratap Kumar Sahoo	Ex J.E	Now J.E,at BMC,Bhubaneswar	1688

**15.5 - Less deduction of Royalty .,osp-51 to 52.**

Name of the work- Construction of drain with cover slab at Ashok Nagar in ward no-01.

C.R. No-11-3 D(O)/14-15,

Head of Account-OWN Fund,

Estimated cost-200000.00,

Name of the Executant-Sri Kelu Charan Behera,

Name of the J.E-Sri Pratap Kumar Sahoo,

M.E-Sri Rama Chandra Samantaray,

Vr No-146 dt 15.07.16 Rs 126300.00,

M.B No -03 Page 175 to 183.

On checking of the above work case records with reference to the M.B and other relevant documents it is found that a sum of Rs 868.00 has been excess paid due to less realisation of Royalty . Details of same as follows

Item of work. Quantity in cum. Sand in cum. Metal in cum.

Sand filling	2.70	2.70	---
C:C (1:3:6)	2.70	1.30	2.60
RCC M-20	12.96	5.83	11.66

**Total** **9.83** **14.26**

Royalty of Sand 9.83 @ 27.44 /cum = Rs 269.74

Royalty of Metal 14.26@ 98.78/ cum = Rs 1408.60

Total = Rs 1678.34 or 1678.00

Royalty realised = Rs 810.00

Balance to realised = Rs 868.00

In response to the audit objection memo no -15 dt 22.11.2017, the local authority replied" Reconciliation shall be made on the date of Exit Conference". However at the time of Exit Conference,the local authority stated "suggested recoveries to be adjusted from S.D and produce to next audit ".So,it needs recovery from the person concerned responsible . Till recovery following persons are found responsible...

1.Sri Pratap Kumar Sahoo,Ex J.E Rs 217.00

2. Sri Rama Chandra Samantaray,M.E,PHD Rs 217.00

3. Sri Pramod Kumar Baral,Ex E.O Rs 217.00

4. Sri Rabindra Nath Senapati I/C H.C Rs 217.00

**15.6 - Non deduction of Royalty ., osp-53 to 54.**

Name of the work- Construction of Auditorium Hall under Balugaon NAC.

C.R. No-11-158)/12-13,

Head of Account-Devolution,

Estimated cost-9742405.00,

Name of the Executant-Sri Tushar Kamta Nayak,

Name of the J.E-Sri Pratap Kumar Sahoo,

M.E-Sri Rama Chandra Samantaray,

Vr No-49 dt 18.05.16 Rs 1796657.00, Vr no-143 dt 15.07.16 Rs 159778.00 6<sup>th</sup> & Final bill,

M.B No -31 Page 3to 75.

On checking of the above work case records with reference to the M.B and other relevant documents it is found that a sum of Rs 4858.00 has been excess paid due to non- realisation of Royalty from fly ash bricks. Details of same as follows

Item of work. Quantity of bricks in cum.

Ground floor 34.41

Super structure 42.64

1<sup>st</sup> floor 54.93

5.77

2<sup>nd</sup> floor 39.28

**Total 177.03**

Royalty of fly ash bricks 177.03 @ 27.44 /cum = Rs 4858.00

In response to the audit objection memo no -16 dt 22.11.2017, the local authority replied" Reconciliation shall be made on the date of Exit Conference". However at the time of Exit Conference, the local authority stated " fly ash bricks do not come under minor minerals for which royalty was not taken in to account. Hence the para may be considered. "On view of above facts the case was considered and the objection is dropped.

**15.7 - .Excess payment towards cement cost. osp 70 to 73**

Checking of following case records with connected MBs ,it is detected a sum of Rs 31037.00 has excess paid due to adoption of higher cost of cement in the bill.As per letter .No 6533/24.11.14 of the E. E. PWD, Khordha, the cost of Cement is Rs 333.30 but rate allowed 343.25 per bag in following . Details given below.

SL.No	Name of the work	Cement consumed	Rate cement allowed	Rate admissible	Excess	Excess amount paid	Excess/Less as per tender /agreement	Total excess
1	Repaire & Reconstruction of road & drain from kendriya school towards Biswal sahi up to Raja behera house in ward No-06, C.R No- 4/14-15 ,Est.cost- 10 ,00,000.00 ,Excutant- Bipin Behera,J.E-Pratap kumar Sahu Vr .No-03/7.4.16 ,E.C approved date -30.12.2014,MB No-05 ,Page-22-38 &62-64 &80-83	754.0585	343.25	333.3	9.95	7502.882	0.5	9454
2	Improvement of CC road at Banapur road to Rampur in ward No-10,C.R No- 26/15-16 ,Est.cost- 2,11,000.00 ,Excutant- Kelu Charan Behera,J.E-Dilip kumar Sahu Vr .No-4/7.4.16 ,E.C approved date -28.8.15,Mb No-06 page1 -6	214.2724	343.25	333.3	9.95	2132.01	4.99	2016
3	Repaire of road & construction of guard wall from kotha ghar to end point of tank at saralapadara in ward No-10,C.R No- 29/15-16 ,Est.cost- 9,00,000.00 ,Excutant- Kelu Charan Behera,J.E-Dilip kumar Sahu ,M.E-Ram chandra Samantaraya, Vr .No-5/7.4.16 ,E.C approved date -20.8.15,MB No-96,page 143-156	930.37554	343.25	333.3	9.95	9257.237	4.99	8795
4	Reconstruction of pucca drain from khilamunda Thakurani temple to praful sethi house at Bidyadharapura in ward No-4,C.R No- 4/15-16 ,Est.cost- 4,00,000.00 ,Excutant- Abhimanu swain,J.E-Pratap kumar Sahu ,M.E -Ram chandra samantaraya, Vr .No-18/28.4.16 ,E.C approved date -15.4.15,MB No-32,page 1-4 &10-17	429.58483	343.25	333.3	9.95	4274.369	3	4146
5	Construction of road from Banapur road to Bajjainti Baral house in ward No-9,C.R No- 2/15-16 ,Est.cost- 4,90,000.00 ,Excutant- Sudan Behera,J.E-Dilip kumar Sahu,,M.E -Ram chandra samantaraya, Vr .No-42/16.5.16 ,E.C approved date -20.8.15,MB No-06 ,page-7-13	310.4138	343.25	333.3	9.95	3088.617	6	2903

6	Construction of drain with cover slab at ashok nagar in ward No-1,C.R No-3/14-15 ,Est.cost- 2,00,000.00 ,Excutant- Kelu Charan Behera,J.E-Pratap kumar Sahu,ME-ram chandra samantaraya, Vr .No-1046/15.7.16 ,E.C approved date -22.12.14,MB No-03,page-175-183	118.8972	343.25	333.3	9.95	1183.027	0.5	1177
7	Construction road from uchhab pradhan house to Narayan jen ahouse at k.k.nuagaon C.R No- 1/15-16 ,Est.cost- 3,25,000.00 ,Excutant- Smarendra Tripathy,,J.E-Dilip kumar Sahu,ME-Ram chandra Samantaraya, Vr .No-133/15.7.16 ,E.C approved date -28.8.15,Mb No-06,page 42-45 &66-69	301.0568	343.25	333.3	9.95	2995.515	14.99	2546
<b>TOTAL</b>								<b>31037</b>

In response to the audit objection memo no-24 dt 28.11.2017, the local authority replied &quot; Reconciliation shall be made on the date of Exit Conference&quot;;However at the time or Exit Conference,the local authority stated &quot; The estimate was prepared basing on the rates of 2010-11. The unit cost C:C 1:3:6 is given Rs 4050.00 which is less than the actual rates of 2014. Hence the excess cement rates as calculated may be considered&quot; But the local authority could not produce the documentary evidence during exit conference. Hence the para stands and.it needs recovery from the person concerned responsible .Till recovery following persons are found responsible for such loss.

**Responsible Person for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs:)
1	Sri Pratap Kumar Sahoo	Ex J.E	Now J.E,at BMC,Bhubaneswar	3696
2	Sri Dillip Kumar Sahoo	Ex J.E	Now J.E at BMC,Bhubaneswar	4066
3	Sri Rama Chandra Samantaray	M.E	Working at PHD,Office,Balugaon	7761
4	Sri Pramod Kumar Baral	Ex E.O	Now E.O,Aska NAC,Ganjam	7758
5	Sri Rabindra Nath Senapati	Sr Asst.and Head Clerk	Balugaon NAC,Dist-Khordha	7756

**PARA: 16 AUDIT ON UNITS / DEPARTMENT**

**16.1 - Non- production of PDS cash book. osp-66**

**Non-conduct of physical verification of PDS cash book**

PDS scheme has been implemented in this NAC since April 2017. Though audit commenced on 20.10.2017, the local authority failed to produce up to date PDS cash book, Stock Register along with cash in hand to audit for physical verification. In response to the audit objection memo no-22 dt 28.11.2017, the local authority furnished no reply. At the time of Exit Conference the local authority stated &quot; To be produced to next audit &quot; However the local authority is suggested to maintain the cash book up to date and produce to next audit for verification.

**PARA: 17 AUDIT ON SCHEMES / PROGRAMMES**

**17.1 - Scheme Position, osp-15 to 17.**

**PARA-17.1-Schemes**

A number of schemes such as centrally sponsored like IAP, MNREGS, C.C. Road under 13<sup>th</sup> FCA, MOLAD, RGPSA, Central-State Scheme like IAY and state sponsored scheme like BPGY, MLALAD, SFC, SPF, SPDF, SC/ST Dev., AWC etc implemented in this Urban Local Body during the year 2016-17 for the upliftment of socio-economic condition of the poor people. The different aspects of different schemes is discussed below.

**Physical and Financial Achievements :-**

Sl No	Name of the Grant	Financial Achievement						Physical Achievement					
		O.B	Grant Received during 2016-17	Total	Expenditure during 2016-17	C.B	% age of utilisation	No of spill over projects	No of projects planned during 2016-17	Total	No of project completed	No of spill over project to next year	% age of achievement
	<b>14 th F.C</b>	4901000.00	6848000	11749000.00	0	11749000.00	0	3	0	3	0	3	
	<b>13 th F.C</b>	4881625.00	0	4881625.00	706304	4175321.00		3	0	3	1	233	
	<b>Road Development</b>	3944781.00	643000	4587781.00	923688	3664093.00		6	0	6	3	350	
	<b>Road &amp; Bridge</b>	2028514.00	4042000	6070514.00	0	6070514.00		1	5	6	0	6	
	<b>Kalyan Mandap</b>	1582123.00	0	1582123.00	1582123	0.00		1	0	1	1	0	100
	<b>Development of Park</b>	500000.00	0	500000.00	0	500000.00		1		1	0	1	
	<b>Market Yard</b>	226351.00	0	226351.00	0	226351.00		0	0	0	0	0	
	<b>Public Toilet</b>	3077650.00	0	3077650.00	608768	2468882.00		10	0	10	10	0	100
	<b>Devolution Fund</b>	19017660.00	4874000	23891660.00	13041192	10850468.00				0		0	
	<b>Solid Waste Management</b>	1726000.00	0	1726000.00	2616382	-890382.00				0		0	
	<b>Motor Vehicle Grant</b>	977229.00	1303000	2280229.00	640167	1640062.00		3		3	3	0	100
	<b>NRB</b>	100000.00	416000	516000.00	283186	232814.00		2		2	2	0	100
	<b>SBM</b>	4257801.00	0	4257801.00	0	4257801.00		1		1		10	
	<b>MLALAD</b>	336677.00	0	336677.00	0	336677.00		0	0	0	0	0	

MPLAD	0.00	0	0.00	0	0.00	0	0	0	0	0
PBI	0.00	0	0.00	0	0.00	0	0	0	0	0
4 th SFC	1417000.00	960000	2377000.00	597170	1779830.00	1	3	4	2	250
4 th SFC Maintenance	0.00	458000	458000.00	0	458000.00	0	2	2	0	20
<b>TOTAL</b>	<b>48974411.00</b>		<b>48974411.00</b>		<b>48974411.00</b>	<b>32</b>	<b>10</b>	<b>42</b>	<b>22</b>	<b>2052</b>

The Local Authority was asked to produce the details of target and achievement of different schemes during the year 2016-17 vide objection memo no-01 dt 20.10.2017, but the local authority failed to produce same and returned memo without any reply. However audit tried to work out the position on the basis of receipt and expenditure from the cash book during 2016-17 and put forth above figure. From above figure it is found that the target and achievement of the urban local body for the year 2016-17 is not remarkable. Non utilisation of Govt.grant in the stipulated period defeats the very purpose of Government. At the time of Exit Conference the local authority stated &quot; However, the local authority is suggested to take prompt and sincere effect for early utilisation of Govt.grant and compliance reported to audit.

**17.2 - Details of MLALAD.**

**Member of Legislative Assembly Local Area Development(MLALAD).**

During the year 2016-17 no amount has been sanctioned by the recommendation of local MLA for execution of any projects. A sum of Rs 3,36,677.00 is pending for utilisation since 2015-16. By the end of 31<sup>st</sup> March 2017, no projects has been completed and Rs 336677.00 is still rolling on. At the time of Exit Conference the local authority stated &quot; Noted for future guidance &quot;. However, the local authority is suggested to take needful action for early utilisation of same and compliance reported to audit.

**17.3 - Incumbency chart of Staffs.**

Sl No	Name & designation of the employee	Period of incumbency	CPF/EPF No	Mobile No	Place where to transferred.	Remarks
1	Sri Pramod Kumar Baral Ex E.O	01.04.16 to 15.07.16	---	---	E.O, Aska NAC, Ganjam	
2	Sri Pruthiraj Mandal, Additional Tahesildar, I/C E.O	17.08.16 to 15.09.17	----	---	Additional Tahesildar, Chilika Tahesil	
3	Sri Surendranath Khuntia, E.O	15.09.17 to till date.	---	---	---	
4	Sri Rabindranath Senapati, Sr Asst.-cum- Accountant	01.04.16 to 31.03.17	---	9438662986	---	
5	Sri Gouranga Charan Prusty, Jr. Asst.	01.04.16 to 31.03.17	11535010000108	9777064547	---	

6	Sri Pratap Kumar Sahu,J.E	01.04.16 to 31.03.17	---	---	BMC,BBSR	
7	Smt Dillip Kumar Sahoo,J.E	01.04.16 to 31.03.17	---	---	BMC,BBSR	
8	Sri Rama Chandra Samantaray,M.E	01.04.16 to 31.03.17	---	---	PHD,Balugaon	
9	Sri Satyabadi Behera,Peon-cum-night watch man	01.04.16 to 31.03.17	11535010000136	8093518470		
10	Sri Ashok Kumar Panda T.C	01.04.16 to 31.03.17	11535010000109	8280082422		
11	Sri Ashok Kumar Panda Line Man	01.04.16 to 31.03.17	11535010000110	9437171239		
12	Sri Rama Chandra Pradhan,Driver	01.04.16 to 31.03.17	11535010000111	9937639984		
13	Sri Subash Chandra Swain,Driver	01.04.16 to 31.03.17	11535010000115	---		
14	Sri Kabindra Kumar Jally,Driver	01.04.16 to 31.03.17	11535010000112	9438621171		
15	Sri Kasinath Naik,Sweeper	01.04.16 to 31.03.17	11535010000122	---		
16	Sri Ranjit Naik Sweeper	01.04.16 to 31.03.17	11535010000120	---		
17	Sri Madhab Naik Sweeper	01.04.16 to 31.03.17	---	---		
18	Sri Simanchal Naik Sweeper	01.04.16 to 31.03.17	11535010000129	---		
19	Sri Sekhar Naik Sweeper	01.04.16 to 31.03.17	11535010000124	---		
20	Sri Adikanda Naik Sweeper	01.04.16 to 31.03.17	11535010000121	---		
21	Sri Prafulla Naik Sweeper	01.04.16 to 31.03.17	11535010000126	---		
22	Sri Ramesh Naik Sweeper	01.04.16 to 31.03.17	11535010000127	---		
23	Sri Kailash Naik Sweeper	01.04.16 to 31.03.17	11535010000125	---		
24	Anusuya Naik Sweeper	01.04.16 to 31.03.17	11535010000123	---		
25	Sri Satyasingh Harichandan, OTC	01.04.16 to	11535010000113	9439779939		

		31.03.17				
26	Sri Biplab Ranjan Swain,OTC	01.04.16 to 31.03.17	11535010000116	9937821940		
27	Sri Sahadev Pradhan,OTC	01.04.16 to 31.03.17	11535010000118	8018997633		
28	Sri Sangram Keshari Chhotray,OTC	01.04.16 to 31.03.17	11535010000130	8763302946		
29	Sri Sujay Kumar Naik,OTC	01.04.16 to 31.03.17	11535010000119	9853482641		
30	Sri Jhadeswar Lenka,OTC	01.04.16 to 31.03.17	11535010000114	9777305949		
31	Sri Kishore Chandra Behera,OTC	01.04.16 to 31.03.17	11535010000138	8658321644		
32	Sri Bijay Kumar Panda,OTC	01.04.16 to 31.03.17	11535010000117	9668445554		
33	Sri Pabitra Mohan Tarai,OTC	01.04.16 to 31.03.17	11535010000132---			
34	Sri Madhab Chandra Sahu,OTC,I/C Cashier	01.04.16 to 31.03.17	11535010000134	9937421633		
35	Sri Bidyadhar Mohapatra,OTC	01.04.16 to 31.03.17	---	---		expired
36	Sri Krishna Mohan Balabantaray,OTC	01.04.16 to 31.03.17	11535010000107	9338411565		
37	Sri Ajay Kumar Panda,OTC	01.04.16 to 31.03.17	11535010000106	9937980380		
38	Sri Bighneswar Panda,OTC	01.04.16 to 31.03.17	11535010000133	9937495489		
39	Sri Akshay Kumar Tripathy,OTC	01.04.16 to 31.03.17	11535010000135	9853190134		
40	Sri Laxmidhar Behera,OTP	01.04.16 to 31.03.17	11535010000102	9040682791		
41	Sri Akshay Kumar Panda,OTP	01.04.16 to 31.03.17	11535010000103	9776191785		
42	Sri Sarat Palai,OTP	01.04.16 to 31.03.17	11535010000105--			
43	Sri Naba Kishore Tarai,OTP	01.04.16 to 31.03.17	11535010000104	9938154327		

44	Sri Ganesh Maharana,OTP	01.04.16 to 31.03.17	11535010000139	9658386687	
45	Smt Mina Baral,OTP	01.04.16 to 31.03.17	11535010000186	7873040519	
46	Sri Kishore Kumar Behera,Amin	01.04.16 to 31.03.17	11535010000137	9937797970	
47	Sri Sanyasi Naik,Sweeper	01.04.16 to 31.03.17	100430774708---		Work Charged
48	Sri Bhabani Shankar Nayak,Accountant	01.04.16 to 31.03.17	11535010000100	9861464544	Contractual posting by Govt.
49	Sri Soumya Ranjan Mishra,MIS,Computer Programmer	01.04.16 to 31.03.17	100978264780	9853419857	Contractual posting by Govt.
50	Sri Bagmi Barada Samantaray,Community Organiser	01.04.16 to 31.03.17	---	---	Contractual posting by Govt., now withdrawn
51	Sri Basanta Kumar Mohapatra,Computer Assistant	01.04.16 to 31.03.17	---	9861233300	NMR/DLR
52	Sri Susanta Kumar Pallei,Computer Assistant	01.04.16 to 31.03.17	---	7377373320	NMR/DLR
53	Sri Sujit Kumar Pattanaik,Peon	01.04.16 to 31.03.17	---	9090179658	NMR
54	Sri Srijan Pattanaik,Peon	01.04.16 to 31.03.17	---	7504677365	NMR
55	Sri Prasanta Nayak,Peon	01.04.16 to 31.03.17	---	---	NMR
56	Sanjukta Nayak,Sweeper	01.04.16 to 31.03.17	---	---	NMR
57	Sri Upendra Naik,Electrician	01.04.16 to 31.03.17	---	---	NMR
58	Sri Samanta Ananta Prasad Pattanaik,T.C	01.04.16 to 31.03.17	100275880651	9090759800	DLR
59	Sri Prakash Kumar Mohapatra,Work Sarkar	01.04.16 to 31.03.17	100116526948	9668294782	DLR
60	Sri Biswanath Behera,T.C	01.04.16 to	100247021663	9178797934	DLR

		31.03.17				
61	Sri Naba Kishore Mohapatra, Peon	01.04.16 to 31.03.17	100329217417	8018223851		DLR
62	S.K.Samsoor, Peon	01.04.16 to 31.03.17	100323859400	---		DLR
63	Sri Purna Chandra Naik Sweeper	01.04.16 to 31.03.17	100178653795	----		DLR
64	Sri Dhaneswar Nayak Sweeper	01.04.16 to 31.03.17	100337848485	---		DLR
65	Sri Murali Naik Sweeper	01.04.16 to 31.03.17	100135325248	---		DLR
66	Sri Chandan Naik Sweeper	01.04.16 to 31.03.17	100122404269	---		DLR
67	Sri Jugal Naik Sweeper	01.04.16 to 31.03.17	100189637276	---		DLR
68	Sri Basanta Naik Sweeper	01.04.16 to 31.03.17	100108892000	----		DLR
69	Sri Kapila Naik Sweeper	01.04.16 to 31.03.17	100282588611	----		DLR
70	Sri Ganesh Naik Sweeper	01.04.16 to 31.03.17	100150378859	----		DLR

**PARA: 18 MISCELLANEOUS**

<b>18.1 - Non production of records to previous audit. osp-21</b>					
In response to the audit objection memo no-02 dt 20.10.2017, the local authority replied no records were pending for production in last audit.					
<b>18.2 - Pending Audit Paras for Settlement.</b>					
The details of Audit of paragraphs pending for settlement is given below. The local authority has not submitted compliance of those audit reports to DAO,LFA,Khordha for its settlement. At the time of Exit Conference the local authority stated &quot; Noted for future guidance &quot;. However, the local authority is suggested to take prompt and sincere effect to submit compliance to DAO,LFA,Khordha as soon as possible for settlement of those paras.					
SI No	Year of Accounts	Audit Report No	Paragraphs of misappropriation of cash and loss of stock & stores pending for	Other paragraphs pending for settlement	Total

			settlement.					
			No of paragraphs	Amount involved	No of paragraphs	Amount involved	No of paragraphs	Amount involved
1	2000-01 & 2001-02	40/2002-03	0	0.00	45	2807061.00	45	2807061.00
2	2002-03	24/2003-04	0	0.00	29	1735699.00	29	1735699.00
3	2003-04	49/2004-05	1	817.00	41	5134203.00	42	5135020.00
4	2004-05	33/2005-06	2	550.00	17	2927185.00	19	2927735.00
5	2005-06	40/2006-07	2	1373.00	14	1500949.00	16	1502322.00
6	2006-07	13/2007-08	0	0.00	27	2609419.00	27	2609419.00
7	2007-08	45/2008-09	0	0.00	24	2644447.00	24	2644447.00
8	2008-09	64/2009-10	1	410.00	23	8804369.00	24	8804779.00
9	2009-10	41/2010-11	4	7023.00	33	26277101.00	37	26284124.00
10	2010-11		0					
11	2011-12	6813/2012-13	0	0.00	16	1565122.00	16	1565122.00
12	2012-13, 2013-14	52513/2014-15	0	0.00	35	26081859.83	35	26081859.83
13	2014-15	145839/2015-16	0	0.00	18	32893498.00	18	32893498.00
14	2015-16	242762/2016-17	2	10831.00	20	6195367.00	22	6206198.00

**18.3 - osp-18**

O.B	87
Grievance received during the year	12
Total	99
Grievance disposed during the year	94
Balance to disposed	5

The local authority is suggested to disposed pending grievances as soon as possible and compliance reported to audit.

**18.4 -**

**PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS**

<b>19.1 - osp-18</b>					
Non Remittance of Govt. dues like Royalty,VAT,CESS etc					
Head of A/C	O.B as on 01.04.16 as per last A.R	Receipt during the year 2016-17	TOTAL	Deposited during the year 2016-17	Balance to be deposited as on 31.03.2017
Royalty	1102449.00	140730.00	1243179.00	123007.00	1120172.00
VAT	8941.00	674878.00	683819.00	599064.00	84755.00
Labour Cess	792255.00	135983.00	928238.00	119684.00	808554.00
I.T	0.00	164285.00	164285.00	164285.00	0.00
P.T	3125.00	52600.00	55725.00	53775.00	1950.00
<b>Total</b>	<b>1906770.00</b>	<b>1168476.00</b>	<b>3075246.00</b>	<b>1059815.00</b>	<b>2015431.00</b>

In response to the audit objection memo no-01 dt 20.10.2017, the local authority stated all amount has been deposited. But the balance position related to old outstanding pendings. At the time of Exit Conference the local authority stated &quot; Steps are being taken to deposit the Govt.dues &quot;.However,the local authority is suggested to work out the position and deposit pending dues in proper head of accounts and compliance reported to audit.

**19.2 - Deposit of S.D and EMD**

Details of deposit and payment of SD & EMD during 2016-17 as follows.

Head of Account	O.B. as on 01.04.2016	Receipt during the year	Total	Expenditure during the year	Closing Balance as on 31.03.2017
	1	2	3	4	5
Security Deposit	3114420.00	677928.00	3792348.00	762467.00	3029881.00
E.M.D	61411.00	159680.00	221091.00	207340.00	13751.00
<b>TOTAL</b>	<b>3175831.00</b>	<b>837608.00</b>	<b>4013439.00</b>	<b>969807.00</b>	<b>3043632.00</b>

<b>19.3 - Deposit of EPF</b>	
Details of EPF position for 2016-17 as follows.	
O.B	525147
Due for deposit	125760
Total	650907
Deposited during the year	633037
Balance to be deposited	17870

<b>19.4 - Deposit of CPF</b>	
Details of CPF position for 2016-17 as follows.	
O.B as on 01.04.2016	75501.00
Due for deposit during 2016-17	454470.00
Total	529971.00
Deposited during the year	454470.00
Balance to be deposited as on 31.03.2017	75501.00

**PARA: 20 RESULT OF AUDIT**

<b>20.1 -</b>
As a result of audit a sum of Rs 52,24,416.00 kept under objection which includes Rs 51,71,916.00 suggested for recovery. Besides that a sum of Rs 46,289.19 has been recovered at the instance of audit and exit conference.

**Result Of Audit**

Sl No	Name Of The Paragraph	Amount suggested for recovery(In Rs:)	Amount kept on objection(In Rs:)	Amount Surchargeable(In Rs:)	Amount Embezzlement(In Rs:)	Amount Othercases(In Rs:)	Remarks
1	8.1	42000.00	42000.00	42000.00	0.00	0.00	
2	11.1	50.00	50.00	50.00	50.00	0.00	
3	13.1	735438.00	735438.00	735438.00	0.00	0.00	
4	13.3	161276.00	161276.00	161276.00	0.00	0.00	
5	13.4	2711034.00	2711034.00	2711034.00	0.00	0.00	
6	13.9	13200.00	13200.00	13200.00	0.00	0.00	
7	14.2	405120.00	405120.00	405120.00	0.00	0.00	
8	14.3	1030829.00	1030829.00	1030829.00	0.00	0.00	
9	14.4	9556.00	9556.00	9556.00	0.00	0.00	
10	14.5	0.00	52500.00	0.00	0.00	0.00	
11	15.2	11402.00	11402.00	1974.00	0.00	0.00	
12	15.3	13356.00	13356.00	0.00	0.00	0.00	
13	15.4	6750.00	6750.00	6750.00	0.00	0.00	
14	15.5	868.00	868.00	0.00	0.00	0.00	
15	15.7	31037.00	31037.00	31037.00	0.00	0.00	
<b>Total</b>		<b>5171916.00</b>	<b>5224416.00</b>	<b>5148264.00</b>	<b>50.00</b>	<b>0.00</b>	

**Audit Certificate**

Certified that the accounts of Balugaon NAC for the financial year 2016-2017 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs .

**Spot Recovery**

Sl No	Ref Para No/Audit Objection Statement Page No	M.R.No	Date	Amount(In Rs:)	Name of the person
1	13.5/osp-56	1708	2017-11-24	925	Sri P.M.Tarai,OTC
2	11.4/osp-63	1734	2018-02-16	2000	Sri S.S.Harichandan
3	13.5/osp-56	1706	2017-11-24	925	Sri B.K.Panda,OTC
4	13.5/osp-56	1713	2017-11-24	925	Sri A.K.Tripathy,OTC
5	13.5/osp-56	1712	2017-11-24	925	Sri Bighneswar Panda,OTC
6	13.5/osp-56	1703	2017-11-24	925	Sri Ajay Ku. Panda,OTC
7	13.5/osp-56	1718	2017-11-24	925	Sri K.M.Balabantaray,OTC
8	13.5/osp-56	1705	2017-11-24	925	Sri Madhab Ch. Sahoo,Cashier
9	13.5/osp-56	1717	2017-11-24	925	Sri Kishore Ch. Behera,OTC
10	13.5/osp-55	1710	2017-11-24	925	Sri Jhadeswar Lenka,OTC
11	13.5/osp-55	1707	2017-11-24	925	Sri S.K.Chhotray,OTC
12	13.5/osp-55	1711	2017-11-24	925	Sri Sujay Ku Nayak,OTC
13	13.5/osp-55	1709	2017-11-24	925	Sri Sahadev Pradhan,OTC
14	13.5/osp-55	1715	2017-11-24	925	Sri S.S.Harichanda,OTC
15	13.5/osp-55	1719	2017-11-24	625	Sri Subash Chandra Swain,Driver
16	13.5/osp-55	1716	2017-11-24	1000	Sri Ashok Kumar Panda,OTC
17	13.5/osp-55	1714	2017-11-24	625	Sri Rama Chandra Pradhan,Driver
18	13.5/osp-55	1704	2017-11-24	100	Sri Rabindranath Senapati,H.C
19	11.3/osp-33	1720	2017-11-24	75	Sri Madhab Chandra Sahoo,Cashier
20	11.2/osp-32	1497	2017-11-16	300	Sri Sujay Kumar Nayak,OTC
21	11.3/osp-33	1702	2017-11-21	20079	Sri Madhab Chandra Sahoo,Cashier
22	11.2/osp-33	1528	2017-11-21	110	Sri Akshay Ku TRipathy,OTC
23	11.2/osp-33	1493	2017-11-16	1000	Sri Satyasingh Harichandan,OTC
24	11.1/osp-32	1496	2017-11-16	1180	Sri Sujay Kumar Nayak,OTC
25	11.1/osp-32	1498	2017-11-20	205	Sri Sahadev Pradhan,OTC
26	11.1/osp-32	1529	2017-11-21	32	Sri Jhadeswar Lenka,OTC
27	11.1/osp-32	1492	2017-11-16	67	Sri Pabitra Mohan

					Tarai,OTC
28	11.1/osp-32	1530	2017-11-21	4611	Sri Ashok Kumar Panda,OTC
29	11.1/osp-32	1528	2017-11-21	51	Sri Akshay Kumar Tripathy,OTC
30	11.1/osp-32	1494	2017-11-16	5	Sri Bijay Kumar Panda,OTC
31	11.1/osp-32	1496	2017-11-16	53	Sri Sujay Kumar Nayak,OTC
32	11.1/osp-32	1495	2017-11-16	50	Sri Ajay Kumar Panda,OTC
33	11.1/osp-32	1500	2017-11-21	2095	Sri Bighneswar Panda,OTC
				<b>Total</b>	<b>46288</b>